COLLIN COUNTY

Office of the County Purchasing Agent

Date: April 2, 2007

To: Commissioners Court
Collin County

From: Frank Ybarbo
Purchasing Agent

RE: County Procurement Card Payments

Early Release Requests have been made on payments to JP Morgan Chase Bank for several months. The payment is for charges made on the county's procurement card. Due to the terms of the contract with JP Morgan Chase and the State of Texas, time constraints prevent routine processing of their bill to avoid late penalties. Payment is due the 5th of each month.

Judge Self has suggested an advanced monthly Commissioners Court authorization for the county auditor to be able to release payment to prevent early release requests and any late charges.

FY/sl

McKinney, Texas 75069 • (972) 548-4165 • Metro 424-1460 Ext. 4165

Payments Made to
JP Morgan Chase Bank
4/5/06-3/5/07

Statement Ending Date	Amount
3/5/2007	$16,900.86
2/5/2007	$16,656.45
1/5/2007	$12,331.55
12/5/2006	$14,293.10
11/6/2006	$21,110.16
10/5/2006	$14,344.48
9/5/2006	$12,112.22
8/7/2006	$28,015.73
7/5/2006	$20,244.30
6/5/2006	$14,468.59
5/5/2006	$18,784.07
4/5/2006	$30,089.47

COLLIN COUNTY

RECEIVED
COUNTY AUDITOR
07 MAR 29 PM 4:42

Office of the County Purchasing Agent

March 29, 2007

To: Judge Keith Self

From: Frank Ybarbo, Purchasing Agent FY

Re: Early Release Request

I am requesting an Early Release on the check to JP Morgan Chase Master Card in the amount of $16,900.86. This is payment for charges made on the Procurement Card. Due to the terms of the contract with JP Morgan Chase Master Card and the State of Texas, the time constraints prevent routine processing of their bill to avoid any late penalties. The check is due by April 5, 2007.

If you have any questions, please do not hesitate to contact me. Thank you.

FY/sl

Frank,
please give me the last year's amounts on this credit card.
Is there a way to have an anticipated amount on the appropriate Court agenda for approval by the Court? Thanks

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