



# COLLIN COUNTY

OFFICE OF COUNTY AUDITOR  
200 S. McDonald Street • Suite 300  
McKinney, Texas 75069  
(972) 548-4731 • Metro (972) 424-1460  
Fax (972) 548-4696

Date: March 31, 2009

To: Sharon Rowe, Elections Administrator  
Department 0501

From: Donald W. Cozad, County Auditor 

Subject: Internal Audit Results – Payroll Distribution

The Collin County Auditor's Office conducted a payroll distribution verification audit for your office on February 27, 2009 for the payroll period ending February 22, 2009. The intent of the verification audit was to confirm employee payroll files, general ledger files, and on-duty personnel were accurate and correct. All employees verified their information and had received their payroll checks as of February 27, 2009.

If we may be of any help or you have any questions, please feel free to contact us.