COURT ORDER NO. 2010-209-03-22

STATE OF TEXAS **COMMISSIONERS COURT MINUTES**

COUNTY OF COLLIN **FEBRUARY 15, 2010**

On Monday, February 15, 2010, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members of the Court present, and participating, to wit:

Present: Judge Keith Self
Precinct 1 Commissioner Matt Shaheen
Precinct 2 Commissioner Jerry Hoagland
Precinct 3 Commissioner Joe Jaynes
Precinct 4 Commissioner Kathy Ward

Commissioner Ward led the Invocation.
Judge Self led the Pledge of Allegiance.
Commissioner Shaheen led the Pledge to the Texas Flag.

ITEM NO. 1 Judge Self called to order the meeting of the **Collin County Commissioners Court** at 9:30 a.m.

Judge Self announced that the meeting of the **Collin County Toll Road Authority Board of Directors** would be postponed until the February 22, 2010, Court meeting.

Judge Self recessed the meeting of the **Collin County Commissioners Court** at 9:30 and convened the meeting of the **Collin County Health Care Foundation Board of Trustees**. Commissioners Court was reconvened at 9:31 a.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-31477 Personnel Appointments, Human Resources.

FYI NOTIFICATION

1. Addenda:

a. AI-31462 No. 1 to Software & Implementation Services for ERP Financial Software (RFP No. 01134-10) to make various change to the Request for Proposal, Purchasing.

b. AI-31424 No. 2 to Services: Electronic Fire Alarm/Fire and Sprinkler Alarm Inspections & Testing (IFB No. 10019-10) to extend the bid invitation date, Purchasing.

c. AI-31422 No. 2 to Services: Electronic Fire Alarm & Fire Sprinkler Systems Maintenance & Repairs (IFB No. 10020-10) to make various changes to the invitation for bid and extend the bid invitation date, Purchasing.

d. AI-31460 No. 8 to Construction: Collin County Courthouse Addition (IFB No. 11067-10) to make various changes to the bid specifications, Purchasing.

e. AI-31461 No. 9 to Collin County Courthouse Addition (IFB No. 11067-10) to make various changes to the bid specifications, Purchasing.

2. Notification of budget adjustment(s)/amendment(s), Auditor:

a. AI-31429 $13,829 to establish the final budget for the purchase of equipment and supplies for the evidence vehicle project utilizing the 2007 UASI (Urban Area Security Initiative) Grant Program.

b. AI-31431 $15,412,807 to adjust revenue estimates for FY2009 relating to the debt issue.

3. AI-31442 Letter of Understanding for the 2009 Audit to be performed by Pattillo, Brown & Hill, Auditor.

Commissioner Shaheen wanted a detail of hourly rates. Jeff May, County Auditor, said he would bring that information back; this is just an engagement letter. Commissioner Shaheen asked that this item be held until next week. Commissioner Jaynes stated since we have a contract, we've already agreed to the rates. (Time: 9:33 a.m.)

The Court returned to this item at 9:39 a.m. Mr. May had the information requested by Commissioner Shaheen: the rates are $150 per hour for a partner if they are on the audit, $90 per hour for a supervisory staff, and $65 an hour for a staff member, as stated in the contract for this year. Commissioner Shaheen stated he wanted to make sure those rates were available to the public. (Time: 9:40 a.m.)

4. AI-31444 Budget amendment(s)/adjustment(s) totaling $30,000 (over $5,000 per c/o 2005-589-08-01), Budget.

Commissioner Shaheen said part of this $30,000 budget amendment was for demolition of the Baxter House. He wanted to know if the Court had made a decision to do that. Bill Bilyeu, Administrative Services, said the direction from the Court for the Baxter House was it was okay with the Court if it was okay with

the Committee. The Committee voted the next day to remove the building. Commissioner Ward asked Jeff Durham, Parks and Projects Manager, to have an email sent to the Commissioners stating what happened. Commissioners Shaheen and Jaynes wanted to make sure the public was aware of this planned demolition. Judge Self asked for a future agenda item to include a briefing by Mr. Durham to the Court of all work being done at Myers Park. (Time: 9:36 a.m.)

ITEM NO. 2 Public Comments.

There were no public comment cards presented to the Court.

ITEM NO. 3 Presentation/Recognition.

ITEM NO. 4 Consent agenda to approve:

Judge Self asked if any member of the Court or any member of the audience had an item they wanted pulled from the consent agenda for individual consideration. Commissioner Shaheen pulled items FYI 3 and 4 and 4j2 and 4j3. Judge Self pulled d3. Commissioner Hoagland made a motion to approve the remainder of the consent agenda. (Time: 9:31 a.m.)

