

**COLLIN COUNTY  
COMMUNITY SUPERVISION AND  
CORRECTIONS DEPARTMENT**

**FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION**

**FOR THE YEAR ENDED  
AUGUST 31, 2006**

**WITH INDEPENDENT AUDITORS' REPORT**

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**YEAR ENDED AUGUST 31, 2006**

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**(continued)**

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**YEAR ENDED AUGUST 31, 2006**

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## INDEPENDENT AUDITORS' REPORT

Collin County Community  
Supervision and Corrections Department  
Collin County, Texas  
McKinney, Texas

We have audited the accompanying combined financial statements of the Collin County Community Supervision and Corrections Department, and the combining and individual funds of the Collin County Community Supervision and Corrections Department, as of and for the year ended August 31, 2006, as listed in the table of contents. These financial statements are the responsibility of the management of the Collin County Community Supervision and Corrections Department. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the financial statements are prepared using the prescribed basis of accounting that demonstrates compliance with TDCJ-CJAD financial reporting requirements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

As discussed in Note 1, the financial statements present only the Collin County Community Supervision and Corrections Department, and are not intended to present fairly the financial position of Collin County, Texas, and the results of its operations in conformity with generally accepted accounting principles.

In our opinion, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Collin County Community Supervision and Corrections Department, as of August 31, 2006, and the results of its operations for the year then ended, in conformity with the basis of accounting described in the notes. Also, in our opinion, the combining and individual funds referred to above present fairly, in all material respects, the financial position of each of the individual funds of the Collin County Community Supervision and Corrections Department, as of August 31, 2006, and the results of operations of such funds for the year then ended in conformity with the basis of accounting described in the notes.

In accordance with *Government Auditing Standards*, we have also issued a report dated February 19, 2007, on our consideration of Collin County Community Supervision and Corrections Department's internal control structure and a report dated February 19, 2007, on its compliance with laws and regulations.

This report is intended solely for the information and use of management, others within the organization, the Collin County Community Supervision and Corrections Department, and the Texas Department of Criminal Justice – Community Justice Assistance, and is not intended to be and should not be used by anyone other than these specified parties.

*Patillo, Brown : Hill, L.L.P.*

February 19, 2007

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**COMBINED STATEMENT OF FINANCIAL POSITION**

**AUGUST 31, 2006**

	Supervision	Community Corrections	Diversion Target Program	Treatment Alternatives to Incarceration Program	Total
<b>ASSETS</b>					
Cash					
Bank balances	\$ 2,660,079	\$ 214,263	\$ 50,353	\$ 16,090	\$ 2,940,785
Accounts Receivable					
Probation fees	307,754	1,606	-	-	309,360
Other receivables	120,927	-	-	-	120,927
Total Assets	\$ 3,088,760	\$ 215,869	\$ 50,353	\$ 16,090	\$ 3,371,072
<b>LIABILITIES AND FUND BALANCE</b>					
Liabilities					
Accounts payable	\$ 264,375	\$ 11,388	\$ 50,353	\$ 7,497	\$ 333,613
Total Liabilities	264,375	11,388	50,353	7,497	333,613
Fund Balance	2,824,385	204,481	-	8,593	3,037,459
Total Liabilities and Fund Balance	\$ 3,088,760	\$ 215,869	\$ 50,353	\$ 16,090	\$ 3,371,072

**The accompanying notes are an integral part of these financial statements.**

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**COMBINED STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Supervision</u>	<u>Community Corrections</u>	<u>Diversion Target Program</u>	<u>Treatment Alternative to Incarceration Program</u>	<u>Total</u>
<b>REVENUE</b>					
State aid	\$ 1,078,676	\$ 787,284	\$ 621,864	\$ 51,926	\$ 2,539,750
State aid: SAFFP	26,076	-	-	-	26,076
Community supervision fees	3,667,319	-	-	-	3,667,319
Payments by program participants	167,218	34,097	660	-	201,975
Interest income	141,831	-	-	-	141,831
Other revenue	62,809	-	-	-	62,809
Total Revenue	<u>5,143,929</u>	<u>821,381</u>	<u>622,524</u>	<u>51,926</u>	<u>6,639,760</u>
<b>EXPENDITURES</b>					
Salaries and fringe benefits	3,965,502	212,576	788,732	-	4,966,810
Travel and furnished transportation	79,346	4,991	9,528	-	93,865
Contract services	5,843	179,259	19,935	43,032	248,069
Professional fees	54,919	7,350	6,310	301	68,880
Supplies and operating expenses	219,449	2,524	8,219	-	230,192
Facilities	400	-	-	-	400
Utilities	2,440	-	-	-	2,440
Equipment	2,461	-	-	-	2,461
Total Expenditures	<u>4,330,360</u>	<u>406,700</u>	<u>832,724</u>	<u>43,333</u>	<u>5,613,117</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	813,569	414,681	( 210,200)	8,593	1,026,643
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	2,394,904	-	-	-	2,394,904
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>-</u>	<u>( 210,200)</u>	<u>210,200</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE BEFORE REFUND TO CJAD</b>	3,208,473	204,481	-	8,593	3,421,547
<b>PRIOR YEAR REFUND</b>	<u>( 384,088)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>( 384,088)</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ 2,824,385</u>	<u>\$ 204,481</u>	<u>\$ -</u>	<u>\$ 8,593</u>	<u>\$ 3,037,459</u>

