



**COURT COMMUNICATION ITEM**

**Item Description**

Request approval of Budget Adjustments (Amendments) over \$5,000.

**Background on Item**

Budget adjustments to sweep funds from completed 2003 Open Space/Park Projects/PO's to program contingency to be reallocated to other projects upon Commissioner's Court approval and correction due to restrictions to previously approved funding for 07CH c/o#2010-315-05-03.

**Financial Information**

Budget adjustments totaling \$970,641

**FY1 Budget Amendments (Adjustments) FY 2010**

Note: Budget adjustments move approved and appropriated funding from one line to another. Supporting justification is provided upon your request.

Adjustment #	Department	From Account	From Detail (project #, etc.)	To Account	To Detail (project #, etc.)	Amount	Description
10-38	Bond Fund	408-7562-760.65-50	03PG39	408-7562-760.65-50	03129	\$19,198	To sweep funds from completed 2003 Open Space/Park Projects/PO's to program contingency to be reallocated to other projects upon Commissioner's Court approval.
10-39		408-7562-760.65-50	03PG42	408-7562-760.65-50		\$95,700	
10-40		407-7562-760.65-50	03PG46	407-7562-760.65-50		\$337,758	
10-41		411-7562-760.65-50	03PG52	411-7562-760.65-50		\$195,000	
10-42		413-7562-760.65-50	03PG59	413-7562-760.65-50		\$20,695	
10-43		405-4117-561.91-10	07CH	405-0000-251.00-00	Fund Balance	\$10,617	Correction due to restrictions to previously approved funding for 07CH c/#2010-313-05-03.
10-44		411-4117-561.91-10		411-0000-251.00-00		\$140,528	
10-45	Permanent Improvement	499-0000-251.00-00	Fund Balance	499-4117-561.91-10	07CH	\$151,145	
<b>TOTAL</b>						<b>\$970,641</b>	

## Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court	<input type="checkbox"/> Non-Court
FY <u>10</u>	Seq. No. _____
Approved by: <u>JB</u>	Date: <u>6/15/10</u>

Date of Request: June 11, 2010

From: Teresa Nelson / Open Space / J Boeye  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New  Existing

Project Code to Receive Amendment: \_\_\_\_\_ New  Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
408-7562-760.65-50	Grant Awards	03129	\$19,198.00
408-7562-760.65-50	Grant Awards	03129	\$95,700.00
407-7562-760.65-50	Grant Awards	03129	\$337,758.00
411-7562-760.65-50	Grant Awards	03129	\$195,000.00
413-7562-760.65-50	Grant Awards	03129	\$20,695.00
TO Total:			\$668,351.00

38  
39  
40  
41  
42

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
408-7562-760.65-50	Grant Awards	03PG39	\$19,198.00
408-7562-760.65-50	Grant Awards	03PG42	\$95,700.00
407-7562-760.65-50	Grant Awards	03PG46	\$337,758.00
411-7562-760.65-50	Grant Awards	03PG52	\$195,000.00
413-7562-760.65-50	Grant Awards	03PG59	\$20,695.00
FROM Total:			\$668,351.00

**Purpose for Request:**

To sweep funds from completed 2003 Open Space/Parks projects/PO's to contingency project 03129. Upon Commissioner's Court approval, they will be reallocated to projects identified at a later time.

\_\_\_\_\_  
Elected Official / Department Head

# Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court	<input type="checkbox"/> Non-Court
FY <u>10</u>	Seq. No. _____
Approved by: <u>JLB</u> Date: <u>6/15/10</u>	

Date of Request: June 15, 2010

From: Lisa Bunch / C&P / J Boeye  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New  Existing

Project Code to Receive Amendment: \_\_\_\_\_ New  Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
405-0000-251.00-00	Fund Balance		\$10,617.00 <sup>43</sup>
411-0000-251.00-00	Fund Balance		\$140,528.00 <sup>44</sup>
499-4117-561.91-10	Building Construction	07CH	\$151,145.00 <sup>45</sup>
<b>TO Total:</b>			<b>\$302,290.00</b>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
405-4117-561.91-10	Building Construction	07CH	\$10,617.00
411-4117-561.91-10	Building Construction	07CH	\$140,528.00
499-0000-251.00-00	Fund Balance		\$151,145.00
<b>FROM Total:</b>			<b>\$302,290.00</b>

**Purpose for Request:**

FYI correction to previously approved funding for 07CH (C/O # 2010-315-05-03). Funding reallocated from bond funds 405 and 411 are restricted and cannot be used for 07CH facility construction. \$151,145 reallocated from Permanenet Improvement fund balance.

