COLLIN COUNTY

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Date: July 9, 2009

To: Mr. Johnny Todd, Constable, Precinct 4

From: Donald W. Cozad, County Auditor

Subject: First and Second Quarter FY09 Audit Results - Final

An entrance conference was conducted with you on June 29, 2009 to start an examination of the books and records for the fourth quarter of FY08. The audit objectives were to confirm county property and cash receipts were promptly accounted for, accurately recorded, safeguarded and disbursed properly.

The time period reviewed was October 1, 2008 through March 31, 2009. The audit procedures included a review of deposits, disbursements and bank statements; bank reconciliations; prior audit issues and fixed assets.

During the review, we did not identify any substantive reportable problems with the office's financial controls within the audit period. The review was not intended to be a comprehensive examination of every procedure or activity.

The Constable 4 office personnel were extremely helpful and courteous in assisting with the quarterly review. An exit conference was held with you on July 8, 2009.

Please feel free to contact us with any questions or desired assistance.