The accompanying notes are an integral part of these financial statements.

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**COMBINING STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE**

**ALL COMMUNITY CORRECTIONS PROGRAM FUNDS**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Community Corrections Facility</u>	<u>Enhanced Supervision</u>	<u>Total</u>
<b>REVENUE</b>			
State aid	\$ 668,904	\$ 118,380	\$ 787,284
Payments by program participants	<u>19,614</u>	<u>14,483</u>	<u>34,097</u>
Total Revenue	<u>688,518</u>	<u>132,863</u>	<u>821,381</u>
<b>EXPENDITURES</b>			
Salaries and fringe benefits	159,912	52,664	212,576
Travel and furnished transportation	4,674	317	4,991
Contract services	167,024	12,235	179,259
Professional fees	6,422	928	7,350
Supplies and operating expenses	<u>2,152</u>	<u>372</u>	<u>2,524</u>
Total Expenditures	<u>340,184</u>	<u>66,516</u>	<u>406,700</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	348,334	66,347	414,681
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>( 210,200)</u>	<u>-</u>	<u>( 210,200)</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ 138,134</u>	<u>\$ 66,347</u>	<u>\$ 204,481</u>

The accompanying notes are an integral part of these financial statements.

<u>Substance Abuse</u>	<u>High/Medium Reduction Caseload</u>	<u>Total</u>
\$ 80,550	\$ 370,104	\$ 621,864
-	-	660
<u>80,550</u>	<u>370,104</u>	<u>622,524</u>
129,787	464,084	788,732
-	9,080	9,528
-	-	19,935
478	4,576	6,310
-	<u>7,950</u>	<u>8,219</u>
<u>130,265</u>	<u>485,690</u>	<u>832,724</u>
( 49,715)	( 115,586)	( 210,200)
-	-	-
<u>49,715</u>	<u>115,586</u>	<u>210,200</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL AND PRIOR YEAR**

**BASIC SUPERVISION PROGRAM**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Prior Year Actual</u>
<b>REVENUE</b>				
State aid	\$ 1,078,676	\$ 1,078,676	\$ -	\$ 1,290,722
State aid: SAFFP	27,685	26,076	( 1,609)	26,017
Community supervision fees	3,665,000	3,667,319	2,319	3,138,446
Payments by program participants	178,600	167,218	( 11,382)	182,823
Interest income	24,000	141,831	117,831	61,946
Other revenue	<u>62,400</u>	<u>62,809</u>	<u>409</u>	<u>61,438</u>
Total Revenue	<u>5,036,361</u>	<u>5,143,929</u>	<u>107,568</u>	<u>4,761,392</u>
<b>EXPENDITURES</b>				
Salaries and fringe benefits	4,327,787	3,965,502	362,285	3,642,148
Travel and furnished transportation	131,000	79,346	51,654	71,176
Contract services	9,500	5,843	3,657	12,565
Professional fees	74,990	54,919	20,071	54,943
Supplies and operating expenses	2,472,524	219,449	2,253,075	75,234
Facilities	-	400	( 400)	1,940
Utilities	5,000	2,440	2,560	2,003
Equipment	<u>3,000</u>	<u>2,461</u>	<u>539</u>	<u>228,670</u>
Total Expenditures	<u>7,023,801</u>	<u>4,330,360</u>	<u>2,693,441</u>	<u>4,088,679</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	( 1,987,440)	813,569	2,801,009	672,713
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	1,987,440	2,394,904	407,464	1,751,569
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>( 29,378)</u>
<b>FUND BALANCE BEFORE REFUND TO CJAD</b>	-	3,208,473	3,208,473	2,394,904
<b>PRIOR YEAR REFUND</b>	<u>-</u>	<u>( 384,088)</u>	<u>( 384,088)</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ 2,824,385</u>	<u>\$ 2,824,385</u>	<u>\$ 2,394,904</u>

The accompanying notes are an integral part of these financial statements.

