

Treatment Assessment Screening Center

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Address 2234 North 7th Street
 Phoenix, AZ 85006

Item #	Line Item	Notes	Unit Price	Qty/Unit	Total Price	Attch.	Docs
05251-10-1-01	13 Panel Test :Screen and (Automatic) Confirm	Supplier Product Code:	First Offer - \$16.50	1 / each	\$16.50		Y
05251-10-1-02	13 Panel Test :Screen Only	Supplier Product Code:	First Offer - \$13.50	1 / each	\$13.50		Y
05251-10-1-03	13 Panel Test :Confirm	Supplier Product Code:	First Offer - \$12.00	1 / each	\$12.00		Y
					Lot Total	\$42.00	
Item #	Line Item	Notes	Unit Price	Qty/Unit	Total Price	Attch.	Docs
05251-10-2-01	5 Panel: Screen and Confirm	Supplier Product Code:	First Offer - \$11.50	1 / each	\$11.50		Y
05251-10-2-02	5 Panel: Screen Only	Supplier Product Code:	First Offer - \$9.50	1 / each	\$9.50		Y
05251-10-2-03	5 Panel: Confirm	Supplier Product Code:	First Offer - \$12.00	1 / each	\$12.00		Y
					Lot Total	\$33.00	
Item #	Line Item	Notes	Unit Price	Qty/Unit	Total Price	Attch.	Docs
05251-10-3-01	6-Panel: Screen and Confirm	Supplier Product Code:	First Offer - \$11.70	1 / each	\$11.70		Y
05251-10-3-02	6-Panel: Screen Only	Supplier Product Code:	First Offer - \$9.70	1 / each	\$9.70		Y
05251-10-3-03	6-Panel: Confirm	Supplier Product Code:	First Offer - \$12.00	1 / each	\$12.00		Y
					Lot Total	\$33.40	
Item #	Line Item	Notes	Unit Price	Qty/Unit	Total Price	Attch.	Docs
05251-10-4-01	7-Panel: Screen and Confirm	Supplier Product Code:	First Offer - \$11.90	1 / each	\$11.90		Y
					Lot Total	\$11.90	
Item #	Line Item	Notes	Unit Price	Qty/Unit	Total Price	Attch.	Docs
05251-10-5-01	ETG - Alcohol: ETG - Alcohol	Supplier Product Code:	First Offer - \$15.50	1 / each	\$15.50		Y
					Lot Total	\$15.50	

Item #	Line Item	Notes	Unit Price	Qty/Unit	Total Price	Attch.	Docs
05251-10-6-01	Additional Tests: State Pricing for Additional Tests	Supplier Product Code: Additional Tests Available To Add To A Panel: Ecstasy Oxycontin Soma Prices for any other drugs will be quoted on request.	First Offer - \$5.00	1 / each	\$5.00	Y	Y
					Lot Total	\$5.00	
					Supplier Total	\$140.80	

Treatment Assessment Screening Center

Item: Additional Tests:State Pricing for Additional Tests

Attachments

collin county submitted by TASC.pdf

**OFFICE OF THE PURCHASING AGENT
COLLIN COUNTY ADMINISTRATION BUILDING
2300 BLOOMDALE, SUITE 3160
McKINNEY, TEXAS 75071**

RFP NO. 05251-10

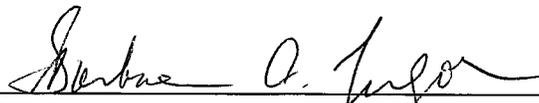
**SERVICES: OFFENDER SPECIMEN COLLECTION &
DRUG TESTING**

OPENING: THURSDAY, JUNE 24, 2010, 2:00 P.M.

PROPOSAL SUBMITTED BY:

**TREATMENT ASSESSMENT SCREENING CENTER, INC.
(TASC, INC.)
2234 NORTH 7TH STREET
PHOENIX, ARIZONA 85006
602-254-7328 EXT. 108
Fx. 602-255-0851**

By:



Barbara A. Zugor, Executive Director

RFP NO. 05251-10
SERVICES – OFFENDER SPECIMEN COLLECTION & DRUG TESTING

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6.2 SUMMARY INFORMATION

6.2.1 Identification of Vendor including brief history

Treatment Assessment Screening Center, Inc. (TASC) is a private, non-profit, 501(c)(3) corporation which is governed by a voluntary Board of Directors. Founded in Arizona in 1977, TASC is recognized nationally as an innovator in working collaboratively with the criminal justice system in the development and implementation of urinalysis and behavioral health programs. The TASC laboratory is exclusively dedicated to drug of abuse analysis and is a pacesetter in meeting and creating standards and procedures required within this specialized field of toxicology. TASC is well known and praised for our direct services we provide for juveniles and adults in Probation (federal and state) and Parole Departments for the entire state of Arizona, Adult and Juvenile Drug Courts, Family and Domestic Courts, Pretrial Services, Child Protective Services Departments, Child Custody programs, prisons as well as other justice court systems. Currently TASC operates 12 collection offices statewide.

