



COLLIN COUNTY

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Date: December 4, 2009
To: Tommy Blakeman, Substance Abuse Program Coordinator
From: Jeff May, County Auditor *JM*
Subject: Second and Third Quarters FY09 Audit Results - Final

Internal Audit personnel began an examination of books and records on October 28, 2009 for the County Auditor quarterly audit requirements. The audit objectives were to ensure county property and cash receipts were promptly accounted for, accurately recorded, safeguarded and disbursed properly.

The time period reviewed was January 1, 2009 through June 30, 2009. The scope of the audit was limited to a review of deposits, receipts and fixed assets.

During the review, we identified certain practices and procedures which we believe could be enhanced to strengthen internal controls and increase efficiencies. The review was not intended to be a detailed study of every procedure or activity. Accordingly, the findings and recommendations presented in this report should not be considered as all-inclusive of areas where improvements may be needed.

Your office personnel were extremely helpful and courteous in assisting with the quarterly review. An exit conference was held with you on November 9, 2009.

Please feel free to contact us with any questions or requests for assistance.

CC: Candy Blair