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL AND PRIOR YEAR**

**COMMUNITY CORRECTIONS PROGRAM  
COMMUNITY CORRECTIONS FACILITY**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Prior Year Actual</u>
<b>REVENUE</b>				
State aid	\$ 680,032	\$ 668,904	\$( 11,128)	\$ 423,549
Payments by program participants	<u>19,000</u>	<u>19,614</u>	<u>614</u>	<u>22,876</u>
Total Revenue	<u>699,032</u>	<u>688,518</u>	<u>( 10,514)</u>	<u>446,425</u>
<b>EXPENDITURES</b>				
Salaries and fringe benefits	150,951	159,912	( 8,961)	168,723
Travel and furnished transportation	8,347	4,674	3,673	3,318
Contract services	167,024	167,024	-	166,427
Professional fees	7,617	6,422	1,195	3,393
Supplies and operating expenses	<u>27,250</u>	<u>2,152</u>	<u>25,098</u>	<u>1,457</u>
Total Expenditures	<u>361,189</u>	<u>340,184</u>	<u>21,005</u>	<u>343,318</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	337,843	348,334	10,491	103,107
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-	114,579
<b>INTERFUND TRANSFER IN (OUT)</b>	( 337,843)	( 210,200)	<u>127,643</u>	( 206,798)
<b>FUND BALANCE BEFORE REFUND TO CJAD</b>	-	138,134	138,134	10,888
<b>REFUND PAID TO CJAD</b>	<u>-</u>	<u>-</u>	<u>-</u>	( 10,888)
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ 138,134</u>	<u>\$ 138,134</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL AND PRIOR YEAR**

**COMMUNITY CORRECTIONS PROGRAM  
ENHANCED SUPERVISION**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	Budget	Actual	Variance Favorable (Unfavorable)	Prior Year Actual
<b>REVENUE</b>				
State aid	\$ 107,252	\$ 118,380	\$ 11,128	\$ 140,387
Payments by program participants	<u>14,000</u>	<u>14,483</u>	<u>483</u>	<u>10,637</u>
Total Revenue	<u>121,252</u>	<u>132,863</u>	<u>11,611</u>	<u>151,024</u>
<b>EXPENDITURES</b>				
Salaries and fringe benefits	64,119	52,664	11,455	118,735
Travel and furnished transportation	213	317	( 104)	1,094
Contract services	42,800	12,235	30,565	17,508
Professional fees	1,229	928	301	1,232
Supplies and operating expenses	<u>12,891</u>	<u>372</u>	<u>12,519</u>	<u>-</u>
Total Expenditures	<u>121,252</u>	<u>66,516</u>	<u>54,736</u>	<u>138,569</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	-	66,347	66,347	12,455
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,669</u>
<b>FUND BALANCE BEFORE REFUND TO CJAD</b>	-	66,347	66,347	24,124
<b>REFUND PAID TO CJAD</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>( 24,124)</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ 66,347</u>	<u>\$ 66,347</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL AND PRIOR YEAR**

**DIVERSION TARGET GRANT PROGRAM  
MENTALLY IMPAIRED**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Prior Year Actual</u>
<b>REVENUE</b>				
State aid	\$ 34,784	\$ 35,391	\$ 607	\$ 34,763
Total Revenue	<u>34,784</u>	<u>35,391</u>	<u>607</u>	<u>34,763</u>
<b>EXPENDITURES</b>				
Salaries and fringe benefits	47,455	47,912	( 457)	95,410
Travel and furnished transportation	-	448	( 448)	3,260
Professional fees	<u>261</u>	<u>261</u>	<u>-</u>	<u>758</u>
Total Expenditures	<u>47,716</u>	<u>48,621</u>	<u>( 905)</u>	<u>99,428</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	( 12,932)	( 13,230)	( 298)	( 64,665)
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>12,932</u>	<u>13,230</u>	<u>298</u>	<u>64,665</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL AND PRIOR YEAR**

