

THE STATE OF TEXAS

AWARD
BIDS AND PROPOSALS
UNIFORM & MISCELLANEOUS
RENTAL/LAUNDRY SERVICE
PUBLIC WORKS

COUNTY OF COLLIN

On August 5, 2002, the Commissioners Court of Collin County, Texas, met in regular session with the following members present and participating, to wit:

Ron Harris
Phyllis Cole
Jerry Hoagland
Joe Jaynes
Jack Hatchell

County Judge, Presiding
Commissioner, Precinct 1
Commissioner, Precinct 2
Commissioner, Precinct 3
Commissioner, Precinct 4

During such session the court considered a request to approve the award of bid for Uniform and miscellaneous rental and laundry services (IFB No. 03090-02).

Thereupon, a motion was made, seconded and carried with a majority vote of the court approving the award of bid Uniform and miscellaneous rental and laundry services (IFB No. 03090-02), to the low bidder G&K Services. Same is hereby approved in accordance with the attached documentation.



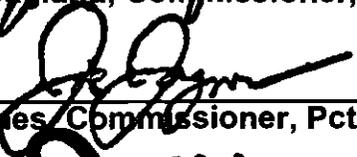
Ron Harris, County Judge



Phyllis Cole, Commissioner, Pct. 1



Jerry Hoagland, Commissioner, Pct. 2



Joe Jaynes, Commissioner, Pct. 3



Jack Hatchell, Commissioner, Pct. 4

ATTEST:



Helen Starnes, Ex-Officio Clerk
Commissioners' Court
Collin County, TEXAS



COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM

ON THE TUESDAY PRIOR TO THE MONDAY MEETING.

This space for Court Clerk
RECEIVED
COMMISSIONER'S COURT

AGENDA NUMBER:
REGULAR _____
CONSENT _____

INSTRUCTIONS ON THE REVERSE

(B) 7:37 JUL 27 PM 4:43

REQUESTING DEPARTMENT

Date: July 8, 2002 Court Date: Aug 5, 2002 Phone/Ext: 3700 Department: Public Works

Description of Agenda Item: Request award for Uniform and
Miscellaneous Rental and Laundry Services be granted to
low bidder "G&K Services, Inc. of Coppell, Texas.

BUDGET RELATED INFORMATION	
<i>MUST COMPLETE FOR ALL EXPENDITURES/RFP'S</i>	
This item is part of the current budget:	Yes _____ No _____
Amount Budgeted: (or needed)	_____
Account Number:	<u>VARIOUS (see attached)</u>

DEPARTMENT HEAD
SIGNATURE: *[Signature]*

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s): _____

CHECK TWO OF THE BELOW			
ADVERTISE		BIDS	X
AWARD	X	PROPOSALS	

BOND REQUIRED: No
ANNUAL ACTION: no
AD DATES: _____

INS. REQ'D: yes
EFFECTIVE: 8/11/02 thru 9/30/07
OPEN DATE/TIME: _____

Item Description for Agenda: Commissioners Court consideration and approval of award for
Uniform and Miscellaneous Rental and Laundry Services, IFB NO. 03090-02 to the lowest
Remarks: and best evaluated bidder, G&K Services

PURCHASING AGENT
SIGNATURE: *[Signature]*

ac

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET/FUNDING VERIFICATION	
BUDGETED	X
UNBUDGETED	
FUNDS NOT AVAILABLE	

FUNDS AVAILABLE	X
ACCOUNT NUMBER FOR AVAILABLE FUNDS (Needed for Agenda Submission)	

BUDGET AMENDMENT REQUIRED
NON-EMERGENCY, Sec 111.011 LGC
EMERGENCY, Sec 111.010 LGC

FUNDS TRANSFER RECOMMENDATION

AMOUNT	DEPARTMENT NAME	ACCOUNT NUMBER
\$ _____	From _____	_____
\$ _____	From _____	_____
\$ _____	To _____	_____
\$ _____	To _____	_____

Remarks: _____

COUNTY AUDITOR
SIGNATURE: *[Signature]*

RECEIVED
 COUNTY AUDITOR
 JUL 29 2 02 AM '02
 PH 3:49

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGETED.
[Signature]

BUDGET OFFICER

[Handwritten mark]

TO: Honorable Commissioners Court
FROM: Purchasing Department
SUBJECT: Contract/Bid Award Data

COMMISSIONERS

COURT DATE: August 5, 2002

IFB# 03090-02

TITLE# Uniform and Miscellaneous Rental and Laundry Services

66 Bidders were notified through Onvia

5 Bidders requested the specifications

2 Bidder(s) responded to the bid as follows:
G&K Services
Star Uniform Inc.

IFB No. 03090-02 is recommended for award to the lowest and best evaluated bidder meeting specifications, G&K Services, as determined by the Purchasing Department, Facilities, and Public Works, per memos on file in Purchasing.

The County currently provides uniforms for approximately one hundred and thirty-three (133) County employees. These uniforms are provided to employees at Public Works, Facilities, Fire Marshal, Equipment Services, Development Services and Construction and Projects. The County reserves the right to add or delete uniforms as it deems to be in the best interest of the County.

Each department pays for its employees from the below listed accounts:

Public Works	010-9001-601-5840	\$32,000.00
Equipment Services	001-9301-602-5840	\$5,420.00
Facilities	001-5001-501-5840	\$16,515.00
Development Services	076-6603-565-5840	\$3,592.00
Construction and Projects	001-5003-501-5840	\$990.00

Please contact the Purchasing Department at extension 4122, should you have questions or need any additional information.

TO WHOM IT MAY CONCERN:

On this date June 27, 2002 at 2:00 P.M., a total of 3 bids were received and opened on IFB NO. 03090-02 UNIFORM AND MISCELLANEOUS RENTAL AND LAUNDRY SERVICES.

Below is a list of the bids received and opened this date. A representative from the Auditor's Office was present for the bid opening.

Aramark
G&K Services Inc.
Uniforms by Star

COLLIN COUNTY PURCHASING DEPT.