Motion by: Commissioner Jerry Hoagland
Second by: Commissioner Joe Jaynes
Vote: 5 - 0 Passed

a. AI-31467 Disbursements for the period ending February 9, 2010, Auditor.
COURT ORDER NO. 2010-134-02-15

b. AI-31430 Tax Refunds totaling $13,923.69, Tax Assessor Collector.
COURT ORDER NO. 2010-135-02-15

c. Advertisement(s):

1. AI-31434 Construction, Bridge: County Road 618 over Cedar Creek and County Road 655 over Brushy Creek (IFB No. 10054-10) and budget amendment in the amount of $671,000 for same, Special Projects.
COURT ORDER NO. 2010-136-02-15

d. Agreement(s):

1. AI-31438 Interlocal Agreement with the City of McKinney for acquisition of land along the Wilson Creek Corridor through the 1st Series - 2007 Parks/Open Space Project Funding Assistance Program (Bond Project No. 07PG10) and further authorize the County Judge to finalize and execute same, Special Projects.
COURT ORDER NO. 2010-137-02-15

2. AI-31439 Interlocal Agreement with City of McKinney for development of the Crape Myrtle World Collection Park through the 1st Series - 2007 Parks/Open Space Project Funding Assistance Program (Bond Project No. 07PG20) and further authorize the County Judge to finalize and execute same, Special Projects.

COURT ORDER NO. 2010-138-02-15

3. AI-31436 Interlocal Agreement with the City of North Richland Hills to piggyback Collin County contracts for the purchase of various goods and services per Texas Government Code 791.001-791.029; which provides for cooperation between local governmental bodies and further authorize County Judge to finalize and execute same, Purchasing.

Judge Self asked for an explanation on this item. Frank Ybarbo, Purchasing, stated this is an interlocal agreement for the City of North Richland Hills to piggyback off the County's fuel contract. North Richland Hills had a contract with another entity that failed and the County is helping them out. There will be no financial impact to Collin County. Judge Self made a motion to approve. (Time: 9:37 a.m.)

Motion by: Judge Keith Self
Second by: Commissioner Matt Shaheen
Vote: 5 - 0 Passed

COURT ORDER NO. 2010-139-02-15

e. Amendment(s):

1. AI-31401 No. 3 to Services: Emergency Medical (Ambulance) (RFP No. 09006-03) with American Medical Response Ambulance Services, Inc. to include revisions to sections 6.8, 7.32.5, 9.4, the addition of a Disposable Supply list and further authorize the Purchasing Agent to finalize and execute the same, Fire Marshal.

COURT ORDER NO. 2010-140-02-15

2. AI-31428 No. 4 to Common Integrated Justice System (CIJS) (Contract No. 01318-09) with Tyler Technologies for license agreements for Jail export interfaces, Jail Toolkit and Northpointe classification for the CUC, CIJS Tyler and Jail & Law Enforcement project and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

COURT ORDER NO. 2010-141-02-15

f. Change Order(s):

1. AI-31369 No. 3 to Detergents and Dispensers for Laundry and Kitchen (IFB No. 07720-09) with Supply Sanitation Systems, LLC for price correction and

further authorize the Purchasing Agent to finalize and execute the same, Purchasing.

COURT ORDER NO. 2010-142-02-15

g. Budget adjustment(s)/amendment(s):

1. AI-31445 $1,809,500 for Services: Historical Records Restoration and Preservation (RFP No. 03460-09) and further approve the adjustment and payment in accordance with Local Government Code 262.024 for exemption of an item necessary due to unforeseen damage to public property (the work was done and invoiced according to a competitive solicitation price), County Clerk.

COURT ORDER NO. 2010-143-02-15

h. Receive and File, Auditor:

1. Final Audit Result(s):

a. AI-31441 Juvenile Probation (1st, 2nd, 3rd & 4th Quarter FY09).

COURT ORDER NO. 2010-144-02-15

b. AI-31440 Constable, Precinct 2 (2nd & 3rd Quarter FY09).

COURT ORDER NO. 2010-145-02-15

c. AI-31455 District Attorney (2nd & 3rd Quarter FY09).

COURT ORDER NO. 2010-146-02-15

i. Filing of the Minute(s), County Clerk:

1. AI-31449 January 25, 2010.

COURT ORDER NO. 2010-147-02-15

j. Miscellaneous

1. AI-31419 Re-designation of a portion of County Road 51 between Light Farms Way and W Frontier Parkway to Prairie Crossing (with address updates), GIS/Rural Addressing.

COURT ORDER NO. 2010-148-02-15

2. AI-31435 Creation of an EPI Intern position and a BT Intern position to be funded by the 2010 Public Health Emergency Response (PHER) grant, Homeland Security.