**DIVERSION TARGET GRANT PROGRAM  
SEX OFFENDER**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Prior Year Actual</u>
<b>REVENUE</b>				
State aid	\$ 92,787	\$ 95,990	\$ 3,203	\$ 96,370
Total Revenue	<u>92,787</u>	<u>95,990</u>	<u>3,203</u>	<u>96,370</u>
<b>EXPENDITURES</b>				
Salaries and fringe benefits	87,776	80,710	7,066	151,947
Contract services	20,030	19,675	355	16,620
Professional fees	<u>696</u>	<u>696</u>	<u>-</u>	<u>790</u>
Total Expenditures	<u>108,502</u>	<u>101,081</u>	<u>7,421</u>	<u>169,357</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	( 15,715)	( 5,091)	10,624	( 72,987)
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>15,715</u>	<u>5,091</u>	<u>( 10,624)</u>	<u>72,987</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL AND PRIOR YEAR**

**DIVERSION TARGET GRANT PROGRAM  
YOUTHFUL OFFENDER**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Prior Year Actual</u>
<b>REVENUE</b>				
State aid	\$ 39,829	\$ 39,829	\$ -	\$ 40,539
Payments by program participants	<u>-</u>	<u>660</u>	<u>660</u>	<u>960</u>
Total Revenue	<u>39,829</u>	<u>40,489</u>	<u>660</u>	<u>41,499</u>
<b>EXPENDITURES</b>				
Salaries and fringe benefits	58,851	66,239	( 7,388)	69,480
Contract services	2,200	260	1,940	3,936
Professional fees	299	299	-	297
Supplies and operating expenses	<u>1,000</u>	<u>269</u>	<u>731</u>	<u>511</u>
Total Expenditures	<u>62,350</u>	<u>67,067</u>	<u>( 4,717)</u>	<u>74,224</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>( 22,521)</b>	<b>( 26,578)</b>	<b>( 4,057)</b>	<b>( 32,725)</b>
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>22,521</u>	<u>26,578</u>	<u>4,057</u>	<u>32,725</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**The accompanying notes are an integral part of these financial statements.**

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL AND PRIOR YEAR**

**DIVERSION TARGET GRANT PROGRAM  
SUBSTANCE ABUSE**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Prior Year Actual</u>
<b>REVENUE</b>				
State aid	\$ 63,699	\$ 80,550	\$ 16,851	\$ 78,921
Total Revenue	<u>63,699</u>	<u>80,550</u>	<u>16,851</u>	<u>78,921</u>
<b>EXPENDITURES</b>				
Salaries and fringe benefits	143,443	129,787	13,656	136,143
Professional fees	<u>478</u>	<u>478</u>	<u>-</u>	<u>667</u>
Total Expenditures	<u>143,921</u>	<u>130,265</u>	<u>13,656</u>	<u>136,810</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	( 80,222)	( 49,715)	30,507	( 57,889)
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>80,222</u>	<u>49,715</u>	<u>( 30,507)</u>	<u>57,889</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL AND PRIOR YEAR**

**DIVERSION TARGET GRANT PROGRAM  
HIGH/MEDIUM REDUCTION CASELOAD**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Prior Year Actual</u>
<b>REVENUE</b>				
State aid	\$ 321,864	\$ 370,104	\$ 48,240	\$ -
Total Revenue	<u>321,864</u>	<u>370,104</u>	<u>48,240</u>	<u>-</u>
<b>EXPENDITURES</b>				
Salaries and fringe benefits	478,320	464,084	14,236	-
Travel and furnished transportation	34,000	9,080	24,920	-
Professional fees	15,773	4,576	11,197	-
Supplies and operating expenses	<u>-</u>	<u>7,950</u>	<u>( 7,950)</u>	<u>-</u>
Total Expenditures	<u>528,093</u>	<u>485,690</u>	<u>42,403</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	( 206,229)	( 115,586)	90,643	-
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>206,229</u>	<u>115,586</u>	<u>( 90,643)</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**INDIVIDUAL STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL AND PRIOR YEAR**

