



Office of the County Purchasing Agent

DATE: March 3, 2009

TO: Judge Keith Self
Commissioners Court

FROM: Frank Ybarbo
Purchasing Agent

SUBJECT: Contract Change Order

This memo is to respectfully request Commissioners Court consideration and any action regarding the approval of Change Order # 3 to Applied Litho Resource, Inc. for IFB No. 04068-05, Supplies, Specialized Printing for Elections, due to the increased cost of contract item #M47 from \$52.50 per 1000 to 75.15 per 1000, as per accompanying documentation.

If you have any questions, please contact me at ext. 4113.

Thank you for your consideration.