The TASC Laboratory adheres to all federal and state regulations regarding the operation of a laboratory and drug testing. TASC's laboratory is accredited by the College of American Pathologists (CAP) under the CAP Forensic Drug Testing Program (LAP: 3201701; AU-ID: 1050328). This involves rigorous on-site inspections for continuous accreditation, annual self reviews sent to the agency, plus continuous graded proficiency testing, quality assurance, staff education and training requirements. The laboratory follows the recommendations of the Substance Abuse and Mental Health Services Administration (SAMHSA) and CAP for our testing procedures, including the established cutoff levels. All privacy of test results and the release of all information as stated in the Health Insurance Portability and Accountability Act (HIPAA) and the Code of Federal Regulations 42CFR are followed. TASC has a Drug Enforcement Agency (DEA) certificate, which is renewed annually allowing us to have controlled substances on the premises. TASC also has its Texas DPS Accreditation in the discipline of Toxicology.

TASC adheres to high standards in all testing procedures for contracted criminal justice agencies and private accounts. TASC laboratory performs a wide range of state-of-the-art testing methodologies from enzyme immunoassay to Mass Spectrometry confirmations (GC/MS and LC/MS/MS), the former of which is still currently the industry "gold standard" for drug confirmations with high levels of specificity and sensitivity.

TASC specializes in servicing the criminal justice clientele. TASC provides all services involved in the process of drug analysis from the point of visually observed collections for the criminal justice clients as well as adulteration testing, through to the release of the final result. All laboratory services are provided by TASC employees; no services are subcontracted, giving complete quality control of all processes involved. All TASC sites utilize visually observed monitored collections. TASC believes this is a critical component in a valid drug testing program. Legal accountability is documented by strict chain-of-custody procedures and adherence to federal and state requirements for confidentiality is strictly followed. TASC understands that every testing situation is as

diverse as the clients we service. TASC offers our contracts the flexibility for these unique requirements.

TASC's extensive experience and dedication in the field of forensic toxicology for over the past 30 years has provided our laboratory the knowledge and the understanding necessary to fulfill the objectives as stated in this proposal, not only in the laboratory setting but also in the area of Information Technology.

TASC has an exceptional IT Department, which will work closely with the Collin County CSCD in order to create the referral, result and reporting system specific to your needs. TASC data management is fully automated. Requisitions and results are electronically captured, not manually entered, eliminating transcription errors. Random testing programs and custom reporting options are also available via our secure Web portal. Both random and scheduled testing is offered by TASC and can be easily initiated and changed at the discretion of the probation officer via our electronic system.

6.2.2 License and accreditations

TASC's laboratory is accredited by the College of American Pathologists (CAP) under the CAP Forensic Drug Testing Program (LAP: 3201701; AU-ID: 1050328). TASC also has its Texas DPS Accreditation from the Texas Crime Lab Services. CAP and Texas DPS Accreditation Certificates are attached at the end of this proposal.

6.2.3 Statement of understanding of proposal and program objectives.

TASC understands the proposal and program objectives as stated in the solicitation. TASC is very confident in being able to provide excellent service to the Department. As stated in the overview, TASC specializes in the exact type of service the Department is requesting. Our customer service, laboratory and IT Department staff are trained specifically to cater to the needs of the criminal justice customer.

6.2.4 Resources to be utilized to implement the proposal

For over 25 years TASC has been performing similar services as listed in this solicitation. TASC's expertise is in the field of criminal justice forensic drug testing and such services related to accomplishing this task. TASC will utilize our laboratory, information technology, and collections knowledge and expertise in order to implement the requirements of this RFP. TASC has the resources in order to accomplish this goal successfully.