**TREATMENT ALTERNATIVES TO INCARCERATION PROGRAM**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Prior Year Actual</u>
<b>REVENUE</b>				
State aid	\$ 66,227	\$ 51,926	\$ ( 14,301)	\$ 44,584
Total Revenue	<u>66,227</u>	<u>51,926</u>	<u>( 14,301)</u>	<u>44,584</u>
<b>EXPENDITURES</b>				
Contract services	43,032	43,032	-	42,566
Professional fees	301	301	-	334
Supplies and operating expenses	<u>22,894</u>	<u>-</u>	<u>22,894</u>	<u>-</u>
Total Expenditures	<u>66,227</u>	<u>43,333</u>	<u>22,894</u>	<u>42,900</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	-	8,593	8,593	1,684
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,801</u>
<b>FUND BALANCE BEFORE REFUND TO CJAD</b>	-	8,593	8,593	24,485
<b>REFUND DUE TO CJAD</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>( 24,485)</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ 8,593</u>	<u>\$ 8,593</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**NOTES TO FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED AUGUST 31, 2006**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Reporting Entity**

The accompanying financial statements include the revenue of the Collin County Community Supervision and Corrections Department related to the receipt of funds administered by the Community Justice Assistance Division from state appropriations for Diversion Target Grants, Community Corrections Program Funds, the Basic Supervision Fund, Treatment Alternatives to Incarceration Programs Funding, local fees collected for the use of the CSCD, and the expenditure of those funds.

**Basis of Accounting**

The accounts of the Collin County Community Supervision and Corrections Department are maintained on the modified accrual basis of accounting in accordance with CJAD financial reporting requirements. Under that method, revenue is recognized when it becomes both measurable and available, and expenditures are recognized when the related liability is incurred or when the purchase order is issued, if prior to year-end.

**2. FUNDING SOURCES – STATE AID**

**Basic Supervision**

This state funding is a per capita allocation based on statistics from the previous full calendar year. The per capita formula includes felony and misdemeanor direct cases as well as felony pretrial cases and is calculated by first allocating misdemeanor funding based on the number of misdemeanor placements of the previous calendar year times \$.70 per day for 182 days. Then, the felony allocation is based on the proportion of the state's felons under direct community supervision and the pretrial supervision for the previous calendar year times funds remaining. Basic Supervision is distributed only to CSCDs.

Government Code 509.011 authorizes TDCJ-CJAD to withhold Basic Supervision funds from CSCDs that have over six months of operating funds in their fund balance at the end of a biennium. TDCJ-CJAD may adopt policies permitting a CSCD to maintain reserves in amounts greater than otherwise permitted to cover certain costs. TDCJ-CJAD may distribute these unallocated funds to other CSCDs.

**(continued)**

## 2. FUNDING SOURCES – STATE AID (Continued)

### Community Corrections Program Funds

**Community Corrections Facility** – The Community Corrections Program provides one of the most restrictive sanctions available, requiring a term of confinement either as a condition of community supervision or direct sentence. The offender is placed in a highly structured and supervised environment that encourages mental and physical discipline. The program is designed to protect the community, provide community service and to promote offender responsibility, physical and emotional maturity, self-awareness and rehabilitative services for successful reintegration into the community.

**Enhanced Supervision** – This program was established to assist offenders in becoming law-abiding, productive members of the community.

### Diversion Program Grants

**Mentally Impaired** – This program is for individuals who may have one of the following disorders: bipolar disorder, schizophrenia, major depression, other adjustment disorders with a Global Assessment Functioning (GAF of five or below) or have met one of the following criteria: documented chronic unemployment problems due to a lack of vocational training and MI/MR issues, alcohol/drug abuse as a secondary issue, documented medication therapy through a mental health agency or other outpatient service.

**Sex Offender Caseload** – This program was established for individuals who meet the following criteria: 1) commission of an offense involving inappropriate sexual behavior or injury to a child; 2) inappropriate sexual behavior is suspected and there is supporting evidence; and 3) sexual behavior is the primary problem area.

**Youthful Offender Caseload** – This program could be ordered for individuals between the ages of 17 and 21 and who have had at least 2 prior arrests or a documentable problem in at least 2 of the following areas: unemployment, education, emotional stability, family issues, severe financial difficulties and alcohol/drug issues.

**Substance Abuse Caseload** – Individuals may be placed on this caseload for the following reasons: 1) one or more convictions for substance abuse related arrests; 2) alcohol/drug abuse is the primary problem area; 3) documented chronic unemployment problems due to substance abuse problem; 4) documented alcohol/drug dependency and offender is likely to respond; 5) seriousness of instant offense, i.e. involuntary manslaughter or failure to stop and render aid; and 6) alternative to incarceration.