by: Sherrice L. Tollett
Assistant Purchasing Agent

Witness: Janet Graves
Assistant County Auditor

EVALUATION OF BIDS OPENED JUNE 27, 2002		STAR UNIFORM COMPANY INC		STAR UNIFORM COMPANY INC		STAR UNIFORM COMPANY INC		STAR UNIFORM COMPANY INC		STAR UNIFORM COMPANY INC		STAR UNIFORM COMPANY INC		STAR UNIFORM COMPANY INC	
UNIFORM AND MISCELLANEOUS RENTAL AND LAUNDRY SERVICES, IFB NO 03090-02		DALLAS		DENIM JEANS		DENIM JEANS		WRANGLER JEANS		WRANGLER JEANS		WRANGLER JEANS		COPPELL	
		Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee
6.3	INDUSTRIAL APPAREL: (any combination of items in bid item 4.36)														
6.3.1	State cost per week for five (5) sets	\$3.95	\$2.35	\$6.12	\$3.64	\$9.09	\$5.41	\$4.50	\$2.70						
6.3.2	State cost per week for four (4) sets	\$3.16	\$1.88	\$4.90	\$2.91	\$7.27	\$4.32	\$3.60	\$2.16						
6.3.3	State cost per week for three (3) sets	\$2.37	\$1.41	\$3.67	\$2.19	\$5.45	\$3.24	\$2.70	\$1.62						
6.3.4	State cost per week for two (2) sets	\$1.58	\$0.94	\$2.45	\$1.46	\$3.63	\$2.16	\$1.80	\$1.08						
6.3.5	State cost, if any, for swing set and the frequency in which it will be billed (i.e. weekly, monthly, yearly)	\$0.00	\$0.00					\$0.00	\$0.00						
6.3.5.1	Frequency of billing	bidder draw line through	bidder draw line through					0	0						
6.3.6	State cost per week per piece for shirt only	\$0.45	\$0.35					\$0.42	\$0.25						
6.3.7	State cost per piece for trouser only	\$0.45	\$0.35					\$0.48	\$0.29						
6.3.8	State colors available for Industrial Apparel Type I shirt:	med blue, lt green, brown, charcoal, navy, tan, lt grey, spruce green, white, 5 different stripes													
6.3.9	State colors available for Industrial Apparel Type II shirt:	light indigo only, long sleeve only													
6.3.10	State colors available for Industrial Apparel Type I pants:	100% cotton, blue denim only													
6.3.11	State colors available for Industrial Apparel Type II pants:	brown, charcoal, navy, dk green, white													
6.4	DRESS APPAREL: (any combination of items in bid item 4.36)	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee	Laundered by Vendor	Laundered by employee
6.4.1	State cost per week for five (5) sets	\$6.00	\$3.55					\$5.50	\$3.30						
6.4.2	State cost per week for four (4) sets	\$4.80	\$2.84					\$4.40	\$2.64						
6.4.3	State cost per week for three (3) sets	\$3.60	\$2.13					\$3.30	\$1.98						
6.4.4	State cost per week for two (2) sets	\$2.40	\$1.42					\$2.20	\$1.32						

	STAR UNIFORM COMPANY INC DALLAS	STAR UNIFORM COMPANY INC DENIM JEANS	STAR UNIFORM COMPANY INC WRANGLER JEANS	G & K SERVICES INC COPPELL
6.4.5	State cost, if any, for swing set and the frequency in which it will be billed (i.e. weekly, monthly, yearly)	\$0.00	\$0.00	\$0.00
6.4.5.1	Frequency of billing	bidder draw line through	bidder draw line through	0
6.4.6	State cost per week per piece for shirt only	\$0.75	\$0.45	\$0.55
6.4.7	State cost per week per piece for trouser only	\$0.45	\$0.35	\$0.33
6.4.8	State colors available for Dress Apparel Shirts:	white/blue pinstripes, white/red pinstripes, white, lt blue, grey, tan	white/blue pinstripes, white/red pinstripes, white, lt blue, grey, tan	white, lt blue stripes, red stripe
6.4.9	State colors available for Dress Apparel Style I pants:	navy, black, charcoal, dk green, white, brown	navy, black, charcoal, dk green, white, brown	navy, charcoal, brown, dark green
6.4.10	State colors available for Dress Apparel Style II pants:	navy, charcoal, brown, dk green	navy, charcoal, brown, dk green	navy, khaki, charcoal, black
6.4.11	State colors available for Dress Apparel Style III pants:	navy, charcoal, brown, dk green	navy, charcoal, brown, dk green	navy, black, charcoal
6.5	State cost to provide and launder each jacket per week:	\$0.59		\$0.75
6.6	State cost to launder each pair of insulated coveralls per week:	\$0.79		\$0.50
6.7	State cost to provide and sew each name emblem on uniform:	\$0.00		\$0.75
6.8	State cost to sew each ASE emblem on each uniform:	\$0.00		\$0.50
6.9	REPLACEMENT COSTS FOR UNIFORM IF DAMAGED OR LOST BY COLLIN COUNTY:	INDUSTRIAL DRESS	DRESS	INDUSTRIAL DRESS
6.9.1	TO REPLACE WITHIN 1-6 MONTHS:	\$11.00 shirt \$13.00 pant	\$16.00 shirt \$20.00 pant	\$15.00 \$18.00
6.9.2	TO REPLACE WITHIN 7-12 MONTHS:	\$11.00 shirt \$13.00 shirt	\$16.00 shirt \$20.00 pant	\$12.00 \$15.00
6.9.3	TO REPLACE WITHIN 13-18 MONTHS:	\$9.00 shirt \$11.00 pant	\$11.00 shirt \$15.00 pant	\$9.00 \$12.00
6.9.4	TO REPLACE WITHIN 19-24 MONTHS:	\$7.00 shirt \$9.00 pant	\$9.00 shirt \$11.00 pant	\$6.00 \$9.00
6.10	REPLACEMENT COST FOR JACKETS IF DAMAGED OR LOST BY COLLIN COUNTY:			
6.10.1	TO REPLACE WITHIN 1-6 MONTHS:	\$34.00		\$30.00
6.10.2	TO REPLACE WITHIN 7-12 MONTHS:	\$34.00		\$23.00
6.10.3	TO REPLACE WITHIN 13-18 MONTHS:	\$28.00		\$16.00
6.10.4	TO REPLACE WITHIN 19-24 MONTHS:	\$22.00		\$10.00

	STAR UNIFORM COMPANY INC DALLAS	STAR UNIFORM COMPANY INC DENIM JEANS	STAR UNIFORM COMPANY INC WRANGLER JEANS	G & K SERVICES INC COPPELL
6.11	STATE STANDARD UNIFORM SIZES: shirts: s, m, l, xl, 2xl Pants: Waist size 28 thru 44 length through 35"			small-4xl
6.12	STATE NON-STANDARD UNIFORM SIZES: Shirt: 3xl, 4xl, 5xl long tails, extra long sleeve lengths Pants: Waist 46 & up. Length 36 & up			5 xl and up
6.13	STATE ANY ADDITIONAL COSTS, IF ANY, FOR NON STANDARD SIZES:	regular rental rates, plus 20%		\$0.00
6.14	LEAD TIME FOR DELIVERY OF NON- STANDARD UNIFORMS:	3 to 6 weeks		4-8 weeks
6.15	FLOOR MATS: STATE SIZES AND WEEKLY COST FOR RENTAL AND CLEANING			
6.15.1	SIZE/COST	3 X 4 \$1.66 wk 4 x 6 \$3.31 wk 3 x 10 \$4.14 wk 6 x 8 \$9.91 wk		3 x 5 \$1.80 4 x 6 \$2.88 6 x 8 \$8.00
6.16	STATE FLOOR MAT COLORS AVAILABLE:	slate, red, walnut brown, royal blue		blue berry, brown, charcoal, red, black
6.17	STATE UP FRONT COST, IF ANY, TO PERSONALIZE MATS WITH COLLIN COUNTY LOGO:	\$0.00		\$0.00
6.18	STATE COST FOR WEEKLY RENTAL AND CLEANING OF PERSONALIZED MATS	3 x 5 \$2.02 4x6 \$7.58 6x8 \$8.58		4 x 6 \$3.60 3 x 5 \$2.00
6.19	STATE THE SPECIFICS OF YOUR COMPANIES PROGRAM FOR TOWEL RENTAL SERVICES, to include but not limited to the following: 6.19.1 up front costs, if any, 6.19.2 weekly rental fees, 6.19.3 weekly cleaning fees, 6.19.4 replacement cost per piece, 6.19.5 weekly rental fee for route bags or soiled towel containers and sizes available 6.19.6 Please explain.	\$0.00 \$0.05 ea included in rental fee \$.39 ea \$00.00 no special towel containers are available		no upfront costs .06 per towel billed at 50% of inventory no charge for cleaning replacement cost is .24 per towel no charge for route bags or containers

