

Department Name/Number:		 Grant Summary Form Submit completed form along with one <u>original</u> copy of the grant application along with all supporting documentation to the Budget & Finance Office (BFO) and the Grant Review Committee (GRC), not less than 15 days prior to the scheduled Commissioner Court meeting. Phone: (972) 548-4650
Homeland Security; 972.548.4383		
Contact Person:		
Eileen Prentice		
Title:	Phone:	
Bioterrorism Coordinator	972.548.4384	

Grant Description

Grant Title:	Funding Source:	Grant Type:
Citizen Corps Grant FY09	<input type="checkbox"/> State <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> New Grant <input type="checkbox"/> Continuation <input type="checkbox"/> Amendment
Grantor:	Payment Method:	Award Type:
US Department of Homeland Security through the Governor's Division of Emergency Management	<input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> One-Time <input type="checkbox"/> Ongoing

Deadline:	Award Date:	Project Start Date:	Project End Date:	Amount:
3 April 2009	~ 1 January 2010	1 January 2010	31 December 2010	\$13,750.00

Purpose:
 Increase Medical Reserve Corps capabilities through recruiting and retention of volunteers.

Grant Categories / Funding Source	Federal Funds	State Funds	Local Funds	County Match	In-Kind	Total
Personnel						
Operating	13,750.00					13,750.00
Capital Equipment						
Indirect Costs						
Total	13,750.00					13,750.00
FTEs						

Performance Measures	FY 2008 Progress to Date				FY 2009
	Q1	Q2	Q3	Q4	Projected
Applicable Outcome Measures					
Increase number of Medical Reserve Corps volunteers					
Increase number of Medical Reserve Corps volunteers trained in all hazards response					

The Department named above is applying for the Grant Program named above, and if awarded, will accept full responsibility for the management of any funds awarded to the County under this grant, and will adhere to any policies and procedures set forth by the Grantor and its related agencies or agents, as well as those of the County, and its financial and administrative

departments. To that end, please find enclosed the following items for initial review:

- A copy of the original, completed, signed Application
- All attachments, back-up documentation or amendments to be submitted to the Grantor in support of the application
- Grant Summary Form
- Memo of request to Commissioner Court for acceptance and approval

Completed by:	
_____	_____
Department Head/Designee Printed Name	Department Head/Designee Signature & Date

Part II – To be completed by the Grant Review Committee:

The Budget and Finance Department (BFO), in conjunction with the Grant Review Committee (GRC), has reviewed the application and/or award as detailed above, and the application and/or award is:

- Provisionally Accepted.** The application and/or award may be submitted to Commissioner Court. (See 'Comments' Below)
- Refused.** Further information or amendments are required. (See 'Comments' Below)
- Rejected.** (See 'Comments Below')

Budget and Finance (BFO) Recommendation: Short-term (less than one year) and Long-term (two years and more) Costs? This is a federal grant for up to \$13,750 with no matching requirement by the County. The grant term is one calendar year from January 2010 through December 2010.

County Auditor Comments:

No comments.

Information Technology (IT) Comments:

No comments.

Purchasing Comments:

No comments.

Human Resources (HR) Comments:

No comments.

Completed by:	
Jeff May	_____
GRC Member/Designee Printed Name	GRC Member/Designee Signature & Date