Commissioner Shaheen stated the grant was approved for one year for the creation of Homeland Security positions, but he wanted to know how the positions would be funded after that one-year period. Eileen Prentice, Homeland Security, said the positions will be completed as of July 31st of this year. If there

is no funding for next year, the positions will be eliminated. Monika Arris, Budget, came forward with additional explanation. Commissioner Shaheen made a motion to approve. (Time: 9:39 a.m.)

Motion by: Commissioner Matt Shaheen
Second by: Commissioner Jerry Hoagland
Vote: 5 - 0 Passed

COURT ORDER NO. 2010-149-02-15

3. AI-31458 Reject all proposals received for Cisco Maintenance (RFP No. 10021-10), Information Technology.

Commissioner Shaheen had questions regarding the direction IT would take next. Caren Skipworth, IT, came forward and stated the bids were rejected because none of the proposals met IT's requirements. A new RFP needs to be written with the required scope of work and services. Commissioner Shaheen made a motion to approve. (Time: 9:39 a.m.)

Motion by: Commissioner Matt Shaheen
Second by: Commissioner Jerry Hoagland
Vote: 5 - 0 Passed

COURT ORDER NO. 2010-150-02-15

GENERAL DISCUSSION

ITEM NO. 5 RTC monthly update, Commissioner, Precinct 3.

Commissioner Jaynes updated the Court on the Regional Transportation Commission. Judge Self noted the RTC is a 43-member body which has federal authority over transportation in this region. Collin County has one member on that Board, that being Commissioner Jaynes. Commissioner Ward complimented Commissioner Jaynes, stating he has been alone on many issues in the past few years in voting on things that make sense and he is making a difference. (Time: 9:46 a.m.)

NO ACTION TAKEN

ITEM NO. 6 AI-31427 Payment plan with the City of Lavon for the reconstruction of Lake Road/CR 486, Public Works.

Jon Kleinheksel, Public Works, approached. He stated the City of Lavon requested Public Works provide them with a cost estimate to update Lake Road, which Public Works did provide. The City of Lavon is asking to come back with a five-year payment plan to correct this road. Mr. Kleinheksel had a Power Point presentation for the Court entitled "Lake Road aka Collin County Road 486" which highlighted the necessary repairs. Mr. Kleinheksel answered questions from Court members. Commissioner Hoagland stated this is a project that really

needs to be done and he recommended the Court approve it. Commissioner Shaheen asked about the five-year payment plan and a discussion of interest charged followed. Mr. Kleinheksel said interest is 5.38%. Monika Arris, Budget, came forward to explain the bond rate and answer questions from the Court. Commissioner Jaynes made a motion to approve. (Time: 9:53 a.m.)

Motion by: Commissioner Joe Jaynes
Second by: Commissioner Jerry Hoagland
Vote: 5 - 0 Passed

COURT ORDER NO. 2010-151-02-15

ITEM NO. 7 **AI-31480** Board/Committee Appointments, Commissioners Court.

Commissioner Ward reappointed Susan Miles to the North Texas Behavioral Health Authority. (Time: 9:54 a.m.)

Motion by: Commissioner Kathy Ward
Second by: Commissioner Jerry Hoagland
Vote: 5 - 0 Passed

COURT ORDER NO. 2010-152-02-15

ITEM NO. 8 **AI-31478** Personnel Appointments, Human Resources.

Cynthia Jacobson, Human Resources, stated all personnel appointments were at the beginning of the pay scale. Commissioner Shaheen made a motion to approve. (Time: 9:54 a.m.)

Motion by: Commissioner Matt Shaheen
Second by: Commissioner Jerry Hoagland
Vote: 5 - 0 Passed

COURT ORDER NO. 2010-153-02-15

ITEM NO. 9 Possible future agenda items by Commissioners Court without discussion.

Commissioner Ward wanted emergency closures for staff placed as an item for discussion on a future agenda. (Time: 9:55 a.m.)

EXECUTIVE SESSION

Judge Self stated the Court would recess into Executive Session in accordance with Local Government Code Chapter 551.072, Real Estate, at 9:46 a.m.

AI-31495 University Drive Courts Facility.

NO ACTION TAKEN

Judge Self reconvened Commissioners Court at 10:11 a.m. in order to adjourn.

Keith Self, County Judge

Matt Shaheen, Commissioner, Pct. 1

Jerry Hoagland, Commissioner, Pct. 2

Joe Jaynes, Commissioner, Pct. 3

Kathy Ward, Commissioner, Pct. 4

ATTEST:

Stacey Kemp, Ex-Officio Clerk
Commissioners' Court
Collin County, T E X A S