\_\_\_\_\_  
Elected Official / Department Head

## John Boeye

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**From:** Roxanne Ledbetter  
**Sent:** Tuesday, June 15, 2010 10:06 AM  
**To:** John Boeye  
**Subject:** RE: FYI agenda item

John,

Is it too late to add another budget amendment to your June 28<sup>th</sup> FYI agenda item? Since we are putting \$195K back to 03129 from 03PG52 on that agenda item, I would like to apply that towards 07PG05 - \$89,747. This project was taken from fund 412 which contributed to the negative fund balance in that fund. I would like to change the funding source to 411-7562-760.6550 instead.

*Roxanne Ledbetter*

Collin County Auditor's Office

972-548-4781  
972-548-4696 fax

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**From:** John Boeye  
**Sent:** Tuesday, June 15, 2010 7:47 AM  
**To:** Roxanne Ledbetter  
**Subject:** RE: FYI agenda item

Sounds good, but we should let Jeff Durham and Teresa Nelson know once we get the info together and finalize.

Thanks,

John Boeye  
Budget & Finance  
Collin County  
972-548-4649

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**From:** Roxanne Ledbetter  
**Sent:** Monday, June 14, 2010 4:58 PM  
**To:** John Boeye  
**Subject:** FYI agenda item

John,

I just received an agenda item to approve budget amendments for the 6/28 court. The amendments are moving excess funding from 2003 Open Space Grants to project 03129 to be reallocated to other projects. If you remember our conversation last week, I have several bond funds with negative balances. One of these is fund 412. I'm trying to find funding for two park grant projects. This excess may be what I need to clear up the negative balances. I need to get with you this week to discuss this. I am not ready yet. I need another day to gather all my information.

*Roxanne Ledbetter*

Collin County Auditor's Office

972-548-4781  
972-548-4696 fax

## John Boeye

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**From:** Monika Arris  
**Sent:** Tuesday, June 15, 2010 9:56 AM  
**To:** John Boeye  
**Cc:** Sara Høglund  
**Subject:** Re: 07CH adjustments to budget allocation

Agreed. I approve.

- Monika Arris

On Jun 15, 2010, at 9:54 AM, "John Boeye" <[jboeye@co.collin.tx.us](mailto:jboeye@co.collin.tx.us)> wrote:

Monika,

The changes below are the amounts (\$151,145) that we spoke of last week that are restricted and cannot be used for 07CH. Instead, we should take it from fund balance and Sara could process the change order. We can prepare the FYI BA's and Sara could expedite the change order upon your approval.

Regards,

John Boeye

Budget & Finance

Collin County

972-548-4649

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**From:** Roxanne Ledbetter  
**Sent:** Tuesday, June 15, 2010 9:47 AM  
**To:** John Boeye  
**Cc:** Sara Høglund  
**Subject:** 07CH adjustments to budget allocation

John,

This project was funded by a budget amendment that took account balances from at least two funds that it shouldn't have used. Fund 405 and 411 are not permissible funds that can be spent on this facility. Can you please put these two items on your next FYI budget amendment?

405-4117-561.9110 \$-10,617 – back to fund balance

411-4117-561.9110 \$-140,528 – back to fund balance

499-4117-561.9110 \$151,145 – to 07CH from fund balance

I would like to go ahead and have Sara make the change order on the PO. It will require budget override approval from your office. Can you please give me the “ok” to have her make this change? I will have her take the normal steps to have your office approve the override.

*Roxanne Ledbetter*

**Collin County Auditor's Office**

972-548-4781

972-548-4696 fax