



COURT COMMUNICATION ITEM

Item Description

Request approval of Budget Adjustments (Amendments) over \$5,000.

Background on Item

Budget adjustments are for the following: Needed for a contract temporary Court Reporter in the 366 District Court and for an A/V Content Server approved through Commissioner's Court with court order # 2009-310-04-27.

Financial Information

Budget adjustments totaling \$50,097.

FY1 Budget Amendments (Adjustments) FY 2009

Note: Budget adjustments move approved and appropriated funding from one line to another. Supporting justification is provided upon your request.

Adjustment #	Department	From Account	From Detail		To Detail		Amount	Description	
			(project #, etc.)		(project #, etc.)				
09-56	366th District Court	001-2540-440.40-10	Salaries		001-2540-440.64-15		\$20,000	Needed for contracted temporary Court Reporter.	
09-57	JP_Shared	028-0000-251.00-00	Fund Balance		028-2401-444.90-45	Y24001	\$30,097	Needed for A/V Content Server c/o # 2009-310-04-27.	
TOTAL							\$50,097		

Budget Amendment Request Form

For Budget Office Use Only	
Court	Non-Court
FY <u>09</u>	Seq. No. <u>56</u>
Approved by: <u>JRS</u> Date: <u>6/17/09</u>	

Date of Request: June 17, 2009

From: Judge Brewer/ Joanna Smith 366th DC / T Moore
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New X Existing

Project Code to Receive Amendment: _____ New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-2540-440.64-15</u>	<u>Substitute Court Reporter</u>		<u>\$20,000.00</u>
TO Total:			\$20,000.00

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-2540-440.40-10</u>	<u>Salaries- Regular Full Time</u>		<u>\$20,000.00</u>
FROM Total:			\$20,000.00

Purpose for Request:

To reallocate FY09 funds for contracted temporary Court Reporter for 366th District Court.

6/18/09
Per John-JEs will be done for about \$13,921 to Replenish
015 Fund

 Elected Official / Department Head

Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court <input type="checkbox"/> Non-Court	
FY <u>09</u>	Seq. No. <u>51</u>
Approved by: _____	Date: _____

Date of Request: June 10, 2009

From: Teresa Moore x4650 for I/T Lanette Saetre (J)
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New Existing

Project Code to Receive Amendment: _____ New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>028-2401-444.90-45</u>	<u>Capital-Equipment Video Equipment</u>	<u>Y24001</u>	<u>\$30,097.00</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>028-0000-251.00-00</u>	<u>Fund Balance</u>		<u>\$30,097.00</u>

FROM Total:	\$30,097.00
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Purpose for Request:

This A/V Content Server was approved by Court Order 2009-310-04-27. A budget amendment was going to be done with the bid award agenda, however, it was not necessary to put this item out to bid because we piggybacked with another local government contract. Therefore, the budget amendment never went through court.

Funds are available in the fund balance of the Justice Court Technology Fund.

Elected Official / Department Head

AI-29914**Item #: 4.j.9.****Commissioners Court****Date: 04/27/2009****A/V Content Server****Submitted By:** Lanette Saetre, Information Technology**Department:** Information Technology**Request Type:****Agenda Area:** Miscellaneous**Information****Department Action**

On behalf of the District and JP Judges, the Information Technology Department would like to respectfully request approval to advertise for the award of a content server.

Purchasing Department Action

Commissioners Court consideration and any action regarding the purchase of an A/V Content Server for the purpose of video pleas using Houston Galveston Area Council (HGAC) contract with Visionality, HGAC contract no. CT04-08 per Court Order No. 2004-548-07-27 which complies with Local Government Code 271.102.

Quote were received from three solution providers:

Visionality-\$30,097.00

Ford Audio-Video-\$30,788.00

IVCI-\$33,159.35

Finance Department Action

Funds are available in the fund balance of the Justice Court Technology Fund. Budget amendment will be included with the bid award agenda.

Auditor's Office Action

This will require a budget amendment at award if approved.

Commissioners Court

Purchase an A/V Content Server for the purpose of video pleas utilizing the Houston Galveston Area Council (HGAC) contract with Visionality (HGAC Contract No. CT04-08), Information Technology.

Budget Information*Information about available funds***Budgeted:****Funds Available:****Adjustment:** **Amount Available:****Unbudgeted:****Funds NOT Available:****Amendment:** **Account Code(s) for Available Funds**

1:

Fund Transfers**Trans Amt: From: To: Dept. Name: Additional Line Items:****Remarks:**

Please use the JP Technology Funds - I do not know the account number.

Attachments

Link: [Court Order](#)

Link: [A/V Plea Memo](#)

Link: [backup quotes](#)

Link: [Court Technology Fund Statute](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	IT	Caren Skipworth	03/25/2009 04:47 PM	APRV
2	PUR - 1 - Michalyn	Michalyn Rains	03/26/2009 10:34 AM	APRV
3	PUR - 3 - Frank Ybarbo	Frank Ybarbo	03/26/2009 10:39 AM	APRV
4	BUD - 1 - Teresa Moore	Teresa Moore	03/26/2009 10:56 AM	APRV
5	Jeff May	Jeff May	03/26/2009 02:44 PM	APRV
6	BUD - 2 - Monika Arris	Monika Arris	03/30/2009	RTRN
7	Jeff May	Monika Arris	03/30/2009	RTRN
8	BUD - 1 - Teresa Moore	Teresa Moore	03/30/2009	RTRN
9	PUR - 3 - Frank Ybarbo	Michalyn Rains	03/30/2009	RTRN
10	PUR - 1 - Michalyn	Michalyn Rains	03/30/2009	RTRN
11	IT	Caren Skipworth	04/13/2009 11:23 AM	APRV
12	PUR - 1 - Michalyn	Michalyn Rains	04/13/2009	RTRN
13	IT	Caren Skipworth	04/14/2009 02:09 PM	APRV
14	PUR - 1 - Michalyn	Michalyn Rains	04/15/2009 08:40 AM	APRV
15	PUR - 3 - Frank Ybarbo	Frank Ybarbo	04/15/2009 01:22 PM	APRV
16	PUR - 3 - Frank Ybarbo	Frank Ybarbo	04/15/2009 01:24 PM	APRV
17	BUD - 1 - Teresa Moore	Teresa Moore	04/15/2009 01:59 PM	APRV
18	Jeff May	Jeff May	04/16/2009 08:40 AM	APRV
19	BUD - 2 - Monika Arris	Monika Arris	04/16/2009 12:13 PM	APRV
20	Jeff May	Jeff May	04/17/2009 08:55 AM	APRV
21	BUD - 2 - Monika Arris	Monika Arris	04/17/2009 02:30 PM	APRV
22	AUD-1 - Donald Cozad	Donald Cozad	04/17/2009 03:13 PM	APRV

Form Started By: Lanette Saetre

Started On: 03/24/2009 09:51 PM

Final Approval Date: 04/17/2009