



COURT COMMUNICATION ITEM

Item Description

Request approval of Budget Adjustments (Amendments) over \$5,000.

Background on Item

Budget adjustments needed to cover negative shortfall in the category for the Medical Examiner lab services & additional postage due to two unexpected election mailings this year.

Financial Information

Budget adjustment totaling \$128,000

FY Budget Amendments (Adjustments) FY 2010

Note: Budget adjustments move approved and appropriated funding from one line to another. Supporting justification is provided upon your request.

Adjustment #	Department	From Account	From Detail (project #, etc.)	To Account	To Detail (project #, etc.)	Amount	Description
10-53	Medical Examiner	001-1001-411.87-01	Non Dept Misc	001-0901-648.64-23	Lab Services	\$30,000	Needed to cover negative shortfall in the category & to complete the year.
10-54	Support Services	001-1001-411.88-01	Non Dept Prog Contg	001-0429-411.55-02	Postage	\$98,000	Needed due to two unexpected election mailings this year.
TOTAL						\$128,000	

Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court	<input type="checkbox"/> Non-Court
FY <u>10</u>	Seq./No. <u>54</u>
Approved by: _____	Date: _____

Date of Request: August 17, 2010

From: Support Services/David Dobecka/T-Moore
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New x Existing

Project Code to Receive Amendment: _____ New _____ Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-0429-411.55-02</u>	<u>Postage</u>		<u>\$98,000.00</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411.88-01</u>	<u>Program Contingency</u>		<u>\$98,000.00</u>

FROM Total:	\$98,000.00
-------------	--------------------

Purpose for Request:

Two unexpected Elections mailings occurred during the year totalling \$125,000. This budget adjustment is to request the additional postage needed to cover fy2010.

Elected Official / Department Head