	STAR UNIFORM COMPANY INC DALLAS	STAR UNIFORM COMPANY INC DENIM JEANS	STAR UNIFORM COMPANY INC WRANGLER JEANS	G & K SERVICES INC COPPELL
6.20	VENDOR'S DESIGNATED REPRESENTATIVE: NAME: TITLE: PHONE NUMBER: PAGER NUMBER: CELL PHONE: STATE WORKING HOURS: SUPERVISOR NAME AND PHONE NUMBER:	Paul Irmacher Senior Sales Associate 972-241-7825 n/a 214-533-0691 7:30 am -5:30 pm Mr. Joe Ernst 972-241-7825		David Hatton Account Manager 800-899-3015 left blank 214-969-1937 8-5 Monday through Friday Walter Martin 214-969-2421
6.22	Allow piggybacking	yes		yes
6.23	Exceptions:	denim jeans are 100% cotton. Rental with these jeans is bid prices plus 55%. Wrangler jeans are bid prices plus 230%		none
	NO BIDS RECEIVED FROM:			
	ARAWARK UNIFORM SERVICES			



COLLIN COUNTY, TEXAS
INVITATION FOR BID

SUBMIT BIDS TO:

Collin County Auditor's Office
Sixth Floor
Collin County Courthouse
210 South McDonald Street, Suite 636
McKinney, Texas 75069

****NOTE:**
All correspondence must include suite number to assist in proper delivery.**

SUBMIT NO LATER THAN:

2:00 P.M., Thursday, June 27, 2002

MARK ENVELOPE:

IFB No. 03090-02
Uniform and Miscellaneous Rental and
Laundry Services

***ALL BIDS MUST BE RECEIVED IN COUNTY AUDITOR'S OFFICE
BEFORE OPENING DATE AND TIME***

Public opening of bids is scheduled to be held in the Sixth Floor Conference Room, Courthouse, 210 S. McDonald Street, McKinney, Texas 75069.

If bidder does not wish to submit a bid at this time, please submit a "NO BID" by the same time and at the same location as stated above and state the reasons for such.

Awards should be made not more than ninety (90) days after opening date.

Collin County is always conscious and extremely appreciative of your time and effort in preparing this bid. Requests for information should be directed to:

Athena Cole
Contract Administrator
Purchasing Dept
Collin County Courthouse Annex
200 S. McDonald St., Suite 230
McKinney, Texas 75069
Telephone: 972/548-4122 or;
Dallas Metro: 972/424-1460 ext. 4122
Facsimile: 972/548-4694

RESULTS WILL NOT BE GIVEN BY TELEPHONE

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SECTION	TITLE
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6.0	BID FORMS
7.0	SIGNATURE

1.0 GENERAL INSTRUCTIONS

- 1.1 Definitions
 - 1.1.1 Bidder refers to submitter.
 - 1.1.2 Vendor refers to successful bidder or contractor.
- 1.2 It is understood that the Commissioners' Court of Collin County, Texas reserves the right to accept or reject any and/or all bids for any or all products and/or services covered in this bid request and to waive informalities or defects in bids or to accept such bids as it shall deem to be in the best interest of Collin County.
- 1.3 All bids must be sealed. Bidders must submit Sections 5.0, 6.0, & 7.0 provided herein. The original must be signed manually, in ink by a person having the authority to bind the firm in a contract. In addition to the original, bidders are to provide four (4) copies of their bid.
- 1.4 Time/date stamp clock in Auditor's Office shall be the official time of receipt. Bids received in County Auditor's office after submission deadline shall be returned unopened and will be considered void and unacceptable.
- 1.5 Any alterations must be made prior to opening date and time, initialed in ink guaranteeing authenticity, by a person having the authority to bind the firm in a contract.
- 1.6 A bid may not be withdrawn or canceled by the bidder prior to the ninety-first (91st) day following the date of bid opening and only prior to award.
- 1.7 No oral, telegraphic, telephonic or facsimile bids will be considered.

1.8 Collin County is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, the bid price shall not include taxes.

1.9 Any interpretations, corrections and/or changes to this Invitation For Bid and Specifications or extensions to the opening/receipt date will be made by an addenda to the bid by the Collin County Purchasing Department. Questions and/or clarification requests must be submitted no later than seven (7) days prior to the bid opening date. Those received at later date may not be addressed prior to bid opening. Sole authority to authorize addenda shall be vested in Collin County Purchasing Agent as entrusted by the Collin County Commissioners' Court. Addenda may be mailed certified with return receipt, faxed or transmitted electronically (i.e. E-mailed) to all that are known to have received a copy of the Invitation For Bid/Specifications. Bidders shall acknowledge receipt of all addenda.

1.10 All materials and services shall be subject to Collin County approval.

1.11 Collin County reserves the right to award bid in whole or in part as it deems to be in the best interest of the County.

1.12 Any reference to model/make and/or manufacturer used in bid specifications is for descriptive purposes only. Products/materials bid of like quality will be considered.

1.13 Minimum Standards For Responsible Prospective Bidders: A prospective bidder must meet the following minimum requirements:

- 1.13.1 have adequate financial resources, or the ability to obtain such resources as required;
- 1.13.2 be able to comply with the required or proposed delivery/completion schedule;
- 1.13.3 have a satisfactory record of performance;
- 1.13.4 have a satisfactory record of integrity and ethics;
- 1.13.5 be otherwise qualified and eligible to receive an award.

Collin County may request representation and other information sufficient to determine bidder's ability to meet these minimum standards listed above.

2.0 TERMS OF CONTRACT

2.1 The bid, when properly accepted by Collin County, shall constitute a contract equally binding between the vendor and Collin County. No different or additional terms will become part of this contract with the exception of a Change Order.

