COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM

ON THE TUESDAY PRIOR TO THE MONDAY MEETING.

INSTRUCTIONS ON THE REVERSE

This space for Court Clerk

AGENDA NUMBER:
REGULAR _____
CONSENT _____

REQUESTING DEPARTMENT

Date: 12/19/05 Court Date: 1/10/06 Phone/Ext: 6473 Department: Juvenile Probation

Description of Agenda Item: Commissioners' Court consideration and any Action regarding approval of specifications for RFP No. 01033-06, Services: Counseling, Juvenile, and advertise for same.

DEPARTMENT HEAD SIGNATURE: Joe Scott

BUDGET RELATED INFORMATION

MUST COMPLETE FOR ALL EXPENDITURES/RFP'S

This item is part of the current budget: X Yes ___ No

Amount Budgeted: (or needed) $65,000.00

Account Number: 03068015725631

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s):

CHECK TWO OF THE BELOW			
ADVERTISE	X	BIDS	
AWARD		PROPOSALS	X

BOND REQUIRED: No
ANNUAL ACTION: No
AD DATES: Jan 12 & 19

INS. REQ'D: Yes
EFFECTIVE: Date of Award
OPEN DATE/TIME: 1/26/06 2 pm

Item Description for Agenda: Request Commissioners' Court consideration and any action regarding the approval of Specifications for RFP No. 01033-06, Services: Counseling, Juveniles, and advertise for same.

Remarks:

PURCHASING AGENT SIGNATURE: Franklin Nyharbo

RECEIVED DEC 20 PM 3:4 ADMINISTRATIVE SERVICES

mr

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET/FUNDING VERIFICATION			
BUDGETED		FUNDS AVAILABLE	
UNBUDGETED		ACCOUNT NUMBER FOR AVAILABLE FUNDS	
FUNDS NOT AVAILABLE		(Needed for Agenda Submission)	

BUDGET AMENDMENT REQUIRED	
NON-EMERGENCY, Sec 111.011 LGC	
EMERGENCY, Sec 111.010 LGC	

FUNDS TRANSFER RECOMMENDATION

AMOUNT		DEPARTMENT NAME	ACCOUNT NUMBER
$	From		
$	From		
$	To		
$	To		

Remarks:

COUNTY AUDITOR SIGNATURE: [signature]

RECEIVED COUNTY AUDITOR 05 JAN -3 AM 9:31

RECEIVED PURCHASING AGENT 05 DEC 20 PM 1:19

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGETED

BUDGET OFFICER SIGNATURE: [signature]

12/27/05

SOLICITATION ADVERTISEMENT
COMMISSIONERS COURT DATA SUMMARY

Solicitation No: RFP No. 01033-06

Solicitation Name: Services; Counseling, Juveniles

Advertise Date: January 12 & January 19

Publication: McKinney Courier

Opening Date: January 26, 2006, 2:00 p.m.

Vendors Notified: via RFP Depot

Budgeted Amount: Approximately $65,000 per year budgeted in Juvenile Probation

Description: Collin County's intent of this Request for Proposal and resulting contract is to obtain proposals from and for the services of a qualified professional counselor with a Masters Degree in Counseling and Guidance and/or Psychology and/or Social Work and/or Marriage and Family, fully licensed in the area of expertise, and with extensive experience in juvenile, family counseling, guidance group, and individual counseling of juveniles. Offeror shall be licensed and certified by the State of Texas.

A complete copy of the specification is on file in the Commissioners Court, should any Commissioner require a review.

Solicitation 01033-06

Services; Counseling, Juveniles

Collin County

Bid 01033-06
Services; Counseling, Juveniles

Bid Number	**01033-06**
Bid Title	**Services; Counseling, Juveniles**
Bid Start Date	**In Held**
Bid End Date	**Jan 26, 2006 2:00:00 PM CST**
Bid Contact	**Michalyn Rains CPPO CPPB** **Contracts Manager** **Purchasing Department** **972-548-4113** **mrains@co.collin.tx.us**
Contract Duration	**3 years**
Contract Renewal	**Not Applicable**
Prices Good for	**Not Applicable**
Bid Comments	**Collin County is in need of the services of a qualified professional counselor with a Masters Degree in Counseling and Guidance and/or Psychology and/or Social Work and/or Marriage and Family, fully licensed in the area of expertise and with extensive experience in juvenile, family counseling, guidance group, and individual counseling of juveniles. Offeror shall be licensed and certified by the State of Texas.**

Item Response Form

Item	**01033-06-1-01 - Individual Client Counseling**
Quantity	**1 hour**
Unit Price	
Delivery Location	**Collin County** Collin County- See P.O. See P.O. for Delivery Location See P.O. TX - **Qty** 1

Description
Bidder shall state in the notes to bidder section when placing a bid the following:

* Price per hour for individual client counseling.

Item	**01033-06-1-02 - Group Counseling**
Quantity	**1 hour**
Unit Price	
Delivery Location	**Collin County** Collin County- See P.O. See P.O. for Delivery Location See P.O. TX - **Qty** 1

Description

Bidder shall state in the notes to bidder section when placing a bid the following:

* Price per hour for group counseling.

Section 5.8.4 Groups must be at least eight (8) and no more than ten (10) per group.

Item	**01033-06-1-03 - Family Counseling**
Quantity	**1 hour**
Unit Price	
Delivery Location	**Collin County** Collin County- See P.O. See P.O. for Delivery Location See P.O. TX - **Qty** 1

Description
Bidder shall state in the notes to bidder section when placing a bid the following:

* Price per hour for family counseling.

Item	**01033-06-1-04 - Mileage Fees**
Quantity	**1 mile**
Unit Price	
Delivery Location	**Collin County** Collin County- See P.O. See P.O. for Delivery Location See P.O. TX - **Qty** 1

Description
Bidder shall state in the notes to bidder section when placing a bid the following:

* Mileage fees to participate in meetings and/or conferences, or for Court Testimony (if any).

Item	**01033-06-1-05 - Services for Special Need Juveniles**
Quantity	**1 hour**
Unit Price	
Delivery Location	**Collin County** Collin County- See P.O. See P.O. for Delivery Location See P.O. TX - **Qty** 1

Description
Bidder shall state in the notes to bidder section when placing a bid the following:

* Price to provide services to special need juveniles. (As described in section (5.12.1)

Item	**01033-06-1-06 - Services herein not listed**
Quantity	**1 hour**
Unit Price	

Delivery Location **Collin County**
Collin County- See P.O.
See P.O. for Delivery Location
See P.O. TX -
Qty 1

Description
Bidder shall state in the notes to bidder section when placing a bid the following:

* Price for services not listed herein.

* Section 5.10 Should any unforeseen circumstances arise during the contract period, the County may require additional services. Bidders are requested to state a per hour rate for these types of services not herein listed.