TASC will supply knowledgeable collection staff and supplies necessary to perform the required collections. TASC currently provides collection staff for 12 TASC facilities performing visually observed urine collections, oral fluid and hair collections. TASC performs collections at all of our facilities by following the same operating procedures, therefore standardizing the training and chain of custody documentation. All chain of custody documents and specimen labels are created electronically therefore eliminating

the manual errors of data entry. This also speeds up the collection process so clients do not have to wait for a long period of time. TASC's waiting time is minimal, less than 5 minutes, at even the busiest times at our larger offices which average over 460 collections per day. The transportation of specimens will be performed on a daily basis and transportation arrangements have already been made.

TASC's IT department is excellent in providing quality services for our customers. TASC will work together with the CSCD's computer department in order to facilitate a smooth transition. TASC's IT department has already developed many of the customized reports necessary for other criminal justice accounts which they have found to be extremely helpful in result reporting and case management tasks. In addition, computers and printers as well as any other electronic instrumentation will be provided in the collection facilities as necessary.

The TASC laboratory has the resources available in-house to perform the requirements of this RFP. TASC will be providing the initial screening by enzyme immunoassay followed by confirmations as necessary by either GC/MS or LC/MS/MS as required. TASC has redundant instrumentation and staffing as necessary to provide the results within the required turn around time and often in less than the 48-hour time period. TASC has the ability to perform many other analytes should the Department need this service. TASC technical staff is excellent in providing expert testimony should this service be required. The TASC laboratory customer service department is accustomed to providing the services necessary for the criminal justice accounts. We receive many compliments due to the fact that we take care of our customers on a personal level and do not use automated attendants unless all phone lines are occupied. The records department provides excellent service, providing litigation packets and other record requests with a fast turn around time. We understand that rapid and quality service is very important in the criminal justice arena as there are so many different circumstances that arise within the departments and the courts.

TASC hereby provides assurance to the Department that it has sufficient funds and resources to meet obligations on time while awaiting payment from the Department. The following are some examples of TASC's organizational and fiscal strengths:

- TASC has cash reserves sufficient to fund twelve (12) months of normal operating expenses. TASC has annual revenues of \$8.5 Million.
- TASC has been in continuous operation for over 30 years.
- TASC has a very diversified funding base represented by over 35 active contracts.
- TASC maintains a Board of Directors composed of committed professionals.
- The average length of employment of our top seven (7) administrators is 16.1 years.

6.2.5 Staff Qualifications

TASC has a very extensive and detailed standard operating policy and procedure manual regarding the laboratory employees following the mandatory requirements of CLIA and CAP. Specimen processors, technologists and supervisors alike are trained and sign-off on the procedures they are to follow at the time of training, at six months probationary period and annually thereafter for retraining and refresher sessions. Training checklists are utilized at the end of the training period for review prior to the staff member performing the function without supervision. TASC follows and usually exceeds the requirements as mandated by our CAP FDT certification for all lab testing personnel. Our laboratory director has a Ph.D. and has over 30 years of knowledge in the field of forensic toxicology. Our supervisors have over 20 years of experience in toxicology and the technologists must have a minimum of a 4 year Bachelor of Science degree in an appropriate field in order to perform any testing at the TASC Laboratory. All TASC laboratory personnel and their qualifications are inspected by CAP and must be acceptable in order to continue our certification, which TASC will always maintain.

The laboratory has its own Customer Service Department with multiple staff members currently assigned in that area to provide direct quality customer service to our customers. We take pride in our ability to assist our contracts on an individual basis and have been repeatedly complimented on our ability to service our criminal justice accounts. Our customer service personnel are trained specifically to meet the challenges of the criminal justice customer.

Retention among TASC's management team averages over fifteen (15) years of employment with TASC. Federal criminal background checks, fingerprint clearance and pre-employment drug testing are performed as part of the hiring process by Human Resources on all new employees. Random drug testing is performed periodically on all TASC employees.

Please refer to section 6.4.2.4 for each staff member's brief biography and resumes.

6.2.6 Legal Supervision

TASC has no staff members currently under State, Tribal, and/or Federal indictment or any type of legal supervision or on bond awaiting trial and /or appeal.