**High/Medium Reduction Caseload** – This program provides funding to reduce overall caseload sizes to better allow officers to work more effectively on higher risk cases. The overall goal of the program is to reduce revocations.

(continued)

**2. FUNDING SOURCES – STATE AID (Continued)**

**Treatment Alternatives to Incarceration Programs (TAIP) Funding**

This Substance Abuse funding is awarded on a competitive basis. The priorities for distribution are determined biennially; however, TAIP grants are awarded annually. All requests are reviewed by TDCJ-CJAD staff and approved by management. CSCDs are the only entities eligible to TAIP funds.

**3. EXCESS OF EXPENDITURES OVER BUDGETS IN INDIVIDUAL PROGRAMS**

None

**4. INTERFUND RECEIVABLE AND PAYABLE**

None

## **SUPPLEMENTARY INFORMATION**

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF DIFFERENCES BETWEEN  
AUDIT REPORT AND CSCD REPORTS**

**BASIC SUPERVISION PROGRAM**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Audit</u>	<u>Per CSCD Report</u>	<u>Difference</u>
<b>REVENUE</b>			
State aid	\$ 1,078,676	\$ 1,078,676	\$ -
State aid: SAFPF	26,076	26,076	-
Community supervision fees	3,667,319	3,667,319	-
Payments by program participants	167,218	167,218	-
Interest income	141,831	141,831	-
Other revenue	62,809	62,809	-
Total Revenue	<u>5,143,929</u>	<u>5,143,929</u>	<u>-</u>
<b>EXPENDITURES</b>			
Salaries and fringe benefits	3,965,502	3,965,502	-
Travel and furnished transportation	79,346	79,346	-
Contract services	5,843	5,843	-
Professional fees	54,919	54,919	-
Supplies and operating expenses	219,449	219,449	-
Facilities	400	400	-
Utilities	2,440	2,440	-
Equipment	2,461	2,461	-
Total Expenditures	<u>4,330,360</u>	<u>4,330,360</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	813,569	813,569	-
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	2,394,904	2,394,904	-
<b>PRIOR YEAR REFUND</b>	<u>( 384,088)</u>	<u>( 384,088)</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ 2,824,385</u>	<u>\$ 2,824,385</u>	<u>\$ -</u>

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF DIFFERENCES BETWEEN  
AUDIT REPORT AND CSCD REPORTS**

**COMMUNITY CORRECTIONS PROGRAM  
COMMUNITY CORRECTIONS FACILITY**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Audit</u>	<u>Per CSCD Report</u>	<u>Difference</u>
<b>REVENUE</b>			
State aid	\$ 668,904	\$ 668,904	\$ -
Payments by program participants	<u>19,614</u>	<u>19,614</u>	<u>-</u>
Total Revenue	<u>688,518</u>	<u>688,518</u>	<u>-</u>
<b>EXPENDITURES</b>			
Salaries and fringe benefits	159,912	159,912	-
Travel and furnished transportation	4,674	4,674	-
Contract services	167,024	167,024	-
Professional fees	6,422	6,422	-
Supplies and operating expenses	<u>2,152</u>	<u>2,152</u>	<u>-</u>
Total Expenditures	<u>340,184</u>	<u>340,184</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	348,334	348,334	-
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>( 210,200)</u>	<u>( 210,200)</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ 138,134</u>	<u>\$ 138,134</u>	<u>\$ -</u>

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF DIFFERENCES BETWEEN  
AUDIT REPORT AND CSCD REPORTS**

**COMMUNITY CORRECTIONS PROGRAM  
ENHANCED SUPERVISION**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Audit</u>	<u>Per CSCD Report</u>	<u>Difference</u>
<b>REVENUE</b>			
State aid	\$ 118,380	\$ 118,380	\$ -
Payments by program participants	14,483	14,483	-
Total Revenue	<u>132,863</u>	<u>132,863</u>	<u>-</u>
<b>EXPENDITURES</b>			
Salaries and fringe benefits	52,664	52,664	-
Travel and furnished transportation	317	317	-
Contract services	12,235	12,235	-
Professional fees	928	928	-
Supplies and operating expenses	372	372	-
Total Expenditures	<u>66,516</u>	<u>66,516</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	66,347	66,347	-
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ 66,347</u>	<u>\$ 66,347</u>	<u>\$ -</u>

