

COURT ORDER NO. 96- 033 -01-22

THE STATE OF TEXAS  
COUNTY OF COLLIN

PERSONNEL  
NEW APPOINTMENTS  
ADMINISTRATIVE SERVICES

On **January 22, 1996**, the Commissioners' Court of Collin County, Texas, met in **special session** with the following members present and participating, to wit:

**Ron Harris**  
**Phyllis Cole**  
**Jerry Hoagland**  
**John Witherspoon**  
**Jack Hatchell**

**County Judge, Presiding**  
**Commissioner, Precinct 1**  
**Commissioner, Precinct 2**  
**Commissioner, Precinct 3**  
**Commissioner, Precinct 4**

During such session the court considered the appointment of new hires for the period ending **January 22, 1996.**

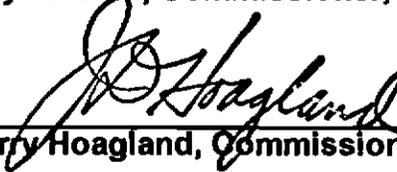
Thereupon, a motion was made, seconded and carried with a majority vote of the court that the attached list of appointments be approved in accordance with the recommendation of the Director of Administrative Services.



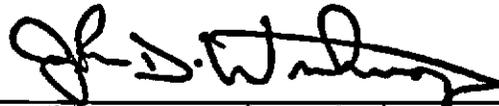
Ron Harris, County Judge



Phyllis Cole, Commissioner, Pct. 1



Jerry Hoagland, Commissioner, Pct. 2



John Witherspoon, Commissioner, Pct. 3



Jack Hatchell, Commissioner, Pct. 4

ATTEST:



Helen Starnes, Ex-Officio Clerk  
Commissioners' Court  
Collin County, T E X A S

c:court95\whitsell\personel



REQUEST TO MEET WITH COMMISSIONERS COURT

DATE January 22, 1996

NAME Human Resources

APPOINTMENTS

Elizabeth Freeman, Tax Assessor/Collector (13101), Vehicle Registration Clerk, \$1261.00 Month (102/10), eff. 1/8/96. (REPLACE)

Julie Breedlove, District Attorney (14001), Misdemeanor Prosecutor, \$2821.00 Month (124/10), eff. 1/10/96. (REPLACE)

Michael Utley, Fac. Maint (15001), Grounds Keeper, \$6.00 P/H, eff. 1/22/96. (REPLACE) (TEMPORARY FULL-TIME)

Jack Groves, Sheriff's Office (16001), Dispatcher, \$2199.00 Month (203/61), eff. 1/5/96. (REPLACE),

Nancy Green, Health Care Services (6007003), \$1261.00 Month (102/10), eff. 1/22/96. (REPLACE)

PERSONNEL ACTION REQUEST FORM

NAME: Elizabeth Freeman DATE: 1/4/96

DEPARTMENT NUMBER: 13101 SSN: 462-47-8842

IT IS REQUESTED THAT THE FOLLOWING ACTION BE COMPLETED BY THE PERSONNEL DEPARTMENT IN ACCORDANCE WITH THE COLLIN COUNTY PERSONNEL POLICY MANUAL CONCERNING THE ABOVE INDIVIDUAL.

NEW HIRE

POSITION: Vehicle Reg. Clerk

(REPLACEMENT OR NEW POSITION)

REQUESTED STARTING SALARY: 102 10 7.2750 (1261.0) RANGE STEP PAY RATE

EFFECTIVE DATE: 1/8/96 SHIFT:

SALARY AND/OR POSITION CHANGE

POSITION CHANGE: FROM: TO

SALARY: (CIRCLE ONE) INCREASE DECREASE

FROM: RANGE STEP PAY RATE

TO: RANGE STEP PAY RATE

REASON: (CIRCLE ONE) ANNUAL MERIT PROMOTION DEMOTION CE CN EMPLOYEE REQUEST DISCIPLINARY PROBATION

EFFECTIVE DATE:

TRANSFER FROM DEPARTMENT

TRANSFER FROM: CURRENT DEPARTMENT TO NEW DEPARTMENT

EFFECTIVE DATE:

Handwritten signature and stamp: DEPARTMENT HEAD SIGNATURE

PERSONNEL ACTION REQUEST FORM

NAME: Julie Breedlove DATE: 1/8/96

DEPARTMENT NUMBER: 14001 SSN: 226-41-2343

IT IS REQUESTED THAT THE FOLLOWING ACTION BE COMPLETED BY THE PERSONNEL DEPARTMENT IN ACCORDANCE WITH THE COLLIN COUNTY PERSONNEL POLICY MANUAL CONCERNING THE ABOVE INDIVIDUAL.

