

Monika Arris

From: Darla Boone
Sent: Tuesday, January 12, 2010 11:05 AM
To: Monika Arris
Subject: RE: Justice Court #2 Change Drawer Increase

Thanks you so much~~~~~

From: Monika Arris
Sent: Tuesday, January 12, 2010 10:52 AM
To: Darla Boone
Cc: Judge Douglas
Subject: RE: Justice Court #2 Change Drawer Increase

Darla,

I have sent your email on to Jerry Higgins in the Auditor's office. He reviews these and then places them on the Commissioners Court agenda. He'll be in touch with you if he needs anything further.

Regards,

Monika Arris, CIO
Director of Budget & Finance
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From: Darla Boone
Sent: Tuesday, January 12, 2010 10:47 AM
To: Monika Arris
Cc: Judge Douglas
Subject: Justice Court #2 Change Drawer Increase

To: Commissioners Court

In our office each clerk has a change drawer of \$100.00 so that each clerk is totally responsible for her on till each day. We have a new clerk that was hired in January and needs change for a cash drawer.

Therefore Justice Court #2 is asking for \$100.00 so our new clerk "Janice Branscome" will be able to take money and give change to better serve our office and the public.

Thank you for your consideration.

Darla Boone
Court Admin.
Justice Court #2

2/18/2010