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF DIFFERENCES BETWEEN  
AUDIT REPORT AND CSCD REPORTS**

**DIVERSION TARGET GRANT PROGRAM  
MENTALLY IMPAIRED**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Audit</u>	<u>Per CSCD Report</u>	<u>Difference</u>
<b>REVENUE</b>			
State aid	\$ 35,391	\$ 35,391	\$ -
Total Revenue	<u>35,391</u>	<u>35,391</u>	<u>-</u>
<b>EXPENDITURES</b>			
Salaries and fringe benefits	47,912	47,912	-
Travel and furnished transportation	448	448	-
Professional fees	<u>261</u>	<u>261</u>	<u>-</u>
Total Expenditures	<u>48,621</u>	<u>48,621</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	( 13,230)	( 13,230)	-
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>13,230</u>	<u>13,230</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF DIFFERENCES BETWEEN  
AUDIT REPORT AND CSCD REPORTS**

**DIVERSION TARGET GRANT PROGRAM  
SEX OFFENDER**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Audit</u>	<u>Per CSCD Report</u>	<u>Difference</u>
<b>REVENUE</b>			
State aid	\$ 95,990	\$ 95,990	\$ -
Total Revenue	<u>95,990</u>	<u>95,990</u>	<u>-</u>
<b>EXPENDITURES</b>			
Salaries and fringe benefits	80,710	80,710	-
Contract services	19,675	19,675	-
Professional fees	<u>696</u>	<u>696</u>	<u>-</u>
Total Expenditures	<u>101,081</u>	<u>101,081</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	( 5,091)	( 5,091)	-
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>5,091</u>	<u>5,091</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF DIFFERENCES BETWEEN  
AUDIT REPORT AND CSCD REPORTS**

**DIVERSION TARGET GRANT PROGRAM  
YOUTHFUL OFFENDER**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Audit</u>	<u>Per CSCD Report</u>	<u>Difference</u>
<b>REVENUE</b>			
State aid	\$ 39,829	\$ 39,829	\$ -
Payments by program participants	660	660	-
Total Revenue	<u>40,489</u>	<u>40,489</u>	<u>-</u>
<b>EXPENDITURES</b>			
Salaries and fringe benefits	66,239	66,239	-
Contract services	260	260	-
Professional fees	299	299	-
Supplies and operating expenses	269	269	-
Total Expenditures	<u>67,067</u>	<u>67,067</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>( 26,578)</b>	<b>( 26,578)</b>	<b>-</b>
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>26,578</u>	<u>26,578</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF DIFFERENCES BETWEEN  
AUDIT REPORT AND CSCD REPORTS**

**DIVERSION TARGET GRANT PROGRAM  
SUBSTANCE ABUSE**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Audit</u>	<u>Per CSCD Report</u>	<u>Difference</u>
<b>REVENUE</b>			
State aid	\$ 80,550	\$ 80,550	\$ -
Total Revenue	<u>80,550</u>	<u>80,550</u>	<u>-</u>
<b>EXPENDITURES</b>			
Salaries and fringe benefits	129,787	129,787	-
Professional fees	<u>478</u>	<u>478</u>	<u>-</u>
Total Expenditures	<u>130,265</u>	<u>130,265</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	( 49,715)	( 49,715)	-
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>49,715</u>	<u>49,715</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF DIFFERENCES BETWEEN  
AUDIT REPORT AND CSCD REPORTS**

**DIVERSION TARGET GRANT PROGRAM  
HIGH-MEDIUM REDUCTION CASELOAD**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Audit</u>	<u>Per CSCD Report</u>	<u>Difference</u>
<b>REVENUE</b>			
State aid	\$ 370,104	\$ 370,104	\$ -
Total Revenue	<u>370,104</u>	<u>370,104</u>	<u>-</u>
<b>EXPENDITURES</b>			
Salaries and fringe benefits	464,084	464,084	-
Contract services	9,080	9,080	-
Professional fees	4,576	4,576	-
Supplies and operating expenses	<u>7,950</u>	<u>7,950</u>	<u>-</u>
Total Expenditures	<u>485,690</u>	<u>485,690</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	( 115,586)	( 115,586)	-
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	-	-	-
<b>INTERFUND TRANSFER IN (OUT)</b>	<u>115,586</u>	<u>115,586</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF DIFFERENCES BETWEEN  
AUDIT REPORT AND CSCD REPORTS**

