

## Budget Amendment Request Form

For Budget Office Use Only	
___ Court	___ Non-Court
FY ___	Seq. No. ___
Approved by: _____	Date: _____

Date of Request: April 30, 2010

From: Public Works/Jon Kleinheksel x3735  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New  Existing

Project Code to Receive Amendment: \_\_\_\_\_ New  Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>010-7501-680-9070</u>	<u>Capital Equip-AutomotiveEquipment</u>	<u>Y75011</u>	<u>\$23,246.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>010-7501-680-9070</u>	<u>Capital Equip-Automotive Equipment</u>	<u>Y75009</u>	<u>\$23,246.00</u>

FROM Total:	<b>\$23,246.00</b>
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**Purpose for Request (please detail out what specifically the increase is needed for):**

**To supplement funds needed to purchase 35T equipment haul trailer; budgeted \$24,000, actual cost (bid) is \$47,246. This transfer will move \$23,246 into project #Y75011 in order to replace Unit #5304 at a cost of \$47,246.**

**Notes:**

**Project #Y75011 is Equip Haul Trailer #5304 (carryover from 2008)**

**Project #Y75009 is Belly Dump Trailer #27875 (carryover from 2008 which we will NOT replace)**



Elected Official / Department Head

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**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>010-7501-680-9070</u>	<u>Capital Equip-AutomotiveEquipment</u>	<u>Y75010</u>	<u>\$23,246.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>010-7501-680-9070</u>	<u>Capital Equip-Automotive Equipment</u>	<u>Y75009</u>	<u>\$14,754.00</u>
<u>010-7501-680-9070</u>	<u>Capital Equip-Automotive Equipment</u>	<u>W75010</u>	<u>\$8,492.00</u>

FROM Total:	<b>\$23,246.00</b>
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**Purpose for Request (please detail out what specifically the increase is needed for):**

To supplement funds needed to purchase 35T equipment haul trailer; budgeted \$24,000, actual cost (bid) is \$47,246. This transfer will move \$23,246 into project # Y75010 in order to replace Unit #5107 at a cost of \$47,246.

**Notes:**

Project #Y75010 is Equip Haul Trailer #5107 (carryover from 2008)

Project #Y75009 is Belly Dump Trailer #27875 (carryover from 2008 which we will NOT replace)

Project #W75010 is Equip Haul Trailer #9370 (2010 budget funds remaining after purchase [\$9120]).



Elected Official / Department Head