

COMMISSIONERS' COURT AGENDA REQUEST FORM

4/10/04
ML

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM
ON THE TUESDAY PRIOR TO THE MONDAY MEETING.
INSTRUCTIONS ON THE REVERSE

RECEIVED
APR 12 AM 10:04

AGENDA NUMBER:
REGULAR _____
CONSENT _____

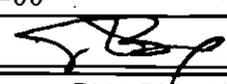
REQUESTING DEPARTMENT

Date: 3-30-04 Court Date: 4-19-04 Phone/Ext: _____ Department: Sheriff's Office

Description of Agenda Item: Approval of change orders
to Sysco Food Service Contract for the Collin
County Detention Facility.

BUDGET RELATED INFORMATION
MUST COMPLETE FOR ALL EXPENDITURES/RFP'S
This item is part of the current budget: YES / NO _____
Amount Budgeted: _____
(or needed) _____
Account Number: 001 6003 551 5130
001 6002 551-5130

Contract# 04083-00

DEPARTMENT HEAD
SIGNATURE: 

PURCHASING DEPARTMENT ACTION & COMMENTS

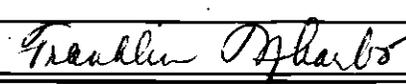
Enter "not to exceed" cost estimates(s) for the requested item(s): _____

CHECK TWO OF THE BELOW			
ADVERTISE	<input type="checkbox"/>	BIDS	<input type="checkbox"/>
AWARD	<input type="checkbox"/>	PROPOSALS	<input type="checkbox"/>

BOND REQUIRED: _____ INS. REQ'D: _____
ANNUAL ACTION: _____ EFFECTIVE: 4/19/04
AD DATES: _____ OPEN DATE/TIME: _____

Item Description for Agenda: Commissioners' Court consideration and approval of Change Order No. 13
Sysco Food Service, to contract for Food and Food Supplies, Contract No 04083-00

Remarks: _____

PURCHASING AGENT
SIGNATURE: 

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET / FUNDING VERIFICATION	
BUDGETED	<input type="checkbox"/>
UNBUDGETED	<input type="checkbox"/>
FUNDS NOT AVAILABLE	<input type="checkbox"/>

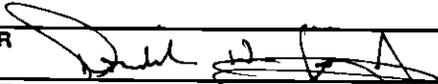
FUNDS AVAILABLE	<input type="checkbox"/>
ACCOUNT NUMBER FOR AVAILABLE FUNDS	_____
(Needed for Agenda Submission)	

BUDGET AMENDMENT REQUIRED	
NON-EMERGENCY, Sec 111.011 LGC	<input type="checkbox"/>
EMERGENCY, Sec 111.010 LGC	<input type="checkbox"/>

FUNDS TRANSFER RECOMMENDATION

AMOUNT	DEPARTMENT NAME	ACCOUNT NUMBER
\$ _____	From _____	_____
\$ _____	To _____	_____
\$ _____	To _____	_____

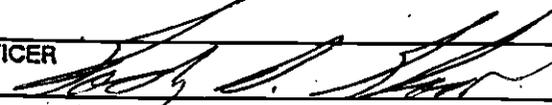
Remarks: _____

COUNTY AUDITOR
SIGNATURE: 

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGETED

BUDGET OFFICER
SIGNATURE: 

RECEIVED
 PURCHASING DEPARTMENT
 APR - 7 PM
 RECEIVED
 AUDITOR'S OFFICE
 APR - 11 PM 4:51
 RECEIVED
 BUDGET DEPARTMENT
 APR - 2 PM 4:15
 ADMINISTRATIVE SERVICES

4/10/04
ML

COLLIN COUNTY
PURCHASING DEPARTMENT
CHANGE ORDER

CONTRACT/PROJECT: Food and Food Supplies CHANGE ORDER NUMBER: Thirteen (13)

CONTRACT NO: 04083-00

EFFECTIVE DATE: April 19, 2004

CHANGE ORDER ISSUED TO:

Sysco Food Service
Greg Carnett
PO Box 300014
Dallas TX 75303-0014

AWARDED BY: Original Court Order No.	20004-469-08-14
CHANGE ORDER #1 COURT ORDER NO.	FYI
CHANGE ORDER #2 COURT ORDER NO.	FYI
CHANGE ORDER #3 COURT ORDER NO.	FYI
CHANGE ORDER #4 COURT ORDER NO.	FYI
CHANGE ORDER #5 COURT ORDER NO.	2001-461-08-13
CHANGE ORDER #6 COURT ORDER NO.	FYI
CHANGE ORDER #7 COURT ORDER NO.	FYI
CHANGE ORDER #8 COURT ORDER NO.	FYI
CHANGE ORDER #9 COURT ORDER NO.	2002-725-09-09
CHANGE ORDER #10 COURT ORDER NO.	FYI
CHANGE ORDER #11 COURT ORDER NO.	FYI
CHANGE ORDER #12 COURT ORDER NO.	FYI
CHANGE ORDER #13 COURT ORDER NO.	2004-269-04-19

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THIS CONTRACT:

		Current price	Proposed new price
6.3.12	Muffin Mix	\$33.79	\$39.88
6.3.13	Oil	\$15.03	\$18.89
6.4.11	Orange Juice	\$8.24	\$9.68
6.5.1	Applesauce	\$15.60	\$17.16
6.8.5	Eggs	\$11.90	\$21.95
6.8.7	Margarine	\$10.55	\$14.29
6.9.1	Beef Enchilada	\$11.73	\$13.62
6.10.4	Meatloaf	\$25.79	\$38.23
6.10.18	Fish	\$17.38	\$24.15
6.10.22	Beef Ribs	\$20.11	\$24.63

Except as provided herein, all terms and conditions of the contract remain in full force and effect.

Page 2
Change Order No. 13

ACCEPTED BY:

Sysco Food Services
CONTRACTOR
ADDRESS
PO Box 300014
Dallas TX 75303-0014

Per price quote from Greg Carnett dated 3/22/04
SIGNATURE

TITLE

DATE

ACCEPTED AND AUTHORIZED BY
AUTHORITY OF COLLIN COUNTY
COMMISSIONERS COURT

Collin County Courthouse
210 S. McDonald Street
McKinney, Texas 75069

Franklin Ybarbo
Franklin Ybarbo
Purchasing Agent

4/20/04
DATE

MAIL SIGNED CHANGE ORDER TO:

Purchasing Agent, 200 S. McDonald, Suite 230, McKinney, Texas 75069

Distribution to: Contract File Contractor
Copies to: Department Auditor Other Buyers

Sheriff's Office
Randy Clark, Asst Chief Dep/Jail
Comm Court

SYSCO



FOOD SERVICES OF DALLAS, L.P.

America's Leading Marketer of Quality Assured Foodservice Products

SPECIAL INSTRUCTIONS _____

3/22/04

DATE _____

ORDER FORM

DELIVERY DATE _____

CUSTOMER NO. _____

CUSTOMER NAME

Collin County Jail

ITEM CODE	S P L I T	QUANTITY	SELL PRICE	DESCRIPTION
				We need to change the cost of the following items ASAP. As soon as possible - we are taking terrible losses on these items.
6.8.5			21.95	Eggs
6.10.18			24.15	Fish
6.10.22			24.63	Beef Ribs
6.3.12			39.88	Muffin Mix
6.4.11			9.68	ORANGE JUICE
6.10.4			38.23	Meatloaf
6.8.7			14.29	MARSH.
6.5.1			17.16	Apple Sauce
6.9.1			13.62	Beef Enchilada
			18.89	Dil
				THANKS
				Greg Carnett
				Sysco Foods