NEW HIRE
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POSITION: Misdemeanor Prosecutor

(REPLACEMENT OR NEW POSITION)

REQUESTED STARTING SALARY: 124 RANGE 10 STEP 16.2750 PAY RATE (2821.00)

EFFECTIVE DATE: 1/10/96 SHIFT:

SALARY AND/OR POSITION CHANGE
=====

POSITION CHANGE: FROM: TO

SALARY: (CIRCLE ONE) INCREASE DECREASE

FROM: RANGE STEP PAY RATE

TO: RANGE STEP PAY RATE

REASON: (CIRCLE ONE) ANNUAL MERIT PROMOTION DEMOTION CE CN EMPLOYEE REQUEST DISCIPLINARY PROBATION

EFFECTIVE DATE:

TRANSFER FROM DEPARTMENT
=====

TRANSFER FROM: CURRENT DEPARTMENT TO NEW DEPARTMENT

EFFECTIVE DATE:

Handwritten signature and DEPARTMENT HEAD SIGNATURE

RECEIVED

JAN 17 1996

PERSONNEL ACTION REQUEST FORM

NAME: Michael Urley

DATE: 1/16/96

DEPARTMENT NUMBER: 15001

SSN: 627-12-7804

IT IS REQUESTED THAT THE FOLLOWING ACTION BE COMPLETED BY THE PERSONNEL DEPARTMENT IN ACCORDANCE WITH THE COLLIN COUNTY PERSONNEL POLICY MANUAL CONCERNING THE ABOVE INDIVIDUAL.

NEW HIRE  
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POSITION: Groundskeeper (TPT)

(REPLACEMENT OR NEW POSITION)

REQUESTED STARTING SALARY:

		<u>6.0000</u>
RANGE	STEP	PAY RATE

EFFECTIVE DATE: 1/22/96

SHIFT: \_\_\_\_\_

SALARY AND/OR POSITION CHANGE  
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POSITION CHANGE: FROM: \_\_\_\_\_ TO \_\_\_\_\_

SALARY: (CIRCLE ONE) INCREASE DECREASE

FROM:

RANGE	STEP	PAY RATE

TO:

RANGE	STEP	PAY RATE

REASON: (CIRCLE ONE) ANNUAL MERIT PROMOTION DEMOTION CE CN  
EMPLOYEE REQUEST DISCIPLINARY PROBATION

EFFECTIVE DATE: \_\_\_\_\_

TRANSFER FROM DEPARTMENT  
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TRANSFER FROM: \_\_\_\_\_ TO \_\_\_\_\_  
CURRENT DEPARTMENT NEW DEPARTMENT

EFFECTIVE DATE: \_\_\_\_\_

  
DEPARTMENT HEAD SIGNATURE

PERSONNEL ACTION REQUEST FORM

NAME: Jack Groves DATE: 1/4/96

DEPARTMENT NUMBER: 16001 SSN: 461-66-5909

IT IS REQUESTED THAT THE FOLLOWING ACTION BE COMPLETED BY THE PERSONNEL DEPARTMENT IN ACCORDANCE WITH THE COLLIN COUNTY PERSONNEL POLICY MANUAL CONCERNING THE ABOVE INDIVIDUAL.

NEW HIRE  
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POSITION: Dispatcher

(REPLACEMENT OR NEW POSITION)

REQUESTED STARTING SALARY: 203 61 12.6865 (2199.00)  
RANGE STEP PAY RATE

EFFECTIVE DATE: 1/5/96 SHIFT: \_\_\_\_\_

SALARY AND/OR POSITION CHANGE  
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POSITION CHANGE: FROM: \_\_\_\_\_ TO \_\_\_\_\_

SALARY: (CIRCLE ONE) INCREASE DECREASE

FROM: \_\_\_\_\_  
RANGE STEP PAY RATE

TO: \_\_\_\_\_  
RANGE STEP PAY RATE

REASON: (CIRCLE ONE) ANNUAL MERIT PROMOTION DEMOTION CE CN  
EMPLOYEE REQUEST DISCIPLINARY PROBATION

EFFECTIVE DATE: \_\_\_\_\_

TRANSFER FROM DEPARTMENT  
=====

TRANSFER FROM: \_\_\_\_\_ TO \_\_\_\_\_  
CURRENT DEPARTMENT NEW DEPARTMENT

EFFECTIVE DATE: \_\_\_\_\_

Jerry G. Bay  
DEPARTMENT HEAD SIGNATURE  
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PERSONNEL ACTION REQUEST FORM

NAME: Nancy Green DATE: 1/16/96

DEPARTMENT NUMBER: 6007003 SSN: 454-65-9409

IT IS REQUESTED THAT THE FOLLOWING ACTION BE COMPLETED BY THE PERSONNEL DEPARTMENT IN ACCORDANCE WITH THE COLLIN COUNTY PERSONNEL POLICY MANUAL CONCERNING THE ABOVE INDIVIDUAL.

NEW HIRE  
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POSITION: Nurse Aide

(REPLACEMENT OR NEW POSITION)

REQUESTED STARTING SALARY: 102 10 7.2750 (1261.00)  
RANGE STEP PAY RATE

EFFECTIVE DATE: 1/22/96 SHIFT: \_\_\_\_\_

SALARY AND/OR POSITION CHANGE  
=====

POSITION CHANGE: FROM: \_\_\_\_\_ TO \_\_\_\_\_

SALARY: (CIRCLE ONE) INCREASE DECREASE

FROM: \_\_\_\_\_  
RANGE STEP PAY RATE

TO: \_\_\_\_\_  
RANGE STEP PAY RATE

REASON: (CIRCLE ONE) ANNUAL MERIT PROMOTION DEMOTION CE CN  
EMPLOYEE REQUEST DISCIPLINARY PROBATION

EFFECTIVE DATE: \_\_\_\_\_

TRANSFER FROM DEPARTMENT  
=====

TRANSFER FROM: \_\_\_\_\_ TO \_\_\_\_\_  
CURRENT DEPARTMENT NEW DEPARTMENT

EFFECTIVE DATE: \_\_\_\_\_

Robert E. Lindby  
DEPARTMENT HEAD SIGNATURE