



## CITY OF LUCAS

151 Country Club Road  
Lucas, TX 75002  
(972) 727-8999 [p]  
(972) 727-0091 [f]

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### Facsimile Cover Page

**TO: Bob Upchurch**

**DATE: 02/11/09**

**PAGES W/COVER: 2**

**FAX #: 972-548-3754**

**FROM: Robert Patrick**

**SUBJECT:**

**MESSAGE:**

**NOTICE:**

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# COLLIN COUNTY

Public Works Department  
700 A. Wilmeth Road  
McKinney, Texas 75069  
www.collincountytx.gov  
972-548-3700 (Phone)  
972-548-3754 (Fax)

Date: January 8, 2009

Bill Carmickle, Mayor  
City of Lucas

Ref: Surplus Equipment

With reference to your recent request for donated equipment from Collin County, please provide the following information.

Type of vehicle/equipment requested: Sedan - Passenger.  
(pickup/sedan, medium/heavy duty truck, off-road equipment)

Description and County Inventory Number of the equipment requested (if known): \_\_\_\_\_

Please state the intended use of the donated equipment: Building official will utilize vehicle for inspections. Many inspections are outside of City limits in ETT located in Collin County, Office staff usage.

Please state the intended beneficiaries of the equipment: City of Lucas

Robert Latour  
Signature

City Manager  
Position/Title

Please return to: Collin County  
700 A Wilmeth Road  
McKinney, Texas 75069  
Attn: Bob Upchurch, Manager Equipment Services

Thank You,

Jon Kleinheksel, Director of Public Works

**Bob Upchurch**

**From:** Bob Upchurch  
**Sent:** Thursday, January 08, 2009 7:25 AM  
**To:** Liz Gray  
**Subject:** RE: City of Lucas

yes, i'll get it e-mailed. bob *E-mails Form 1/8/2009*  
BU

-----Original Message-----

**From:** Liz Gray  
**Sent:** Wednesday, January 07, 2009 3:24 PM  
**To:** Bob Upchurch  
**Cc:** Liz Gray  
**Subject:** City of Lucas

*Bill Carmickle, Mayor of the City of Lucas, said he was told he could ask for a used County CV for the City as a donation. I told him to submit a letter to the County requesting the vehicle. (From what he said, I believe he had talked to Jaynes about this before).*

*Anyway, after I hung up, I remembered that there was a form that you or Tamr had that was to be completed by an agency requesting a donation. I do not have a copy of it, but do we need to email it to him as a follow up to his inquiry/request?*

*bcarmickle@lucastexas.us*

**Liz Gray**  
**Fleet Analyst**  
**Collin County Equipment Services**  
**972-548-3734**  
**972-548-3732 (fax)**  
**egrays@co.collin.tx.us**



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Date: December 13, 2007

To: Judge Self and County Commissioners

From: Jon Kleinheksel, Director of Public Works

Ref: Vehicle/Equipment Donations

It is the intent of Collin County Public Works to accommodate the requests of volunteer organizations with surplus fleet equipment where feasible.

This program was initiated to supply organizations, such as volunteer fire departments, with the equipment necessary to perform their tasks.

During the past year, Collin County Public Works has received donation requests from government entities within Collin County seeking sedans, pickups, and sport utility vehicles – equipment beyond the scope of the original intent of the program.

We request the Court's permission to place our donation policy on the Collin County web site. We further request the Public Information Officer to make known, by electronic mail, the policy to other entities within Collin County.

Should you need additional information, please call and I will respond accordingly.