6.3 Attachments

6.3.1 REQUIRED INFORMATION (Section 6.4)

6.3.2 VENDORS RESPONSE TO “REQUIRED SERVICES” (Section 5.7)

5.7.1 TASC Proposed Collection Staffing

TASC will provide same gender visually observed UA collection staff that is trained in forensic drug testing collection procedures. The collection staff are also trained in oral fluid and hair collections. The technicians will work Monday and Tuesday at the Plano office from 9:00 am to 5:30 pm, and at the McKinney office on Wednesday, Thursday and Friday from 9:00 am to 5:30 pm. TASC’s staffing will consist of three half-time UA technicians and one on-site supervisor to collect the urine samples. Our experience has proven that in these type of situations, half-time positions provide better coverage than full time positions due to the ability of half-timers to expand from a four hour shift to an eight hour shift when necessary to cover for sick and vacation coverage. Having both a female and male employee providing the urine collections maintains the integrity of the testing process as well as provides fast and prompt service for the offenders thereby alleviating a crowded office. Also, having an on-site supervisor will ensure that all drug testing protocols are followed on a daily basis and will provide the probation office with a local contact for laboratory questions.

5.7.2 and 5.7.3 Randomization and IVR system

Currently TASC has in place an automated Interactive Voice Response (IVR) and random system that will meet all the needs as stated in the solicitation. This system combines the best of an automated random scheduling tool and real time reporting.

To activate the automated IVR system, the Department staff member (or TASC employee should we populate the referrals for the Department) simply indicates on the electronic referral that they want the client to participate in the random testing program and indicates how often they want the client to test; the system does the rest. This system is very flexible allowing the Department choices of one time per month and up to nine times per month (more can be added if needed). There are also choices for random weekly schedules and set days of the week should the Department need this type of schedule. Another selection or option on the electronic referral is for the Department to monitor the testing of the client, therefore sending the client in at the officer’s discretion. The referral is a quick and easy one time electronic form to fill out with donor information, test information and client scheduling. With just a few keystrokes using TASC’s secure Web Portal, changes are easily made to any part of the referral, from the drugs to be tested, new referral personnel, as well as changes to the desired random testing schedule. Compliance reports are available for all these choices with multiple options of reporting.

The operation of the system is very straight forward and involves the participant calling a toll-free number, entering an identification number and a confirmation code to ensure they are accessing the correct record. The system then informs the defendant whether or not they are required to test. If so, the defendant is told to report for a drug test and asked to confirm that the defendant heard and understood the instructions. The system captures all the details of the interaction with the defendant including the date, time, caller's phone number, and confirmation if one was required. TASC will provide a daily list of the information as well as those who failed to call. TASC can provide this information in an electronic fashion as desired; in fact we have several options for this type of notification. An officer can access this information via our Web Portal should you desire this type of individual notification. The various types of notification the Department desires can be discussed and then easily set up for your convenience.

Some of the advantages the TASC IVR system offers are as follows, assuring the Department of confidentiality as well as quality service.

- The identification method used ensures that callers are linked to the correct referral. (Some systems use only a single identifier or entire SSN which can expose the defendant to identity theft.)
- The additional confirmation levels ensure that the participant heard and understood the instructions.
- The call data is available immediately, so the officers can monitor who on their caseload was supposed to test and whether or not they called.
- The TASC IVR random drug screening selection system is based upon a well-established randomizing technique.

5.7.4 Electronic Results

TASC will submit electronic results within 48 hours of collection of the specimen as directed in the RFP. Below is a brief description of the result reporting system.

TASC will supply reports via electronic format as indicated in the solicitation to include fax, Excel, and ASCII file formats for automated exchange with the Department's management system. TASC has been providing this same service for numerous contracts successfully. The TASC IT department has the expertise necessary and will work side by side with your Department's IT team when necessary to assure the reporting and data management system work efficiently and meets all of your needs. Being the sole developer of this proprietary system, TASC can tailor the system to best suit the needs of the Department. Reports are made available during all times of the day using electronic data transfer methods including, but not limited to: custom web service posting, Web Portal Access (real-time), and File Transfer Protocol. The data for these reports is stored permanently and can be accessed at any time by authorized staff. All information is retained in the TASC database for a period that meets and/or exceeds contractual and/or regulatory requirements. We encourage all contracts to utilize our TASC Web Portal as it is very user friendly, has a variety of great reporting tools for case managing your caseloads (others can be developed for your specific needs) and is operational 24/7.

TASC makes available all laboratory reports real-time via a secure (HIPAA compliant) Internet Portal. TASC has a highly automated information system that encompasses the entire testing process, from initial pre-collection requisitioning at the collection site to the reporting of results. The status of any specimen can be tracked from the point of collection to the point of result posting.

