

# COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM

ON THE TUESDAY PRIOR TO THE MONDAY MEETING.

This space for Court Clerk

AGENDA NUMBER:

REGULAR \_\_\_\_\_

CONSENT \_\_\_\_\_

INSTRUCTIONS ON THE REVERSE

## REQUESTING DEPARTMENT

Date: 01/19/06 Court Date: 2/14/06 Phone/Ext: 3734 Department: Equip Services

Description of Agenda Item: Rescind award of item 14 to McKinney

Lawn & Timber and award to Ed's Lawn Equipment; add item 23 to

Contract for Grounds Equipment for various departments,

IFB No. 10008-06 ; see memo

DEPARTMENT HEAD  
SIGNATURE: 

### BUDGET RELATED INFORMATION

*MUST COMPLETE FOR ALL EXPENDITURES/RFP'S*

This item is part of the current budget:  Yes  
 No

Amount Budgeted: \$54,600  
(or needed)

Account Number: Various accounts

## PURCHASING DEPARTMENT ACTION & COMMENTS

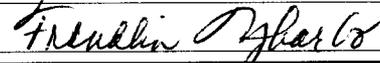
Enter "not to exceed" cost estimate(s) for the requested item(s): \_\_\_\_\_

### CHECK TWO OF THE BELOW

ADVERTISE	BIDS
AWARD	PROPOSALS

BOND REQUIRED: \_\_\_\_\_ INS. REQ'D: \_\_\_\_\_  
ANNUAL ACTION: \_\_\_\_\_ EFFECTIVE: \_\_\_\_\_  
AD DATES: \_\_\_\_\_ OPEN DATE/TIME: \_\_\_\_\_

Item Description for Agenda: Request Commissioners' Court consideration and any action regarding approval of Change Order No 1 to McKinney Lawn Timber Equipment to rescind item 10008-06-1-14 Self Propelled Mower, and Change Order No 1 to Eds Lawn Equipment to add item 10008-06-1-14 Self Propelled Mower & 10008-06-1-23 Push Mower, IFB No: 10008-06, Equipment; Grounds Maintenance. See attached.

PURCHASING AGENT  
SIGNATURE: 

## AUDITOR'S OFFICE ACTION & COMMENTS

### BUDGET/FUNDING VERIFICATION

BUDGETED	FUNDS AVAILABLE
UNBUDGETED	ACCOUNT NUMBER FOR AVAILABLE FUNDS
FUNDS NOT AVAILABLE	(Needed for Agenda Submission)

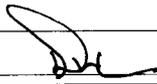
### BUDGET AMENDMENT REQUIRED

NON-EMERGENCY, Sec 111.011 LGC	
EMERGENCY, Sec 111.010 LGC	

FUNDS TRANSFER RECOMMENDATION

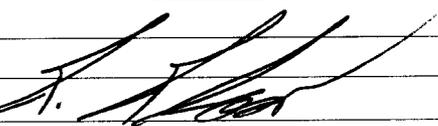
		DEPARTMENT NAME	ACCOUNT NUMBER
\$	From	_____	_____
\$	From	_____	_____
\$	To	_____	_____
\$	To	_____	_____

Remarks: \_\_\_\_\_

COUNTY AUDITOR  
SIGNATURE: 

## BUDGET DEPARTMENT ACTION & COMMENTS

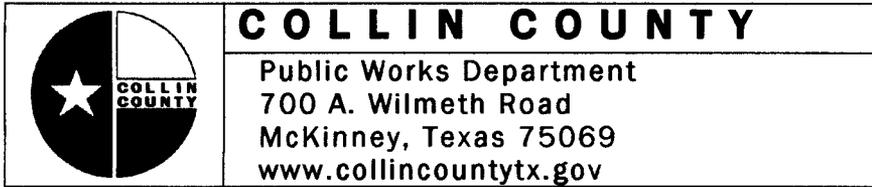
COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGET OFFICER  
SIGNATURE: 

RECEIVED  
EQUIP SERVICES  
JAN 24 11:00 AM '06

RECEIVED  
COUNTY AUDITOR  
FEB -6 AM 11:05

1/24/06  
MVL



19 January 2006

TO Judge Harris and Commissioners Court  
FROM Jon Kleinheksel *JK*  
RE Contract for Grounds Equipment, IFB 10008-06

After award of this annual contract to various vendors on January 10, 2006 (Court Order #2006-019-01-10), the vendor awarded item 14, McKinney Lawn and Timber, has advised that the machine he offered does not in fact, meet our specification. Therefore, we respectfully request to rescind his award and award to the lowest bidder meeting specifications, Ed's Lawn Equipment.

In addition, we ask to include an additional item, #23, to this annual contract. Quotes were received for an additional model push mower, and we request that this item be awarded to the lowest bidder, Ed's Lawn Equipment for a Honda HRS216PDA mower.

