

COLLIN COUNTY
PERSONNEL ACTION FORM

NAME: JAMES BETTY ARNOLD	DATE: 6-7-89
LAST FIRST MIDDLE	DEPARTMENT: County Clerk
SOCIAL SEC. NO.: 463-42-2247	

EMPLOYEE	Employment Date: 6-16-89	Job Title: Deputy County Clerk I (R2/A)	SALARY: \$1125.00
Previously Employed:	Original Employment Date:	Separation Date:	Supervisor:
ELIGIBILITY DATES: (For Office Use Only)		Vacation Days:	Sick Leave:
		Insurance: (Medical)	Self Dependents

SALARY	Current Job Title: Deputy County Clerk I (Temp, Full-Time)	Current Salary: \$5.25 p/h	Range: R2	Step: A
	New Job Title: Deputy County Clerk I	New Salary: \$1125.00	Range: R2	Step: A
Reason: <input type="checkbox"/> Satisfactory Performance <input type="checkbox"/> Unsatisfactory Performance <input type="checkbox"/> Exceptional Merit				

LEAVE	FROM: TO:	FROM: TO:	Dates of Sick Leave:
	FROM: TO:		Previous Days Sick Leave Taken This Year:
RETURN DATE:	<input type="checkbox"/> Ins. Notified		Was Doctor's Statement Furnished? <input type="checkbox"/> Yes <input type="checkbox"/> No

DATE	Date Requested - From: To:	Total Work Days Away	Previous Days Taken This Year
	Employment Date: Last Day Worked:	Rehire? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain	
Vac. Pay No. Hrs.	Amt. Paid	Comp. Pay No. Hrs.	Amt. Paid

- Voluntary Retirement
 - Mandatory Retirement. Co. Policy
 - Death
 - Illness or Injury
 - Leaving Area
 - Accept Other Job
 - Dissatisfied
 - Return To School
 - Family Problems
 - Resignation For Other Reasons
 - Reduction In Force
 - Habitually Absent or Tardy
 - Unreported Absence
 - Leaving Work Without Permission
 - Insubordination
 - Reporting Under Influence of Alcohol
 - Drinking On Duty
 - Destruction or Removal Of Co. Property
 - Falsification of County Records
 - Misconduct
 - Other (Explain in comments)
- How Many Days Advance Notice Given?

COMMENTS:

Dated this 12th day of June, 1989

EFFECTIVE DATE: 6-16-89

Wm J Roberts
COUNTY JUDGE

6-7-89 Betty A. James
DATE EMPLOYEE (IF APPLICABLE)
6-7-89 Aileen Starnes
DATE DEPARTMENT HEAD
Robert E. Ludwig
DATE PERSONNEL DIRECTOR