The TASC Web Portal is accessed through a dedicated Web server via secure socket layer (SSL) with 128-bit encryption. Individualized log-ins with “strong” password enforcement is employed. The TASC laboratory database and Internet Web Portal servers are stored and maintained in a high-security Tier I Data Center. A comprehensive Intrusion Detection Protection System (IPS) with specialized redundant firewalls is monitored by a highly-trained professional 24/7/365 system, ensuring data security and integrity. TASC maintains over 50 million data records spanning more than 10 years of client data on production and archive servers. Data is stored on redundant disk arrays (RAID-5) and critical data is backed up daily. During the 2009 calendar year, the TASC database and Web servers comprising our Web Portal system experienced no unscheduled outages, and had greater than 99.9997% availability to our customers.

Reporting options include individual lab reports, historical summaries of results by donor, and cumulative caseload summaries by officer. TASC’s Interactive Voice Response (IVR) Random Drug Testing System records offender call data allowing TASC to deliver a variety of testing compliance reports and summaries. TASC also provides periodic statistical reports which include information such as number of specimens tested, positive rate, individual substance and the positive rate per substance for entire populations in order to observe trends as well as performance. TASC can customize the statistical report to include other specific items of interest to the Department.

TASC currently provides secure (HIPAA compliant) online access using a variety of protocols and formats for numerous agencies across the U.S., including Harris County, TX, county and statewide Adult and Juvenile Probation, Parole, and Pretrial agencies, Child Protective Services, and U.S. Federal Probation programs. TASC has been an active partner with the Arizona Supreme Court, Administrative Office of the Courts, in the development of the drug test component of their statewide offender tracking system (APETS). The TASC web portal currently supports over 2,500 users with ample room for expansion.

Internally the TASC Laboratory facility utilizes STARLIMS Laboratory Information Management System (LIS). STARLIMS is certified ISO 17025 and compliant with IEC 17025 Laboratory Accreditation, demonstrating technical competence and quality assurance. Instrumentation within the laboratory is connected to the LIS via bidirectional communication, eliminating error-prone hand-transcription of requisitions and results, while providing an electronic audit trail.

Please refer to enclosed sample reports (at end of proposal) for examples of some of the reporting options.

5.7.5 Transportation of specimens

TASC will pick up and transport specimens from the two collection sites as indicated in the RFP on a daily basis. TASC proposes to use Lab Express, a large transportation company for this service which has been a very reliable and dependable company.

5.7.6 Adulteration/Dilution testing

It is standard operating procedure that TASC routinely screens all urine samples for adulterants, dilution and/or substitution as part of every drug analysis. At time of receipt of sample into the laboratory, specimen processors are trained to look for any unusual appearance, such as additives, foam, bubbles, odd color and smell. TASC routinely tests for creatinine and specific gravity on every specimen for dilution testing and will be reported to the Department on every result. For suspect samples, further adulterant testing of nitrites, pH and oxidants is performed to check for adulterants and is included on the report to the Department.

5.7.7 Expert Testimony

TASC shall provide expert testimony in court as requested at no extra charge to the Department. Samples must be confirmed by either GC/MS or LC/MS/MS prior to TASC testimony in court. TASC understands that we may seek reimbursement for expenses via the State of Texas by filing a witness fee claim form as indicated in the solicitation.

TASC has over 20 years of experience in court testimony and litigation appearances supporting our test results for criminal justice and corporate testing. Dr. Clement, TASC's medical director, has over 30 years (over 100 forensic cases) of expert witness experience nationally in both case writing as well as personal testimony in the field of toxicology for forensic pathologists, attorneys and the court system. TASC technical staff has extensive experience in the telephonic as well as personal appearance for expert witness court testimony. TASC has developed a very thorough litigation packet including an extensive "summary of events" including all relevant documentation which often suffices in most probation violations and court proceedings. TASC testing and procedures meet and in most cases exceed the requirements of College of American Pathology (CAP) as well as the federal Department of Health and Human Services (DHHS) in all areas of the laboratory. TASC has developed its laboratory procedures and testing protocols keeping in mind that all collections and testing is potential evidence and must be admissible in court for our contracts. TASC's chain of custody procedures, documents and testing results have proven to be admissible in court and TASC test results have always been upheld in a court of law via a test report, litigation packet and/or by expert witness testimony.

