

Credentials Checklist

Please use the following checklist before returning the credentials form.

YES **NO** Has my county/parish/borough paid its 2010 NACo dues?

If no, please contact NACo's Membership department. 2010 dues must be paid before votes may be cast.

YES **NO** Does my county/parish/borough have at least one person who has paid the registration fee to attend the conference?

If no, STOP. The county must have at least one paid conference attendee to cast a ballot, according to NACo's bylaws. If no one from your county will be attending the conference, your county may not vote in the election. If your county does not plan on attending the conference, you do not need to turn this credentials form back in to the NACo office.

If you have answered "YES" to both of the above questions, please continue.

YES **NO** Has my county designated a voting delegate and alternate, if applicable?

Only ONE alternate may be designated per county. If more than one alternate is designated per form, only the first will be counted as the credentialed voting alternate.

YES **NO** Has my county indicated who can pick up our ballot in the event that our delegate and alternate are unable to do so?

YES **NO** Has the chief elected official of my county/parish/borough (board chair, mayor, parish president, elected county executive) signed the credentials form?

*If you have answered yes to all questions, please either fax or mail **only** the credentials form (you do not need to do both) by Friday, July 2, 2010 to:*

Ilene Manster
Fax # (202) 393-2630

Or:

Credentials Committee
Attn: Ilene Manster
National Association of Counties
25 Massachusetts Ave., NW, Suite 500
Washington, DC 20001