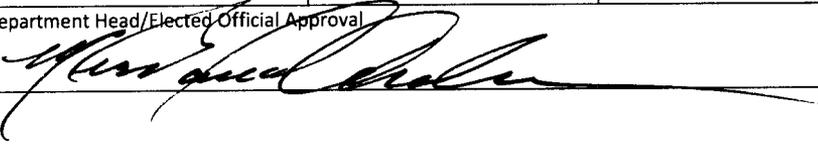


Collin County Position Requisition

Position title CAPTAIN	Position Number 200124	Department Name/Number Jail Operations 5030	New Position/Replacement Replacement
Person Being Replaced REBECCA M. BORTON		Tenure of Person Replaced 1/15/90 to 4/08/10	Desired Start Date 04/08/10
Is This Position Legally Mandated? Yes	Legislation/Code Mandating Position Texas Jail Standards		
<p>Manages various programs by creating new programs, developing budget proposals, organizing projects, and coordinating work with County agencies. Develops and implements policies by researching related issues, writing proposed and final policies, instructing personnel in policy application, writing standard operating procedures, and serving on various committees. Responds to critical incidents by deciding the appropriate course of action, gathering the necessary resources, contacting external agencies, overseeing various emergency drills, and responding to citizen complaints.</p> <p>May perform other duties by coordinating inmate medical care, overseeing inmate visitation, calculating dispatch fees, preparing reports, maintaining software, preparing and managing grants, managing the update of various policy manuals, and conducting tours.</p>			
<p>Statistical Data Supporting Need For Position/Ramifications of Not Filling Position</p> <p>Approximately 84 employees work C shift (late nights) including 3 lieutenants, 6 Sergeants and 74 Detention Officers. The Facility operates 7 days a week requiring close and constant supervision. The Captain position responds to critical incidents by deciding the appropriate course of action, gathering the necessary resources, contacting external agencies, overseeing various emergency drills, and is responsible for overall safety and security of the jail. Having a Captain on duty insures a consistency of administration with implementation of policies and procedures.</p>			
Position Grade 572	Starting Salary \$70,509	Cost Including Benefits \$104,627.24	Funding Source of Position Collin County
Department Head/Elected Official Approval 			Date Requested May 25, 2010