



Office of the County Purchasing Agent

DATE: April 13, 2009
TO: Judge Keith Self
Commissioners Court
FROM: Frank Ybarbo
Purchasing Agent
SUBJECT: Contract Change Order #7

This memo is to respectfully request Commissioners Court consideration and any action regarding the approval of Change Order # 7 to Clean Care for Supplies: Janitorial, IFB No. 07107-06 to increase price on Item # 93, Hilyard Restorer, which reflects a 20% increase. The request for this increase was made during the annual renewal process, but was inadvertently left off the earlier change order.

If you have any questions, please contact me at ext. 4113.

Thank you for your consideration.