5.7.8 Financial Audit

TASC will provide the Department with the appropriate independent audit in accordance with TDCJ-CJAD Audit Guidelines as indicated in the RFP by December 31.

5.8 Collections and Panels

TASC will be responsible for the transportation of the “Dip-Test field kits” as indicated in the RFP. Depending on the locations of the collections (how remote the area is), TASC may propose the use of Fed-Ex or another company in order to transport the kits to the laboratory.

TASC will test all the normal test panels (5 panel and 6 panel) plus the ETG and perform the confirmations as indicated in the RFP.

TASC will test all the specimens for adulteration and dilution in the same methods as described in 5.7.6. TASC will confirm the Dip-Test field kits by either LC/MS/MS or GC/MS as TASC has both available in-house.

5.8.2 Additional Testing

When CSCD has the need for a test other than the normal panel drugs, TASC will be glad to perform this testing for the Department. TASC has a large menu of drugs other than the panel of drugs listed in the RFP that are performed in-house. In the rare instance where TASC may not perform the test in-house, TASC will send the sample out to one of our reference laboratories. In the instance where TASC sees it may be beneficial to conduct further testing or to clarify a result, TASC will contact the Department for discussion and approval.

5.9 Collection Location and hours:

TASC will provide collection staff at the two CSCD locations. Please refer to section 5.7.1 for specific details.

5.10 Randomization and IVR system

TASC will comply with all requirements in the RFP. Please refer to description in section 5.7.2 and 5.7.3

5.11 Electronic Submission of Results

TASC will comply with all requirements in the RFP. Please refer to description in section 5.7.4

5.12 Alternative Testing

TASC believes that urine is still the best media of choice for the criminal justice testing arena, but also understands that situations do arise where this is not feasible. For the situations where providing a urine sample may not be an option due to special circumstances, TASC is able to provide the Department with either Oral Fluid testing, Hair Analysis or on-site test kits as some viable options for you to consider. All of these options are currently being provided by our TASC collection staff so we are well versed and trained in these alternative collections that can be offered to the Department. Urine and oral fluid testing is performed in-house with hair currently being sent out to two reference laboratories, Quest Diagnostics and Omega Laboratory. TASC is currently developing its hair testing protocols and will be performing this testing in-house as well in the near future. The Oral Fluid collection kits may be a choice for instances where the Department wishes to collect a sample in the field and no same gender staff member and/or restroom is available. Urine instant test devices can also be provided to the Department if there is a need.

5.13 Required Reports

TASC will comply with all aspects of the RFP as related to the required reports. TASC already has these systems in place and are being used by other contractors. Also refer to section 5.7.4.

5.13.1 Financial

TASC will prepare the monthly invoice (in Excel) with the following information:

TASC shall prepare and send a monthly billing invoice to each Probation Department on or before the 7th day of each month. The invoice will include a statement showing the name of each defendant tested, defendant's ID number, date and time of test, substances tested and results of those tests, and the cost of each test.

5.13.2 Statistical Reports

TASC will provide statistical reports as indicated in the RFP. TASC's IT Department has many reports already developed and in use by our current customers and will customize reports as needed for the Department's use.

5.13.3 Access to Lab Data:

In TASC's electronic Web Portal it is very simple to look up results as well as utilize the custom reports we have generated for our customers in order to indicate all missing tests as well as other case management needs. Please refer to section 5.7.4 for further description.

5.13.4 RUDTP Logs (Formatted in ASCII Files):

TASC has no problem in supplying these types of reports for the Department in ASCII format. We currently supply many of our larger accounts information in this format for import into their system. Failure to test logs are easily created either by TASC or by utilizing our Web-Portal by the Department's staff 24/7.

5.13.5 Financial Audit

TASC will provide the Department with the appropriate independent audit in accordance with TDCJ-CJAD Audit Guidelines as indicated in the RFP by December 31.

5.14 Implementation Plan

TASC will be fully operational and able to provide all required services on the start date of September 1st, 2010 upon award of the drug testing contract. This can be completed within 30 days of notification of award using the time-line below to implement all aspects of the contract.

Week One:

Employment ads will be placed with local area employment agencies and current staff will be given the opportunity for employment with TASC through the new contract period. This will be completed within the first two weeks upon notification of award.

The TASC IT department will contact CSCD upon notification of award to schedule the necessary IT meetings to determine the time-line for any computer related issues.

