

Collin County Position Requisition

Position title Animal Services Officer	Position Number 201608	Department Name/Number Animal Services	New Position/Replacement Replacement
Person Being Replaced Thompson Helms		Tenure of Person Replaced 6 months	Desired Start Date June 7, 2010
Is This Position Legally Mandated? (Yes/No) Yes	Legislation/Code Mandating Position Texas Health and Safety Code Chapters 821, 822, 823 and 826, Texas Agriculture Code Chapter 142		
Position Duties/Responsibilities Provides field animal control for unincorporated Collin County and contract cities. Responds to animal control calls. Acts as Local Rabies Control Authority. Investigates violations and enforces state law. Performs all required animal shelter duties. Prepares and maintains reports. Maintains vehicles and all related equipment. Performs related duties as assigned.			
Statistical Data Supporting Need For Position/Ramifications of Not Filling Position This position is paid by both Collin County and by 11 contract cities. Collin County's contribution to the position is ~51% of the salary (~\$22,108.50 for cost including benefits or \$14,227 base salary). Collin County employs only 7 Animal Control Officers. Those 7 Officers cover 7 days a week/365 days a year (and emergency, on-call coverage of 24 hours a day) and are responsible for responding to all animal-related calls in the unincorporated County as well as within 11 cities (Officers respond to approximately 6,000 calls per year) as well as maintaining the Shelter and caring for all of the impounded animals that are impounded from the unincorporated County and 14 cities (approximately 6,700 animals per year), answering phone calls, dispatching crews and coordinating adoptions and rescues. Collin County has contractual obligations to our member cities (11 cities for Animal Control and Sheltering and 3 cities for Sheltering only) as well as required compliance with State law that must be met in order to remain open. Those obligations cannot be met without a minimum of 7 Officers. Comp Time and Overtime would increase exponentially for all remaining employees.			
Position Grade 532	Starting Salary \$27,895	Cost Including Benefits \$43,350.01	Funding Source of Position Contract Cities
Department Head/Elected Official Approval 			Date Requested 5/25/10