



# COLLIN COUNTY

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**DATE:** September 30, 2009  
**TO:** Collin County Toll Road Authority Board  
**FROM:** Tracy R. Homfeld, EIT, CFM; Collin County Engineering Dept.  
**SUBJECT:** Selection of Firm for the Outer Loop Traffic and Revenue Study

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Requests for Qualifications (RFQ's) were submitted by various firms for development of a Traffic and Revenue study for the Collin County Outer Loop. The RFQ's were reviewed based on the following factors/criteria:

- The firm's statement of qualifications, ability to undertake the project and proposed personnel
- The firm's ability to provide services
- The firm's performance on past representative projects
- The firm's knowledge of best practices
- The firm's ability to identify and resolve problems on past projects
- The firm's proposal format

In accordance with statutory requirements for engineering professional services, we request the Collin County Toll Road Board's authorization to begin negotiations with Wilbur Smith as their firm received the highest score for this project based on the Purchasing Department's evaluation of the rankings sheets.

We will be available to answer any questions you might have regarding this matter.

xc: Bill Bilyeu  
Tracy Homfeld  
Frank Ybarbo  
Matt Dobecka