



# COLLIN COUNTY

Construction Management  
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**To:** Matt Dobecka/Purchasing  
**From:** Ann Sadler/Construction Management   
**Date:** February 23, 2007  
**Re:** HV/AC Equipment for Server Room  
Bid# 12047-07

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After reviewing all bids for HVAC Server Room Equipment, it is our recommendation that all bids be rejected. Due to time constraints and cost of the permanently fixed units we feel it's in the County's best interest to purchase portable air conditioning units. This would allow us to take the units with us when we vacate the Courthouse as well as having spares on hand to use in other areas during down time emergencies. Using portable units in the server room will properly keep the temperature regulated at the required temperatures. A requisition will be entered to purchase these units with required specifications listed.

Please find attached an agenda request form. I'm available at your convenience should have any questions.

as/  
attachment

cc: Bill Burke