



COLLIN COUNTY

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MEMO

Date: 6/10/2009
To: Commissioners Court
From: Tracy Homfeld, EIT, CFM; Collin County Engineering
Subject: Phase II MS4 Storm Water Program - Collin County year 2 Services Contract with Jacobs Engineering

In 2008, Collin County initiated a project to develop a Storm Water Management Program (SWMP) to comply with Federal and State regulations. With the help of our consultant, Jacobs Carter and Burgess, the engineering department developed a SWMP that consists of a series of Best Management Practices (BMPs), measurable goals and an implementation schedule. We submitted the SWMP and NOI (Notice of Intent) to TCEQ (Texas Commission on Environmental Quality) on February 11, 2008.

The first year of the program, from August 2007-August 2008, consisted of various elements of the following BMPs:

1. Educate the public on storm water impacts
2. Involve the public in the development and operation of the program
3. Establish procedures to detect and eliminate pollutant discharges
4. Control storm water runoff from construction sites
5. Require permanent controls for post-construction storm water runoff
6. Include good housekeeping practices for municipal operations

The Year 1 reporting was due to TCEQ on November 12, 2008. The report has been submitted to TCEQ for their review. Jacobs Engineering was instrumental in preparing our year 2 report as well as coordination with Stakeholders.

We are well into the year 2 activities of the Storm water Program and are preparing to start the year 2 report for submittal to TCEQ. We would like to sign a year 2 contract with Jacobs to again help us prepare the Year 2 report and aide in coordination with Stakeholders. Also, as part of the Year 2 activities, the Public Works department will be required to update their Spill Prevention Control and Countermeasure plan for all their sites. Jon Kleinheksel has requested that Jacobs include that fee in their fee and scope. The contract fee for year 2 is **\$28,034** which includes preparing the year 2 report and any notice of changes to the TCEQ, Coordination with Stakeholders and preparing the Public Works SPCC Plan.

We request that you favorably consider approval of the contract with Jacobs for year 2 of the Collin County Storm Water Program and allow the Engineering department to coordinate with the consultant to complete the Year 2 report and related activities.

I will be available for questions.

xc: Bill Bilyeu
Ruben Delgado
Jon Kleinheksel