



10 MAY 26 PM 1:14

RECEIVED  
PURCHASING AGENT

COLLIN COUNTY  
**JUSTIFICATION FOR PREFERRED MANUFACTURER OR ITEM/SOLE**  
**SOURCE PER COURT ORDER NO. 2010-131-02-08**  
PLEASE RETURN FORM WITHIN TEN (10) CALENDAR DAYS TO PURCHASING

**I. BASIC INFORMATION**

1. Name of Project/Item/System: InFax
2. Requisition Number (if applicable): \_\_\_\_\_
3. Name of Requesting Department and by whom: JP1
4. Are you requesting sole source? Yes or No? Yes
5. Are you requesting preferred manufacturer/provider? Yes or No? Yes
6. Will you accept an "or equal" for this item/system? Yes or No? No

7. Describe the reason for request for the purchase of item/system. Describe how the County will benefit from this purchase. Provide detailed information, examples, and explain how the County will benefit with the use of an item/system the County does not currently have in operation.

This is an add-on to our current Court eDocket system already operational in the District Court. It will allow the court docket to be posted & real-time updated via Odyssey to an electronic LCD outside the courtroom. This will eliminate the requirement to produce the court docket on paper and posting it outside the courtroom every time it changes on a daily basis.

8. Description of the benefit/need for a single Manufacturer or Item/System. Provide detailed information, examples, and explain how it would benefit the County to select a single manufacturer.  
The InFax system was purchased in 2007 and installed for all the District Courts in the new Court House facility. This will be just an additional unit add to the current environment. To use some other vendor would require replacing the entire system, which is not recommended and could be very expensive. In addition the InFax system is fully integrated with our new court software system, Odyssey. Choosing another vendor may require a new integration cost.

## **II. REQUESTED MANUFACTURER AND/OR ITEM/SYSTEM INFORMATION**

1. State manufacturer or item/system, and length of time in business. List name of manufacturer and any specific brand/model numbers if a particular model is being suggested. Provide company information to prove stability related to warranties and maintenance.

InFax in business 35 years. Specific details for this order:

Provide, deliver, configure and install software development and configuration to add new Data Video Controller (DVC) to network

- Provide, deliver and install one (1) Cat5 Video Transmitter-Receiver Set
- Provide, deliver and install one (1) Infax Two-channel Data Video Control
- Provide, deliver and install One 20-inch monitor with bracket and license
- Provide Infax Installation including travel and per diem expenses
- Provide Freight and Insurance to Job Site

We do not currently have maintenance on the existing systems. We will replace or repair as required.

2. What is the initial cost estimate? Initial cost estimate should include all costs associated with supplying a fully installed and working product. (Note: this cost will not be supplied by Purchasing as part of this justification).

\$6,544.00

3. Describe any recurring costs associated with this request. Recurring cost should include any annual maintenance or inspections, utility cost if different from the other suppliers, and any known recurring costs that are not on an annual basis.

None at this time.

4. What is the Useful life associated with this request? Useful life should include the manufacturer's stated useful life or the normal warranty period supplied by the manufacturer. Useful life will be divided into the costs above to reach an annual cost

60 – 90 day, 1 year manufacture.

5 Describe System benefits. System benefits should include any/all benefits to the County of the manufacturer's product/service over the comparison manufacturer's product that should be included in the decision process. Automate the efficiencies of paper court dockets. Will not require to produce a paper document.

6. List other government entities or companies currently using this manufacturer's product/services for references purposes. Clark County NV

### **III. DEPARTMENTS SHALL INCLUDE AT LEAST TWO (2) COMPARISON MANUFACTURER'S/ITEMS/SYSTEMS**

#### **Comparison Manufacturer and/or Item/System No. 1**

1. State manufacturer or item/system, and length of time in business. List name of manufacturer and any specific brand/model numbers if a particular model is being suggested. Provide company information to prove stability related to warranties and maintenance.

eCourt – Could not find Years of business & VistaSG – 12 years

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- Provide Freight and Insurance to Job Site

2. Initial cost estimate should include all costs associated with supplying a fully installed and working product. (Note: this cost will not be supplied by Purchasing as part of this justification).

3. Recurring cost should include any annual maintenance or inspections, utility cost if different from the other suppliers, and any known recurring costs that are not on an annual basis.

Not sure without meeting with the vendor.

4. Useful life should include the manufacturer's stated useful life or the normal warranty period supplied by the manufacturer. Useful life will be divided into the costs above to reach an annual cost.

Not sure without meeting with the vendor.

5. System benefits should include any/all benefits to the County of the manufacturer's product/service over the comparison manufacturer's product that should be included in the decision process.

Not sure without meeting with the vendor.

6. List other government entities or companies currently using this manufacturer's product/services for references purposes.

Not sure without meeting with the vendor.

**Comparison Manufacturer and/or Item/System No. 2**

1. State manufacturer or item/system, and length of time in business. List name of manufacturer and any specific brand/model numbers if a particular model is being suggested. Provide company information to prove stability related to warranties and maintenance.

2. Initial cost estimate should include all costs associated with supplying a fully installed and working product. (Note: this cost will not be supplied by Purchasing as part of this justification).

3. Recurring cost should include any annual maintenance or inspections, utility cost if different from the other suppliers, and any known recurring costs that are not on an annual basis.

4. Useful life should include the manufacturer's stated useful life or the normal warranty period supplied by the manufacturer. Useful life will be divided into the costs above to reach an annual cost.

5. System benefits should include any/all benefits to the County of the manufacturer's product/service over the comparison manufacturer's product that should be included in the decision process.

6. List other government entities or companies currently using this manufacturer's product/services for references purposes.

Signature of Requestor & Date: Cover Stewart 5-26-10

Signature of Person completing form (if different) & Date: \_\_\_\_\_

Signature of Requesting Department Elected Official/Department Head & Date:  
\_\_\_\_\_

Signature of Purchasing Agent, or designee & Date: Mutely Rain 6/1/10

Approved/comments:

*Approved for software + hardware w/ exception*

Denied/comments:

*of monitors, they are competitive  
and available thru multiple suppliers.*