2.2 No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing by Collin County Purchasing Agent.

- 2.3 No public official shall have interest, direct or indirect, in this contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.
- 2.4 The bidder/vendor shall comply with Commissioners' Court Order No. 96-680-10-28, Establishment of Guidelines & Restrictions Regarding The Acceptance of Gifts by County Officials & County Employees.
- 2.5 Design, strength, quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practice.
- 2.6 Bids must comply with all federal, state, county and local laws concerning this type of product(s)/services/equipment/project and the fulfillment of all ADA (Americans With Disabilities Act) requirements.
- 2.7 All products must be new and unused, unless otherwise specified, in first-class condition and of current manufacture. Obsolete products, including products or any parts not compatible with existing hardware/software configurations will not be accepted.
- 2.8 All vendors shall provide any and all notices as may be required under the Drug-Free Work Place Act of 1988, 28 CFR Part 67, Subpart F, to its employees and all sub-contractors to insure that Collin County maintains a drug-free work place.
- 2.9 Vendor shall defend, indemnify and save harmless Collin County and all its officers, agents and employees and all entities, their officers, agents and employees who are participating in this contract from all suits, claims, actions, damages, demands or other demands of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from award. Vendor shall pay any judgment with cost which may be obtained against Collin County and participating entities growing out of such injury or damages.
- 2.10 If a contract, resulting from this IFB, is a contract for the execution of a public work, the following shall apply:
In accordance with V.T.C.A. 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Payment Bond if the contract is in excess of \$25,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1, Vernon's Texas Insurance Code).
- 2.11 This contract shall remain in effect until any of the following occurs: delivery of product(s) and/or completion and acceptance of products and/or services, contract expires or is terminated by either party with a thirty (30) days written notice prior to cancellation and must state therein the reasons for such cancellation. Collin County reserves the right to terminate the contract immediately in the event the vendor fails to meet delivery or completion schedules, or otherwise perform in accordance with these specifications. Breach of contract or default authorizes the County to purchase elsewhere and charge the full increase in cost and handling to the defaulting vendor.
- 2.12 Collin County Purchasing Department shall serve as Contract Administrator or shall supervise agents designated by the Collin County Commissioners' Court.
- 2.13 The title and risk of loss of the product(s) shall not pass to the County until the County actually receives and takes possession of the products at the point or points of delivery.
- 2.14 All delivery and freight charges (FOB Inside delivery at Collin County designated locations) are to be included as part of the bid price. All components required to render the item complete, installed and operational shall be included in the total bid price. Collin County will pay no additional freight/delivery/installation/setup fees.
- 2.15 Vendor shall notify the Purchasing Department immediately if delivery/completion schedule cannot be met. If delay is foreseen, the vendor shall give written notice to the Purchasing Agent. The County has the right to extend delivery time if reason appears valid.
- 2.16 Bidders taking exception to the specifications shall do so at their own risk. By offering substitutions, bidder shall state these exceptions in the section provided or by attachment. Exception/substitution, if accepted, must meet or exceed specifications stated herein. Collin County Commissioners' Court reserves the right to accept or reject any of the exception(s)/substitution(s) deemed to be in the best interest of the County.
- 2.17 A purchase order(s) shall be generated by Collin County to the vendor and the purchase order number must appear on all itemized invoices.
- 2.18 Invoices shall be mailed directly to the Collin County Auditor's Office, Sixth Floor, Collin County Courthouse, 210 South McDonald Street, Suite 636, McKinney, Texas 75069. All invoices shall show:
- 2.18.1 Collin County Purchase Order Number;
 - 2.18.2 Vendor's Name, Address and Tax Identification Number;
 - 2.18.3 Detailed breakdown of all charges for the product(s) and/or service(s) including applicable time frames.
- 2.19 Payment will be made in accordance with V.T.C.A., Government Code, Title 10, Subtitle F, Chapter 2251.
- 2.20 All warranties shall be stated as required in the Uniform Commercial Code.

2.21 The vendor and Collin County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

2.22 The vendor agrees to protect Collin County from any claims involving infringements of patents and/or copyrights.

2.23 This contract will be governed by the laws of the State of Texas. Should any portion of this contract be in conflict with the laws of the State of Texas, the State laws shall invalidate only that portion. The remaining portion of the contract shall remain in effect.

2.24 The vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written approval from Collin County Commissioners' Court.

2.25 The vendor understands, acknowledges and agrees that if the vendor subcontracts with a third party for services or materials, the primary vendor (awardee) accepts responsibility for full and prompt payment to the third party. Any dispute between the primary vendor and the third party, including any payment dispute, will be promptly remedied by the primary vendor. Failure to promptly render a remedy or to make prompt payment to the third party (subcontractor) may result in the withholding of funds from the primary vendor by Collin County for any payments owed to the third party.

2.26 The apparent silence of any part of the specification as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of the specification shall be made on the basis of this statement.

2.27 Vendor shall not fraudulently advertise, publish or otherwise make reference to the existence of a contract between the County and Vendor for purposes of solicitation. Vendor may refer to Collin County as an evaluating reference for purposes of establishing a contract with other entities.

2.28 Vendor shall provide Collin County with diagnostic access tools at no additional cost to Collin County, for all Electrical and Mechanical systems, components, etc., procured through this contract.

3.0 INSURANCE REQUIREMENTS

3.1 Before commencing work, the vendor shall be required, at its own expense, to furnish the Collin County Purchasing Agent with certified copies of all insurance certificate(s) indicating the coverage to remain in force throughout the term of this contract.

3.1.1 Commercial General Liability insurance at minimum combined single limits of (\$500,000 per-occurrence and \$1,000,000 general aggregate) for bodily injury and property damage, which coverage shall include products/completed operations, independent contractors, and

contractual liability each at \$500,000 per occurrence. Coverage must be written on an occurrence form.

3.1.2 Workers Compensation insurance at statutory limits, including employers liability coverage at minimum limits.

3.1.3 Commercial Automobile Liability insurance shall be no less than \$500,000 combined single limits per accident for bodily injury and property damage, including owned, non-owned, and hired vehicle coverage.

3.2 The required limits may be satisfied by any combination of primary, excess or umbrella liability insurances, provided the primary policy complies with the above requirements and the excess umbrella is following form. The vendor may maintain reasonable and customary deductibles, subject to approval by Collin County.

3.3 With reference to the foregoing insurance requirement, the vendor shall endorse applicable insurance policies as follows:

3.3.1 All insurance policies shall be endorsed to the effect that Collin County will receive at least thirty (30) days notice prior to cancellation, non-renewal or termination of the policy.

3.3.2 All copies of Certificates of Insurance shall reference the project/contract number.

3.4 All insurance shall be purchased from an insurance company that meets the following requirements:

3.4.1 A financial rating of B+VI or better as assigned by the BEST Rating Company or equivalent.

3.5 Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain provisions representing and warranting the following:

3.5.1 Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.

3.5.2 Sets forth the notice of cancellation or termination to Collin County.

4.0 SPECIAL CONDITIONS AND SPECIFICATIONS
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4.1 Authorization: By order of the Commissioners Court of Collin County, Texas sealed bids will be received for Uniform Rental and Laundry Services for various County departments.

4.2 Purpose: It is the intent of the following specifications to describe uniform rental and laundry services needed by Collin County to include various types and styles of shirts, pants, jackets, floor mats and shop towels. Collin County reserves the right to select from any of the types and styles available.

4.3 Term: Provide for a term contract commencing on the date of award and continuing through and including September 30, 2007.

4.4 Funding: Funds for payment have been provided through the Collin County budget approved by the Commissioners' Court for this fiscal year only. State of Texas statutes prohibit the County from any obligation of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the current Collin County fiscal year shall be subject to budget approval.

4.5 Price Reduction: If during the life of the contract, the vendor's net prices to its customers for the same product(s) and/or services shall be reduced below the contracted price, it is understood and agreed that the County shall receive such price reduction.

4.6 Price Redetermination: A price redetermination may be considered by Collin County only at the twelve (12), twenty-four (24), thirty-six (36), and forty-eight (48) month anniversary dates of the contract. All requests for price redetermination shall be in written form and shall include documents supporting price redetermination such as Manufacturer's direct cost, postage rates, Railroad Commission rates; Federal/State minimum wage law; Federal/State unemployment taxes; F.I.C.A; Insurance Coverage Rates; etc.. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Collin County reserves the right to accept or reject any/all of the price redetermination as it deems to be in the best interest of the County.

4.7 Samples: When requested, a sample set of uniforms, and other items bid, shall be furnished free of expense to the County. These samples will be returned to bidders upon award of the contract.

4.8 Descriptive Literature: Each bidder is requested to submit with this bid FIVE (5) copies of descriptive literature sufficient in detail to enable an intelligent comparison of the specification of the product(s) bid. Failure to provide literature with this IFB may result in rejection of the bid or that part of the bid.

