



**AFFIDAVIT**

**THE STATE OF TEXAS**

**THE COUNTY OF COLLIN**

**Date** October 9, 2009

**Fund Dept.** Drug Forfeiture Account

**Payable To** Collin County Payroll

**Address** 2300 Bloomdale Road

McKinney, Texas 75071

**EXPLANATION**

<p>Supplemental Salary of \$15/month x 11 months (November, 2009 - September, 2010) to cover the County issued cell phone payroll deduction for the 26 County cell phones issued to the District Attorney's office. (\$4,290.00)  Also, \$3/month x 11 months (for 26 DA cell phones) to cover the benefits associated with this deduction to be included also. (\$858.00)  (User List to be attached)</p>	<p><u>\$5,148.00</u></p>
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I, Jill Bridges do hereby certify that the items explained above are due and payable; that all materials were actually delivered; that all labor was performed as stated; that all charges are reasonable and items were procured for county purposes only.

Signed Jill Bridges

Date 10-9-09

John R. Roach  
District Attorney John R. Roach

Date 10-9-09

District Attorney

Chacon	Bobby	214-686-8221
Clegg	Brandon	214-686-8214
Smith	Chad	214-686-8216
Milner	Chris	214-686-7080
Dowdy	Dale	214-686-8219
Jones	Danny	214-585-8902
Cochrane	Gary	214-686-7098
Not	Issued	972-872-0373
Pell	Joe	214-686-2269
Hooper	Jon	214-686-2770
Henslee	Keith	214-686-8207
Newton	Kenny	214-686-6715
McKenna-Pickrell	Kim	214-686-8218
Dickerson	Mark	214-686-2280
Scribner	Marletta	214-686-7180
Mayes	Matthew	214-686-8215
Bennett	Mike	214-686-7129
Nabors	Novaline	214-686-7179
Open	Position	214-686-7133
McCommas	Ray	214-801-4014
Laughon	Robin	214-686-7178
Neal	Rodney	214-686-7130
Harvey	Ryan	214-686-7132
Glasby	Samme	214-686-7131
Strickland	Stephanie	972-872-0372
Goodman	Stephen	214-686-8213



**COLLIN COUNTY**

Information Technology  
2300 Bloomdale Rd.  
Suite 3198  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

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**To:** All County Employee  
**From:** Caren Skipworth  
Information Technology Director  
**Date:** October 8, 2009  
**Re:** County Issued Cell Phones

**Attention: Elected Officials and Department Heads**

As of November 1, 2009 Information Technology will be increasing the County issued cell phones payroll deduction from \$5.00 to \$15.00 dollars a month. Commissioner's Court approved the increase of the cell phone deductible to cover personal use on September 28, 2009.

Information Technology is required by law to have a signed document, the County Cell Phone Deduction Authorization form by the employee.

1. The form attached County Cell Phone Deduction Authorization must be returned to Human Resources, Joan Petree no later than October 23<sup>rd</sup>.
2. If you no longer need the phone please send an email to [lragdale@collincountytx.gov](mailto:lragdale@collincountytx.gov) and interoffice the phone to Lisa Ragsdale.
3. If the form is not returned the employee's County issued cell phone will be disconnected.

If you have any question concerning this change please email [lragdale@collincountytx.gov](mailto:lragdale@collincountytx.gov) or [cskipworth@collincountytx.gov](mailto:cskipworth@collincountytx.gov).



**COLLIN COUNTY**

Human Resources  
2300 Bloomdale Road  
Suite 4117  
McKinney, Texas 75071  
(972) 548-4606 phone  
(972) 547-5735 fax  
[www.collincountytx.gov](http://www.collincountytx.gov)

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**County Cell Phone Deduction Authorization**

By signing below, I authorize Collin County to withhold a payroll deduction each pay period for my county issued cell phone. I acknowledge that I am aware the amount of this deduction is subject to change and that notification as to the amount of the deduction will be made in separate communications. I understand that I may cease deductions for future pay periods by submitting a written request to payroll and returning the cell phone to the Information Technology department.

I also authorize Collin County to withhold the cost of the cell phone from my final check if I fail to return the phone upon my separation of employment.

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Employee Signature

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Date

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Printed Name