**TREATMENT ALTERNATIVES TO INCARCERATION PROGRAM**

**FOR THE YEAR ENDED AUGUST 31, 2006**

	<u>Audit</u>	<u>Per CSCD Report</u>	<u>Difference</u>
<b>REVENUE</b>			
State aid	\$ 51,926	\$ 51,926	\$ -
Total Revenue	<u>51,926</u>	<u>51,926</u>	<u>-</u>
<b>EXPENDITURES</b>			
Contract services	43,032	43,032	-
Professional fees	<u>301</u>	<u>301</u>	<u>-</u>
Total Expenditures	<u>43,333</u>	<u>43,333</u>	<u>-</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	8,593	8,593	-
<b>FUND BALANCE, SEPTEMBER 1, 2005</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE, AUGUST 31, 2006</b>	<u>\$ 8,593</u>	<u>\$ 8,593</u>	<u>\$ -</u>

# **COMPLIANCE SECTION**



PATTILLO, BROWN & HILL, L.L.P.  
CERTIFIED PUBLIC ACCOUNTANTS ■ BUSINESS CONSULTANTS

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON  
INTERNAL CONTROL BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Collin County Community Supervision  
and Corrections Department  
Collin County, Texas  
Corsicana, Texas

We have audited the financial statements of the Collin County Community Supervision and Corrections Department, as of and for the year ended August 31, 2006, and have issued our report thereon dated February 19, 2007. We conducted our audit in accordance with generally accepted auditing standards and the *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Collin County Community Supervision and Corrections Department's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

## **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Collin County Community Supervision and Corrections Department's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, others within the organization, the Collin County Community Supervision and Corrections Department and the Texas Department of Criminal Justice, and is not intended to be and should not be used by anyone other than these specified parties.

*Patillo, Braum & Hill, L.L.P.*

February 19, 2007

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**FOR THE YEAR ENDED AUGUST 31, 2006**

**Findings:**

None

**COLLIN COUNTY COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT**

**FISCAL YEAR 2006 TDCJ-CJAD COMPLIANCE CHECKLIST**

**FOR THE YEAR ENDED AUGUST 31, 2006**

Indicate whether the following compliance requirements have been met by answering "Yes," "No," or "NA" (Not Applicable):

- Yes Separate accountability is to be maintained for TDCJ-CJAD funds.
- Yes Revenues and expenditures reported to TDCJ-CJAD are in agreement with, or reconcilable to, the funding recipient's accounting records and with audited expenditures in each budget category.
- Yes TDCJ-CJAD funds and locally generated revenue are expended in accordance with The Financial Management Manual for TDCJ-CJAD Funding, TDCJ-CJAD Funding and Fiscal Management Updates, TDCJ-CJAD Standards, TDCJ-CJAD Field Correspondence, TDCJ-CJAD Policy Statements and applicable laws.
- Yes Proper cut-off procedures are to be observed at the end of each fiscal period. The cut-off date for revenue recognition and expenditure payments of FY 2006 is October 31, 2006. The modified accrual basis of accounting must be used in preparing the fourth quarterly reports for submission to TDCJ-CJAD.
- N/A If the CSCD serves both juveniles and adults, expenditures that benefit both juveniles and adults are prorated on an equitable basis. Determination of the method of prorating such expenditures must be supported by adequate documentation.
- Yes TDCJ-CJAD funds are not used to pay judges' salaries, community justice council members' salaries, or other court-related expenses.
- Yes Expenditures and revenue are supported by adequate documentation.
- Yes If the CSCD determines that an increase or decrease in revenue or expenditures is required, budget adjustments are submitted to TDCJ-CJAD in accordance with fiscal guidelines.
- Yes Idle funds are invested according to Vernon's Texas Codes Annotated Local Government Code Section 140.003(f).
- Yes All employees with access to funds are covered by a surety bond.
- Yes Locally generated funds are documented with a proper receipt system.

- Yes All equipment is physically inventoried and adequately supported with a TDCJ-CJAD inventory form. Surplus equipment is disposed of in accordance with TDCJ-CJAD guidelines.
- N/A Restitution is accounted for in accordance with Vernon's Texas Codes Annotated Government Code Section 76.013.
- Yes TDCJ-CJAD policies regarding contracts with vendors have been followed.
- N/A All leases have received TDCJ-CJAD approval prior to the expenditures of funds.
- Yes All purchases adhere to the requirements of the Vernon's Texas Codes Annotated Local Government Code Section 262.023 regarding competitive bids.
- Yes CSCD has policy in place to monitor vendor contract compliance.