4.9 Approximate Usage: Collin County currently provides uniforms for approximately one-hundred and thirty-three (133) County employees. Collin County reserves the right to add/delete uniforms as it deems to be in the best interest of the County. The number of employees currently in uniform are as follows:

Facilities Maintenance is thirty (30),
 Construction and Projects is three (3),
 Equipment Services is ten (10),
 Public Services and Operations is eighty-one (81),
 Fire Marshal is three (3), and
 Development Services is six (6).

Approximate usage does not constitute an order, but only implies the probable quantity the County will use. Uniforms will be ordered on an as-needed basis. Vendor shall state the cost to provide uniforms to the County with and without laundering, in spaces provided on the bid form. Vendor shall also break out

the pricing of uniforms per piece with and without laundering, in spaces provided on the bid form. Currently 42% of employees launder their own uniforms with 58% of employees electing to have uniforms laundered by vendor.

4.10 Jackets: The Equipment Services Department currently has ten (10) employees that may rent jackets from October through March each year. Bidder shall state, in the space provided on the bid form, the cost to launder jackets each week. The jackets shall have a Collin County emblem, see Attachment A, sewn over the left breast and a name emblem, see Attachment A, sewn on the right breast.

4.11 Shop Towels: The Equipment Services Department shall rent shop towels on a weekly basis. Bidder shall state in the spaces provided on the bid form the cost to rent, launder and deliver towels to the County. Bidder shall state in the space provided on the bid form the costs for route bags or soiled towel containers to be used in conjunction with the contract. Towels shall be cotton and approximately 14" x 14" in size. All towels shall be delivered clean and free from all soil, foreign material including metal shavings and cleaning agent residue. It is estimated that the County will use approximately 350 towels per week. The County reserves the right to increase or decrease the number of towels to be used each week.

4.11.1 The towel service provider shall:

- Continuously monitor the items for needed replacements
- Clean or replace at no additional cost any items which the County deems to be unacceptable
- Replace as needed at no cost all items worn out from normal wear and tear
- Provide repaired or replacement items by the next delivery date after the vendor has been notified of the ruined or damaged items
- Provide a quarterly report of inventory and usage to the Equipment Services Manager

4.12 Coveralls: Collin County may request vendor to furnish laundry service for winter coveralls worn by county employees. Approximately seven (7) sets of coveralls per week would need to be laundered under this option. Vendor would assume the responsibility of replacing any coverall not returned to the County by the vendor.

4.13 Floor Mats: Collin County currently utilizes industrial twill floor mats for entry ways into various buildings. Bidder shall state in the spaces provided on the bid form the sizes and colors of mats available as well as the pricing for pickup/delivery and cleaning on a weekly basis. The day of the week to provide these services is to be agreed upon between Collin County and successful bidder. Collin County estimated usage is approximately forty (40) mats of various sizes and colors.

Some mats currently in use have been personalized with the County logo by the current vendor. Should the County choose to have mats personalized bidder shall state in the space provided on the bid form the up front cost, if any, to personalize and the weekly rental/cleaning rate.

4.14 Uniform Set/Number of Sets: A uniform set shall consist of a shirt and trousers. Eleven (11) sets for each employee shall be provided initially. Each employee shall receive the number of changes (complete and/or pieces) equal to the number turned in for service the previous week.

4.15 County Emblem: A Collin County emblem, see Attachment A, will be sewn on each shirt at no cost to the County, unless otherwise specified. Each emblem will be sewn over the left breast pocket, one (1) inch above and centered over pocket. Collin County shall provide the emblems to the vendor upon award of the contract.

4.16 Employee Name Emblem: Employee name emblems, see Attachment A, shall be provided and sewn on each shirt at no additional cost to the County, unless otherwise specified. Cost of the employee name emblem shall be stated in the space provided on the bid form. The employee name emblem will have the name of the employee (last or first name as determined by the Department Head) embroidered on the patch. This emblem will be a rectangle, approximately 1 1/2" x 3 1/2" in size and stitched in the colors as indicated on Attachment A. Name emblem will be sewn one inch above and centered over the right breast pocket.

4.17 ASE Emblems: ASE emblems, see Attachment A, shall be provided by Collin County and sewn on uniform shirts by vendor as requested by the Equipment Services Department. Each emblem shall be sewn on the left sleeve of the shirt one (1) inch below the seam. Cost to sew these emblems shall be stated in the space provided on the bid form.

4.18 Pickup and Delivery Service: The number of uniforms delivered back to each employee weekly shall depend on the number of uniforms each employee turned in for cleaning the preceding week. To assure accurate return of uniforms turned in, only designated employees in each department will accept deliveries. If delivery schedule cannot be met, vendor's designated representative shall contact designated employee in advance, to ensure a designated employee will be present when delivery is made.

4.19 Pickup and/or Delivery Location: Pickup and delivery of uniforms and related items will be stated on the Collin County Purchase Order. Pickup and delivery will be at the following locations, the County reserves the right to add or delete locations as needed:

- 1) Collin County Service Center, 700A West Wilmeth Road, McKinney,
- 2) Collin County Central Plant, Facilities Maintenance, 4600 Community Avenue, McKinney,
- 3) Collin County Farmersville Camp, 1269 S.H. 78 North, Farmersville, Texas,
- 4) Collin County Fire Marshal, 825 N. McDonald, Suite 140, McKinney,
- 5) Collin County Development Services Department, 825 N. McDonald, Suite 170, McKinney.
- 6) Collin County University Drive Courts Facility, 1800 N. Graves, McKinney

4.20 Service Schedule: The pickup and delivery of uniforms shall be made starting on Mondays at 7:00 a.m. for Public Works & Equipment Services and Farmersville. The pick up and delivery time shall be 8:00 a.m. every Monday for Facilities Maintenance, Fire Marshal and Development Services Departments. Should a Collin County Holiday fall on a Monday, the vendor shall schedule with the various departments another day of that week to service those departments. Vendor shall state any exceptions to this service schedule in the space provided.

4.21 Requirements: Under the Full Service Uniform option, vendor shall: 1) lease new uniforms, 2) launder, repair and maintain uniforms leased; 3) pick up soiled uniforms and deliver clean uniforms weekly; 4) replace damaged uniforms. Under the lease only option (laundered by County employees), the vendor shall 1) lease new uniforms, 2) repair and maintain uniform leased and 3) replace damaged uniforms. All uniforms shall be laundered per the State of Texas requirements for this type of service.

4.22 Ownership: All items provided under this contract are leased from and remain the property of the vendor.

4.23 Addition/Deletion of Uniform Service: New employees or personnel not initially determined to need uniforms may be added to the contract at any time. Likewise, as employment is terminated with the County, uniforms may be returned and deleted from the contract at any time.

