



# COLLIN COUNTY

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Date: September 30, 2009  
To: Terry Box, Sheriff  
From: Jeff May, County Auditor   
Subject: Annual Quartermaster Inventory FY09 – Final

On September 28, 2009, Internal Audit personnel observed the count of the Quartermaster's inventory, performed by Sheriff's Office personnel. The audit objectives were to ensure county property is properly accounted for, accurately recorded, and adequately safeguarded.

The scope of the inventory review entailed counting the on-hand stock inventory in its entirety. The inventory consists of items issued to officers and deputies at the time of hiring and as replacement items.

During the review, we did not identify any substantive reportable problems with the office's inventory controls within the audit period. The count was not intended to be a comprehensive examination of every procedure or activity.

Your office personnel were extremely helpful and courteous in assisting with the annual inventory review. The procedures used to maintain the inventory were efficient and all the inventory items were well organized.

Please feel free to contact us with any questions or requests for assistance.