

COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM

This space for Court Clerk

ON THE TUESDAY PRIOR TO THE MONDAY MEETING.

AGENDA NUMBER:

REGULAR

4/16/09 CONSENT 30297
Acay 6/16/09

INSTRUCTIONS ON THE REVERSE

REQUESTING DEPARTMENT

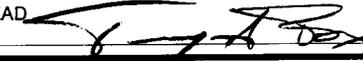
Date: 06/01/2009 Court Date: 07/13/2009 Phone/Ext: 5100 Department: Sheriff's Office

Description of Agenda Item: I am requesting Commissioners' Court

recognize Collin County Sheriff's Office Explorer Captain Lisa

Hammann for being selected "Explorer of the Year" by the Texas Law

Enforcement Explorers Advisors Association.

DEPARTMENT HEAD SIGNATURE: 

BUDGET RELATED INFORMATION

MUST COMPLETE FOR ALL EXPENDITURES/RFP'S

This item is part of the current budget: Yes
 No

Amount Budgeted: _____
 (or needed)

Account Number: _____

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s): _____

CHECK TWO OF THE BELOW			
ADVERTISE	<input type="checkbox"/>	BIDS	<input type="checkbox"/>
AWARD	<input type="checkbox"/>	PROPOSALS	<input type="checkbox"/>

BOND REQUIRED: _____

INS. REQ'D: _____

ANNUAL ACTION: _____

EFFECTIVE: _____

AD DATES: _____

OPEN DATE/TIME: _____

Item Description for Agenda: _____

Remarks: _____

PURCHASING AGENT SIGNATURE: _____

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET/FUNDING VERIFICATION			
BUDGETED	<input type="checkbox"/>	FUNDS AVAILABLE	<input type="checkbox"/>
UNBUDGETED	<input type="checkbox"/>	ACCOUNT NUMBER FOR AVAILABLE FUNDS	<input type="checkbox"/>
FUNDS NOT AVAILABLE	<input type="checkbox"/>	(Needed for Agenda Submission)	

BUDGET AMENDMENT REQUIRED	
NON-EMERGENCY, Sec 111.011 LGC	<input type="checkbox"/>
EMERGENCY, Sec 111.010 LGC	<input type="checkbox"/>

FUNDS TRANSFER RECOMMENDATION

AMOUNT	DEPARTMENT NAME	ACCOUNT NUMBER
\$ _____ From	_____	_____
\$ _____ From	_____	_____
\$ _____ To	_____	_____
\$ _____ To	_____	_____

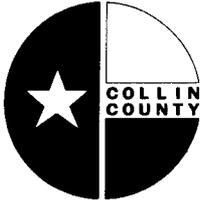
Remarks: _____

COUNTY AUDITOR SIGNATURE: _____

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGET OFFICER SIGNATURE: _____



COLLIN COUNTY

Terry G. Box, Sheriff

OFFICE OF THE SHERIFF
4300 Community Avenue
McKinney, TX 75071

TO: Commissioners' Court
FROM: Terry G. Box, Sheriff 
DATE: June 1, 2009
RE: Recognize Collin County Sheriff's Office Explorer Captain
Lisa Hammann

I am requesting that the Commissioners' Court recognize Collin County sheriff's Office Explorer Captain, Lisa Hammann, for being awarded "Explorer of the Year" by the Texas Law Enforcement Explorers Advisors Association.

Thank you.

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