4.24 Uniforms Supplied: The vendor shall supply all **NEW** and unused uniforms to all employees measured at the commencement of this contract. Employees hired subsequent to the initial delivery shall also be issued **NEW** and unused uniforms. **ALL UNIFORMS SHALL BE REPLACED WITH NEW UNIFORMS AT THE END OF EVERY TWO (2) YEAR PERIOD TO MAINTAIN AN UNWORN ACCEPTABLE STANDARD OF APPEARANCE.**

4.25 Uniform Finishing: **All industrial type uniforms shall be pressed(ironed) and/or steam tunnel finished. All dress type and supervisor uniforms shall be pressed(ironed). Tumble dried uniforms shall not be acceptable. All uniforms shall be delivered on hangers, grouped by employee name and clearly marked each week.**

4.26 Uniform Repair: Any uniform item, including jackets, ripped at the seam, with holes in pockets, missing buttons, or broken fly closures, zippers, etc., shall be repaired by the vendor. Any uniform ripped or torn other than at a seam shall be replaced by the vendor. Uniforms shall be maintained so that they are neat in appearance and free from obvious patching. Uniforms with repairs not acceptable to the County will be replaced at no additional cost to the County. Repairs shall be made within three (3) weeks after notification.

4.27 Uniform Replacement: During the term of the contract, a uniform or jacket shall be replaced by the vendor at no charge to the County for any of the following reasons: 1) rips or tears other than at the seams that cannot be repaired to the County's acceptance; 2) numerous stains or stains larger than 1" in diameter; 3) excessive fading or discoloration causing it to not match uniforms being worn by other employees; 4) excessive weight gain or loss by an employee causing the uniform fit and appearance to become unacceptable to the County. All replacements shall be of equal or better quality than those worn by other Collin County employees serviced under this contract.

4.28 Repair and/or Replacement Tags: Vendor shall provide a supply of repair and/or replacement tags to the County so that employees can request repair service.

4.29 Replacement Charge (Lost/Damaged Uniforms): Collin County will pay vendor a replacement charge only for items lost, maliciously damaged, or otherwise not returned. This replacement charge will be the cost of the uniform at the depreciated value. Bidder is requested to submit a depreciation schedule in the space provided for replacement cost determination.

4.30 Size Determination: It shall be the vendor's responsibility to ensure a proper uniform fit. Upon award of contract, vendor shall measure each County employee who is to be supplied uniforms under this contract at the Collin County Service Center, Central Plant, Farmersville or Fire Marshal at a time mutually convenient to both vendor and Collin County. All initial measurements shall be completed within fourteen (14) calendar days from notice of award of contract. The County will provide a contact name and phone number for each department requiring measurements for scheduling.

Employees hired after commencement of contract shall also be measured by vendor's authorized representative. This may be accomplished at a time mutually agreeable to vendor and Collin County, however, the date for measurement shall not exceed one week from date of notification by Collin County that a measurement is needed.

Vendor shall have sample sizes of uniforms on hand at the time that any measurements are taken to insure proper fit.

Vendor shall maintain a record on file of each employee's measurements.

Vendor shall provide standard uniform sizes and non-standard sizes available in space provided. Vendor shall provide the County with lead time for delivery of non-standard sizes, if different from standard, in space provided. Occasionally, the County has a need for uniforms with extra-long sleeves and tails.

4.31 **Weekly Rental Charges:** Weekly uniform rental charges are to be computed on a rate per uniform per week to include all requirements as stated herein. Vendor shall also state uniform laundry charges per partial uniform (shirt only/pants only) in the space provided on the bid form.

4.32 **Initial Delivery:** Uniforms shall be delivered within twenty-one (21) calendar days from the date the employee was measured.

4.33 **Liquidated Damages:** Weekly fees for uniform rental and/or laundry service will be deducted from monthly payment should any of the following occur:

- 1) late delivery of new uniforms,
- 2) repair or replacement not provided within three weeks, or
- 3) same number of uniforms not returned as were picked up the previous week.

4.34 **Vendor Contact:** To ensure prompt response to any of the County's concerns the vendor shall provide Collin County with the name, a direct phone number, cell phone and/or pager number of the vendor's designated representative. If the vendor's representative is not directly accessible then the name of the representative's supervisor shall be listed.

4.35 **Inventory/Usage Report:** Vendor shall provide, weekly upon delivery, an inventory usage report detailing the employee name, type of uniform rented, number of uniforms turned in (pants and shirts), dates of rental (i.e. date of commencement and date of termination), type of service being provided, fees charged to each individual, and an assessment of any uniforms lost or damaged.

4.36 **THE SPECIFICATIONS** listed below are minimum requirements and are intended to govern, in general, the type and style of uniforms desired. Collin County reserves the right to select from any combination of styles available under each type of apparel. Vendor shall state any exceptions to these specifications in the space provided.

4.36.1 INDUSTRIAL APPAREL

SHIRT, STYLE 1

Fabric:	Approx. 4.5 oz., 65% dacron polyester/35% cotton blend, permanent press type, poplin or leno
Closure:	Gripper at neck, button closure
Collar:	Fully lined, two-piece, with sewn-in stays
Cuffs:	Fully lined, one-piece, with button closure
Facing:	Stitched-down front
Pockets:	Two, with button-thru, no flaps, angle bartacks, pencil stall in left pocket
Styling:	Two piece yoke
Sleeves:	Mix lot-individual's choice: long and/or half sleeves
Color:	Medium blue, Light Green, Dark Brown or others as required by the County

SHIRT, STYLE 2

Fabric: Chambray, approx. 4 oz., 65% polyester/35% cotton blend, permanent press type
 Closure: Button at neck, gripper (snap) closures
 Collar: Lined, topstitched, with pocketed stays
 Cuffs: Lined, topstitched, with double-gripper (snap) closures
 Facing: Center pleat placket front
 Pockets: Two, with flaps with gripper closures
 Styling: Western, with yoke front and back, long tail
 Sleeves: Mixed lot-individual's choice: long and/or half sleeves
 Color: Medium blue, Light Green, Dark Brown or others as required by the County

PANT, STYLE 1

Fabric: Approx. 12 oz. denim, 50% polyester/50% cotton
 Closure: Heavy-duty brass ratcheting zipper, button closure
 Waistband: Roll resistant, with belt loops
 Pockets: Two front pockets set-in; two hip pockets single welt, watch pocket
 Styling: Jean cut pant, boot flare
 Color: Blue (denim)

PANT, STYLE 2

Fabric: Approx. 10 oz. twill, 65% polyester/35% cotton blend, permanent press type
 Closure: Heavy-duty brass ratcheting zipper, button closure
 Waistband: Roll resistant, with belt loops
 Pockets: Two front pockets set-in; two hip pockets; watch pocket
 Other: Safety-stitched inseam; felled outseams
 Styling: Jean cut pant, boot flare
 Colors: Dark blue, navy, dark green or others as required by the County

PANT, STYLE 3

WRANGLER JEANS

Fabric: 100% cotton
 Closure: Heavy duty brass ratcheting zipper, button closure
 Waistband: Roll resistant, with belt loops
 Pockets: Two front pockets, set in; two hip pockets
 Styling: Cowboy cut
 Colors: dark navy blue

JACKET

Fabric: Approx. 7.5 ounce twill, 65/35 poly/combed cotton, wrinkle resistant
 Closure: zipper front
 Lining: permanent quilted lining
 Waistband: Adjustable waistband and cuffs
 Pockets: lower slash pockets, patch pocket on left sleeve
 Colors: Mixed lot-individual's choice. Preferred color choice: dark blue, navy

4.36.2 DRESS APPAREL**SHIRT**

Fabric: Approx. 4 oz., 65% polyester/35% cotton blend, permanent press type
 Closure: Button closure (suitable to be worn with tie)
 Collar: Lined, topstitched, with pocketed stays
 Cuffs: Lined, topstitched, with button closures
 Facing: Center pleat placket front
 Pockets: Two, bartacked, with button flaps
 Styling: Long tail
 Sleeves: Mixed lot-individual's choice: long and/or half sleeves
 Colors: Mixed lot-individual's choice from available colors. Preferred color choices: white/blue pin stripes; various color stripes on white or solid colors

PANT, STYLE 1

Fabric: Approx. 10 oz. twill, 65% polyester/35% cotton blend, permanent press type
 Closure: Heavy-duty brass ratcheting zipper, button closure
 Waistband: Roll resistant, with belt loops
 Pockets: Two front pockets set-in; two hip pockets; watch pocket
 Other: Safety-stitched inseam; felled outseams
 Styling: Jean cut pant, boot flare
 Colors: Mixed lot-individual's choice. Preferred color choices: dark blue, navy, dark brown, charcoal gray, etc.