Copy Bob Upchurch, Manager/Equipment Services

## Michalyn Rains

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**From:** Liz Gray  
**Sent:** Wednesday, January 11, 2006 10:46 AM  
**To:** Michalyn Rains  
**Cc:** Liz Gray  
**Subject:** Rescind award on Grounds Equipment Bid

Michalyn,

I have just spoken with David Pierce of McK Lawn & Timber, and he tells me that the mower bid, a Snapper CP215519HV, item 14 of bid No. 10008-06-01 **does not have a hydrostatic transmission.**

He **did not** take exception to this spec on his bid (and he apologized for not having done so). Therefore, we will ask to rescind the award to McKinney Lawn & Timber, and award to the 3rd low bidder, Ed's Lawn Equipment, for an HRC216K2HXA at a bid price of \$875.00 for base mower and \$954.34 with all optional items.

The second low bidder, Qualitiscap, did not offer a side discharge chute as optional for the model bid.

So far, this is the only snag; I will wait to go thru the ordering on everything else before I send over the agenda request to rescind and award to Ed's for this mower, in case I find another instance where they don't meet spec.

Sorry,

Liz Gray  
Fleet Analyst  
Collin County  
Equipment Services  
700A Wilmet Road  
McKinney, Texas 75069

972-548-3734 phone  
972-548-3732 fax  
egray@collincountytexas.gov

FROM : COLLIN COUNTY EQUIPMENT SERU

PHONE NO. : 972 548 3732

Jan. 12 2006 07:35AM P2



ADD TO CONTRACT  
IFB 10008-06  
As Item 23

**COLLIN COUNTY, TEXAS**

**REQUEST FOR QUOTES**

**COLLIN COUNTY IS SEEKING QUOTES FOR AN ANNUAL CONTRACT BEGINNING FROM DATE OF AWARD UNTIL 30 SEPTEMBER 2008 for the following.**

**PUSH MOWER, SIDE DISCHARGE, WITH OPTIONAL GRASS BAG**

**HONDA HRS216PDA, OR COLLIN COUNTY APPROVED EQUAL**

**THIS ITEM WILL BE ADDED TO COLLIN COUNTY'S EXISTING CONTRACT UNDER BID NO. 10008-06 AS ITEM #23**

Delivery Location/Hours: Collin County Service Center, 700A Wilmetth Road, McKinney, Texas 75069. Hours: between 8:00 am and 3:00 pm, Monday thru Friday.

Delivery charges: Shall be included in quote price.

Push Mower: Honda GCV160 OHC/OHV engine, flywheel brake, single mulch blade, folding handlebars, recoil start, 21" cut, side discharge, mowing height range 1"-3.5" with 6 height adjustments, ball bearing rear wheels, 8" wheels. Honda HRS216PDA or approved equal; with optional grass bag, optional twin blade mulch kit and optional single High-Lift Blade; with one parts manual and one shop service manual.

Make & Model Offered: Honda HRS 216K2 PDA  
State Manufacturer's Warranty: 90 days  
Delivery Time ARO: with in one week

Price per complete unit with single mulch blade (including manuals, delivery/freight) \$ 285.75  
Price per complete unit with twin mulch blade (including manuals, delivery/freight) \$ 295.75  
Price for optional grass bag \$ 45.00

List any Exceptions: \_\_\_\_\_

pag 2 of 2

COLLIN COUNTY  
PURCHASING DEPARTMENT  
CHANGE ORDER

CONTRACT/PROJECT:  
Equipment; Grounds Maintenance

CHANGE ORDER NUMBER: One (1)

CONTRACT NO: 10008-06

EFFECTIVE DATE: February 14, 2006

CHANGE ORDER ISSUED TO:  
McKinney Lawn Timber Equipment  
Attn: Russell D Pierce  
1605 S. McDonald Street  
McKinney, TX 75069

AWARDED BY: Original Court Order No. 2006-019-01-10

CHANGE ORDER #1 COURT ORDER NO. 2006-118-02-14

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THIS CONTRACT:

RESCIND ITEM 10008-06-1-14 Self Propelled Mower-equipment bid does not meet specifications

Except as provided herein, all terms and conditions of the contract remain in full force and effect.

ACCEPTED BY:

McKinney Lawn Timber Equipment

CONTRACTOR

ADDRESS

1605 S. McDonald St.

McKinney, TX 75069

*R. D. Pierce*

SIGNATURE

PRESIDENT

TITLE

4-24-06

DATE

ACCEPTED AND AUTHORIZED BY  
AUTHORITY OF COLLIN COUNTY  
COMMISSIONERS COURT

Collin County Courthouse  
210 S. McDonald Street  
McKinney, Texas 75069

*Franklin Ybarbo*

Franklin Ybarbo  
Purchasing Agent

5/11/06

DATE

MAIL SIGNED CHANGE ORDER TO:

*Purchasing Agent, 200 S. McDonald, Suite 230, McKinney, Texas 75069*

Distribution to: Contract File  Contractor   
Copies to: Department  Auditor  Other