Week Two:

The TASC Collections Trainer will train the new UA technicians on all areas of UA collections which will include procedures for best practice for visually observed urine collections, customer service techniques, how to properly complete the chain of custody, and preparation of samples for transport to the lab.

All supplies necessary in order to fulfill this contract will be shipped to CSCD two weeks prior to start-up date.

Courier service for this contract has already been secured and only needs to be notified of the start-up date in order to start picking up samples for transport to lab. The samples will be placed on a flight daily to ensure required turn-a-round time.

Week Three:

All training for this contract will be conducted during this period and will include: web-portal training, IVR call-in system training, interpretation of results training, etc. These trainings will include webinar, video conferencing, and in-person training as needed.

Week Four:

Take feed back from CSCD officers and give any additional training prior to start-up of contract. TASC has implemented numerous contracts and prides itself on the ability to make the transition easy for the officers and staff to utilize TASC as a provider.

6.4 INFORMATION REQUIRED OF VENDOR**6.4.1 Name, title and contact information:**

Steve Radvick, Assistant Director 602-254-7328 ext 107

Alternates: Diane Weaver, Controller 602-254-7328 ext 111

Gail French, Laboratory General Supervisor, 602-254-7328 ext. 237

6.4.2 Business form of vendor:

6.4.2.1 TASC is a private, non-profit, 501(c)(3) corporation which is governed by a voluntary Board of Directors founded in Arizona in 1977.

6.4.2.2 Tax Identification Number: 86-0377987

6.4.2.3 Name and Address of principal officers and directors:
James Logan Jr., 2234 N. 7th Street, Phoenix, AZ 85006
James Martinez, 2234 N. 7th Street, Phoenix, AZ 85006
Merri Plummer, 2234 N. 7th Street, Phoenix, AZ 85006
Ed Conn, 2234 N. 7th Street, Phoenix, AZ 85006

6.4.2.4 Brief biography and resumes of key personnel who will operate/manage the services by TASC.

Some of the key staff members who will be providing services and their brief biography are below. Please see complete resumes attached at end of this proposal.

Barbara Zugor, Executive Director of TASC

Barbara Zugor, Executive Director of TASC has over 30 years of program management experience as she is the founder of TASC in Arizona and has continually administered TASC since its inception for both the counseling department as well as the forensic urine drug testing laboratory. Ms. Zugor has initiated and continually managed outpatient substance abuse/general mental health treatment/diversion programs for juveniles and adults referred from courts, probation, and corrections as well as private entities. Components include assessment, individual/group counseling, family counseling, violence interruption, case management and drug and alcohol awareness. Ms. Zugor has over 30 years of experience in assessing, initiating and managing numerous programs, such as the adult pre-file felony diversion program which we provide case management, treatment and urinalysis drug testing and the first jail-based treatment program for female and male inmates in Maricopa county jail system. Ms. Zugor has a Bachelors degree in Criminal Justice and a Masters in Counseling.

Stephen Radvick, Assistant Director

Mr. Radvick has over 30 years of program management experience involving criminal justice programs relating to behavioral health as well as drug testing. He has over 20 years as the TASC program administrator, developing, and managing statewide drug testing behavioral programs. He is responsible for the development, writing and submission of government and foundation proposals and grants. Mr. Radvick has extensive experience in supervising and training of staff, as he has performed this function for over 20 years with TASC staff. He has developed and continues to oversee the procedures used by TASC staff in the collection of biological samples at all TASC facilities. Mr. Radvick has over 15 years as the collection facilities administrator. Mr. Radvick has a Bachelor degree in Business Administration and a graduate degree in Global Management.

