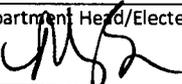


Collin County Position Requisition

Position title P/T Kennel Technician	Position Number 00300039	Department Name/Number Animal Services	New Position/Replacement Replacement
Person Being Replaced Kristopher Alsobrook (contingent upon approval of Animal Control Officer position and Kristopher's promotion to that position)		Tenure of Person Replaced 3 months	Desired Start Date June 14, 2010
Is This Position Legally Mandated? (Yes/No) No	Legislation/Code Mandating Position		
Position Duties/Responsibilities This position is responsible for feeding and watering all animals, retrieving all food and water bowls from dog kennels and moving all dogs into outside/inside kennels. Responsibilities also include cleaning all dog kennels, cat cages/rooms, food and water bowls, common areas, intake room, food prep room, hallways, lobby floors, cat food prep, and janitorial room. Other duties include performing laundry duties, assisting SPCA with evaluation and loading of animals, checking Animal Night Drops, processing any animals into Shelter (or notify Officer that animals are in intake), and assisting with animal vaccination (vaccine prep, holding animals, etc.).			
Statistical Data Supporting Need For Position/Ramifications of Not Filling Position This position is paid by both Collin County and by 14 contract cities. Collin County's contribution to the position is ~16% of the salary (~\$4,461.85 for cost including benefits or \$2,371 base salary). This position works on Saturdays and Sundays when the SCORE Inmates are not available to do the first morning cleaning (and they fill in during the week when necessary). This position allows for the Animal Control Officers to concentrate on the duties that only licensed individuals can perform. Collin County employs only 7 Animal Control Officers. Those 7 Officers cover 7 days a week/365 days a year (and emergency, on-call coverage of 24 hours a day) and are responsible for responding to all animal-related calls in the unincorporated County as well as within 11 cities (Officers respond to approximately 6,000 calls per year) as well as maintaining the Shelter and caring for all of the impounded animals that are impounded from the unincorporated County and 14 cities (approximately 6,700 animals per year), answering phone calls, dispatching crews and coordinating adoptions and rescues. Collin County has contractual obligations to our member cities (11 cities for Animal Control and Sheltering and 3 cities for Sheltering only) as well as required compliance with State law that must be met in order to remain open. This position allows a greater flexibility to send licensed Officers out into the Field and to perform euthanasia while the Shelter is being maintained. Comp Time and Overtime would increase exponentially for all remaining employees.			
Position Grade 532	Starting Salary \$13,947 (\$13.41 hr)	Cost Including Benefits \$26,246.15	Funding Source of Position Contract Cities
Department Head/Elected Official Approval 			Date Requested 05/25/10

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