PANT, STYLE 2

Fabric: Approx. 8 oz. twill, 65% polyester/35% cotton blend, permanent press type
 Closure: Heavy-duty brass ratcheting zipper, button closure
 Waistband: Roll resistant, inner-lined, with belt loops
 Pockets: Two front pockets "slack style"; two set-in hip pockets, with darts over hip pockets
 Other: Safety-stitched inseam; felled outseams
 Styling: Regular cut pant with slight tapered leg
 Colors: Mixed lot-individual's choice. Preferred color choices: dark blue, navy, dark brown, charcoal gray, etc.

PANT, STYLE 3

Fabric : Approx. 10 oz., 100% polyester, permanent press type
 Closure: Heavy-duty brass ratcheting zipper, button closure
 Waistband: Roll resistant, inner-lined, with belt loops
 Pockets: Two front pockets "slack style"; two set-in hip pockets, with darts over hip pockets
 Other: Safety-stitched inseam; felled outseams
 Styling: Regular cut pant with slight tapered leg
 Colors: Mixed lot-individual's choice. Preferred colors choice: dark blue, navy, dark brown, charcoal gray, etc.

5.0 INFORMATION/PROFILE/REFERENCES

5.1 Preferential Requirement: The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A). Bidder shall make answer to the following questions by encircling the appropriate response or completing the blank provided:

5.1.1 Is your principal place of business in the State of Texas? YES NO

5.1.2 If the answer to question 5.1.1 is "yes", no further information is necessary; if "no", please indicate:

5.1.2.1 in which state is your principal place of business is located: _____
 5.1.2.2 if that state favors resident bidders (bidders in your state) by some dollar increment or percentage: _____ YES _____ NO
 5.1.2.3 if "yes", what is that dollar increment or percentage? _____

5.2 Company Profile: IS YOUR FIRM? (Please circle one)

5.2.1 SOLE PROPRIETORSHIP _____ YES _____ NO
 5.2.2 PARTNERSHIP _____ YES _____ NO
 5.2.3 CORPORATION YES _____ NO

5.2.4 LIST LEGAL NAMES IN COMPANY: G & K Services Inc.

5.3 References: List at least three (3) companies or governmental agencies where these same/like products/services, as stated herein, have been provided.

Company Name: Earthgrains Contact: Bob Hendershot Title: Sanitation MGR
 Address: 3500 Manor Way City: Dallas State: TX Zip: 75235
Street/PO Box
 Telephone No.: (972) 416-4395 Fax No.: _____

Company Name: Excel Transport Contact: Jimmie Griffin Title: Station MGR
 Address: 600 Freeport PK City: Coppell State: TX Zip: 75019
Street/PO Box
 Telephone No.: (972) 462-6600 Fax No.: _____

Company Name: Quadrant Chemical Contact: Britt Roman Title: Production MGR
 Address: 200 Industrial City: McKinney State: TX Zip: 75069
Street/PO Box
 Telephone No.: (972) 562-0847 Fax No.: _____

6.0 BID FORM(S)

6.1 BY SIGNING AND SUBMITTING THIS BID, BIDDER ACKNOWLEDGES, UNDERSTANDS, AND AGREES TO THE BID TERMS AND CONDITIONS AND CAN PROVIDE THE MINIMUM REQUIREMENTS STATED HEREIN. BIDDER HAS VISITED THE SITE, PERFORMED INVESTIGATIONS AND VERIFICATIONS AS DEEMED NECESSARY, IS FAMILIAR WITH THE LOCAL CONDITIONS UNDER WHICH THE WORK IS TO BE PERFORMED AND WILL BE RESPONSIBLE FOR ANY AND ALL ERRORS IN BID SUBMITTAL RESULTING FROM BIDDER'S FAILURE TO DO SO.

BIDDER CERTIFIES THIS BID HAS NOT BEEN PREPARED IN COLLUSION WITH ANY OTHER BIDDER OR OTHER PERSON OR PERSONS ENGAGED IN THE SAME LINE OF BUSINESS.

6.2 Prices bid shall *only* be considered if they are provided in the appropriate space(s) on the bid form. For consideration, any additions or deductions to the bid prices offered must be shown under the exceptions section of the bid. Extraneous numbers, prices, comments, etc. appearing elsewhere on the bid shall be deemed to have no effect on the prices offered in the designated locations.

6.3 <u>INDUSTRIAL APPAREL:</u> (any combination of items in bid item 4.36)	Laundered by Vendor	Laundered by Employee
6.3.1 State cost per week for five (5) sets	\$4.50	\$2.70
6.3.2 State cost per week for four (4) sets	\$3.60	\$2.16
6.3.3 State cost per week for three (3) sets	\$2.70	\$1.62
6.3.4 State cost per week for two (2) sets	\$1.80	\$1.08
6.3.5 State cost, if any, for swing set and the frequency in which it will be billed (i.e. weekly, monthly, yearly)	\$0	\$0
6.3.5.1 Frequency of billing	0	0
6.3.6 State cost per week per piece for shirt only	\$.42	\$.25
6.3.7 State cost per piece per piece for trouser only	\$.48	\$.29
6.3.8 State colors available for Industrial Apparel Type I shirt:	Navy, Med. Blue, Charcoal, Lt. Gray, Spruce Green, Brown, Lt. Blue, Tan	
6.3.9 State colors available for Industrial Apparel Type II shirt:	Med. Blue, Lt. Brown	
6.3.10 State colors available for Industrial Apparel Type I pants:	Navy	
6.3.11 State colors available for Industrial Apparel Type II pants:	Navy	

6.4	<u>DRESS APPAREL:</u> (any combination of items in bid item 4.36)	Laundered by Vendor	Laundered by Employee
6.4.1	State cost per week for five (5) sets	<u>\$5.50</u>	<u>\$3.30</u>
6.4.2	State cost per week for four (4) sets	<u>\$4.40</u>	<u>\$2.64</u>
6.4.3	State cost per week for three (3) sets	<u>\$3.30</u>	<u>\$1.98</u>
6.4.4	State cost per week for two (2) sets	<u>\$2.20</u>	<u>\$1.32</u>
6.4.5	State cost, if any, for swing set and the frequency in which it will be billed (i.e. weekly, monthly, yearly)	<u>\$0</u>	<u>\$0</u>
6.4.5.1	Frequency of billing	<u>0</u>	<u>0</u>
6.4.6	State cost per week per piece for shirt only	<u>\$.55</u>	<u>\$.33</u>
6.4.7	State cost per week per piece for trouser only	<u>\$.55</u>	<u>\$.33</u>
6.4.8	State colors available for Dress Apparel Shirts:	<u>White, Lt. Blue Stripe Red stripe</u>	
6.4.9	State colors available for Dress Apparel Style I pants:	<u>Navy, Charcoal, Brown, Dark Green</u>	
6.4.10	State colors available for Dress Apparel Style II pants:	<u>Navy, Khaki, Charcoal, Black</u>	
6.4.11	State colors available for Dress Apparel Style III pants:	<u>Navy, Black, Charcoal</u>	
6.5	State cost to provide and launder each jacket per week:	<u>\$.75</u>	each
6.6	State cost to launder each pair of insulated coveralls per week:	<u>\$.50</u>	each
6.7	State cost to provide and sew each name emblem on uniform: (Waived on initial order)	<u>\$.75</u>	each
6.8	State cost to sew each ASE emblem on each uniform: (Waived on initial order)	<u>\$.50</u>	each

