



COLLIN COUNTY

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Date: August 11, 2010
To: Sharon Rowe, Elections Administrator
From: Jeff May, County Auditor 
Subject: First and Second Quarters FY10 Audit Results – Final

Internal Audit personnel began an examination of books and records on June 15, 2010 for the County Auditor's quarterly audit requirements. The audit objectives were to ensure county property and cash receipts were promptly accounted for, accurately recorded, safeguarded and disbursed properly.

The time period reviewed was October 1, 2009 through March 31, 2010. The scope of the audit entailed performing a cash count; a review of receipts and deposits; election contracts; and a fixed asset inventory.

During the review, we did not identify any substantive reportable problems with the office's financial controls within the audit time period. The review was not intended to be a comprehensive examination of every procedure or activity. Accordingly, the findings and recommendations presented in this report should not be considered as all-inclusive of areas where improvements may be needed.

Elections office personnel were extremely helpful and courteous in assisting with the quarterly review. An exit conference was held with you on June 22, 2010.

Please feel free to contact us with any questions or desired assistance.