6.9 REPLACEMENT COSTS FOR UNIFORM IF DAMAGED OR LOST BY COLLIN COUNTY:

	INDUSTRIAL UNIFORM	DRESS UNIFORM
6.9.1 TO REPLACE WITHIN 1-6 MONTHS:	<u>\$15.00</u>	<u>\$18.00</u>
6.9.2 TO REPLACE WITHIN 7-12 MONTHS:	<u>\$12.00</u>	<u>\$15.00</u>
6.9.3 TO REPLACE WITHIN 13-18 MONTHS:	<u>\$ 9.00</u>	<u>\$12.00</u>
6.9.4 TO REPLACE WITHIN 19-24 MONTHS:	<u>\$ 6.00</u>	<u>\$ 9.00</u>

6.10 REPLACEMENT COST FOR JACKETS IF DAMAGED OR LOST BY COLLIN COUNTY:

6.10.1 TO REPLACE WITHIN 1-6 MONTHS:	<u>\$ 30.00</u>
6.10.2 TO REPLACE WITHIN 7-12 MONTHS:	<u>\$ 23.00</u>
6.10.3 TO REPLACE WITHIN 13-18 MONTHS:	<u>\$ 16.00</u>
6.10.4 TO REPLACE WITHIN 19-24 MONTHS:	<u>\$ 10.00</u>

6.11 STATE STANDARD UNIFORM SIZES: SMALL - 4 XL

6.12 STATE NON-STANDARD UNIFORM SIZES: 5 XL and up

6.13 STATE ANY ADDITIONAL COSTS, IF ANY, FOR NON STANDARD SIZES: 0

6.14 LEAD TIME FOR DELIVERY OF NON-STANDARD UNIFORMS: 4-8 Weeks

6.15 FLOOR MATS:
STATE SIZES AND WEEKLY COST FOR RENTAL AND CLEANING
6.15.1

<u>Size</u>	<u>Cost</u>
3 x 5	1.80
4 x 6	2.88
6 x 8	8.00

6.16 STATE FLOOR MAT COLORS AVAILABLE: Blue Berry, Brown, Charcoal, Red, Black

6.17 STATE UP FRONT COST, IF ANY, TO PERSONALIZE MATS WITH COLLIN COUNTY LOGO: \$0
each mat

6.18 STATE COST FOR WEEKLY RENTAL AND CLEANING OF PERSONALIZED MATS
4 x 6=3.60 \$3 x 5=2.00
each mat

6.19 STATE THE SPECIFICS OF YOUR COMPANIES PROGRAM FOR TOWEL RENTAL SERVICES, to include but not limited to the following:

- 6.19.1 up front costs, if any,
- 6.19.2 weekly rental fees,
- 6.19.3 weekly cleaning fees,
- 6.19.4 replacement cost per piece,
- 6.19.5 weekly rental fee for route bags or soiled towel containers and sizes available

6.19.6 Please explain: No upfront costs
6¢ per towel billed at 50% of inventory.
No charge for cleaning.
Replacement cost is .24¢ per towel.
No charge for route bags or containers.

6.20 VENDOR'S DESIGNATED REPRESENTATIVE:

NAME: David Hatton TITLE: Account Manager
PHONE NUMBER: (800) 899-3015 CELL PHONE: (214) 869-1937
PAGER NUMBER: _____
STATE WORKING HOURS: 8-5 Monday thru Friday
SUPERVISOR NAME AND PHONE NUMBER: Walter Martin (214) 869-2421

6.21 As permitted under Title 8, Chapter 271, Subchapter F., Section 271.101 and 271.102 V.T.C.A. and Title 7, Chapter 791, Subchapter C., Section 791.025, V.T.C.A., other local governmental entities may wish to also participate under the same terms and conditions contained in this contract. Each entity wishing to participate must enter into an Interlocal Agreement with Collin County and have prior authorization from vendor. If such participation is authorized, all purchase orders will be issued directly from and shipped directly to the local governmental entity requiring supplies/services. Collin County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by these entities. Each entity reserves the right to determine their participation in this contract.

6.22 Would bidder be willing to allow other local governmental entities to participate in this contract, if awarded, under the same terms and conditions? YES NO

6.23 EXCEPTIONS: none

6.24 ADDENDA:

The undersigned acknowledges receipt of the following Addenda which are part of the Bidding Documents:

ADDENDUM NO. _____ DATE: _____ ADDENDUM NO. _____ DATE: _____

ADDENDUM NO. _____ DATE: _____ ADDENDUM NO. _____ DATE: _____

7.0 SIGNATURE

TYPE OR PRINT:

G & K Services, Inc.

FIRM NAME
603 Airline Drive

STREET ADDRESS and/or P.O. BOX NO.
Coppell, TX 75019

CITY/STATE/ZIP CODE
411670526

FIRM'S TAX IDENTIFICATION NUMBER

David Hatton, Account Manager

AUTHORIZED REPRESENTATIVE & TITLE

FAX: 072 462-1194

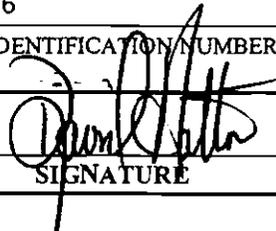
A/C FAX NUMBER

PHONE: 800 899-3015

A/C PHONE NUMBER

GKServices.com

E-MAIL ADDRESS

	, 06/27/02
SIGNATURE	DATE

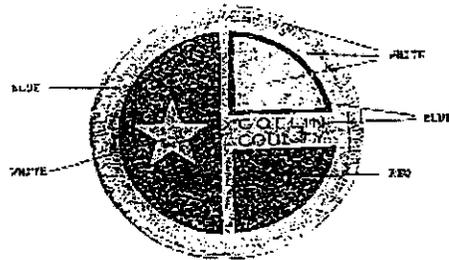
7.1 BIDDER REMINDER LIST:

- 7.1.1 REQUESTED DOCUMENTATION INCLUDED?
- 7.1.2 ORIGINAL AND FOUR (4) COPIES INCLUDED?
- 7.1.3 ALL BLANKS COMPLETED ON THIS BID FORM?
- 7.1.4 COMPLETED COMPANY PROFILE/REFERENCES?
- 7.1.5 COMPLETED SIGNATURE?

ATTACHMENT A



VENDOR PROVIDED NAME EMBLEM



COUNTY PROVIDED EMBLEM



COUNTY PROVIDED ASE EMBLEM