Dr. Clement, TASC Laboratory Medical Director

Dr. Clement, TASC Medical Director, has over 30 years of experience in the field of toxicology in the areas of screening, supervision of staff, establishing, evaluating and assessing laboratory technical procedures to list a few. Dr. Clement has extensive experience in report writing as he has published as well as presented a multitude of professional publications in prominent toxicological arenas throughout the United States. He has over 30 years (over 100 forensic cases) of expert witness experience in both case writing as well as personal testimony in the field of toxicology for forensic pathologists, attorneys and the court system. Dr. Clement has extensive knowledge in the field of forensics as he has developed a new stand alone 21,000 square foot laboratory including new equipment, staff and managerial team and continued its successful operation. He has also developed a unique nationally offered toxicology training program. Dr. Clement has widespread range of forensic drug testing experience; in enzyme immunoassay (EIA), Radio immunoassay (RIA), High Performance Liquid Chromatography (HPLC), Atomic Absorption (AA), Gas Chromatography (GC), as well as Gas Chromatography Mass Spectrometry (GCMS) and LC/MS/MS. Some of his associations are as follows: Diplomat of American Board of Forensic Toxicology, Diplomat of American Board of Clinical Toxicology, Diplomat of American Board of Clinical Chemist, Full Member of Society of Forensic Toxicology, Full Member of American Academy of Forensic Science, Full Member of American Society of Clinical Chemistry, Inspector for College of American Pathologist (CAP), Past Inspector for SAMSHA Forensic Drug Testing Laboratories.

Douglas K. Kramer, TASC Laboratory Technical Supervisor / Database Administrator

Mr. Kramer has over 20 years of experience in the field of Screening and Confirmation techniques as related to forensic drug testing and over 15 years as the technical supervisor of the TASC Laboratory, supervising the technical staff. Mr. Kramer oversees the technical operations and research and development at TASC, Inc. Mr. Kramer actively serves as an expert witness for the Attorneys General and Public Defenders offices, aiding counsel in both prosecution and defense in matters of forensic drug testing. For over 15 years Mr. Kramer has been involved in the preparation of various types of training materials, as well as presenting to various audiences, such as probation and parole staff, attorneys, judges and other court staff as well as private companies. Mr. Kramer has been our Data Base Administrator for over 10 years, designing as well as deploying and continually managing our Laboratory Information System for TASC as well as our secure internet reporting system for contract users throughout the United States. Mr. Kramer has a B.S. in Microbiology, with extensive post-baccalaureate studies in Biochemistry. Associations: College of American Pathologists (CAP), FUDT Laboratory Inspection Team Leader, Society of Forensic Toxicologists (SOFT), American Association for Clinical Chemistry, American Chemical Society.

Gail French, TASC General Supervisor

Ms. French has over 26 years of experience in the screening and confirmation areas of the laboratory in the field of drug testing and forensic toxicology. For over 22 years she has been the supervisor for the TASC Laboratory staff, managing and supervising staff in both technical and non-technical areas. She has also served and now manages the Custodian of Records department as well as the laboratory customer service department preparing litigation documentation for counsel in both prosecution and defense. For over 22 years Ms. French has been responsible for the program management and continuation of our laboratory certifications including our College of American Pathologist (CAP- FDT) accreditation, assuring yearly compliance. Ms. French has a B.S. in Health Services with an emphasis in chemistry and a minor in Business Management. Associations: Society of Forensic Toxicologists (SOFT), College of American Pathologists (CAP), Drug and Alcohol Testing Industry Association (DATIA), Substance Abuse Program Administrator Association -SAPAA, CP-TC Certified Instructor Collection

Jaime Anderson - GC/MS Specialist / Senior Technologist

Ms. Anderson has an extensive background in the area of confirmation techniques utilizing the GCMS and LC/MS/MS. She is responsible for the confirmation department and the staff. Ms. Anderson reviews the data and certifies the final reports for release to the agencies. She reviews daily quality control material assuring that all is within appropriate ranges. Jaime is responsible for annual validations and documentation of such. She provides expert testimony when required. She has professional experience as Criminalist and Forensic Toxicology Technologist. Ms. Anderson has a B.S. in Chemistry with Forensics emphasis.

Dan Vilcek, Director of Information Services

Mr. Vilcek has been with TASC since 1995 and is currently the Information Technology Director. During his tenure TASC has become a leader among providers of like services in linking its partner agencies with drug testing results and other information via the Internet and providing statistical data for county, state, and federal agencies. From its extensive database TASC has provided raw and summarized data for various research efforts such as NIDA's Community Epidemiology Work Group (CEWG) and a number of other community-based groups and media reports. Mr. Vilcek orchestrated the development and implementation of information systems for two federally funded multi-agency demonstration projects: the CSAT/SAMHSA - sponsored Criminal Justice Treatment Networks, and the Juvenile Transferred Offender Program for Maricopa County, Arizona. In addition to experience working with Behavioral Health programs for Criminal Justice populations, he has over 20 years experience in Information Technology Services with a diversified Fortune 100 enterprise in the areas of Project and Resource Management, Systems Development, Telecommunications, Programming and consulting. Mr. Vilcek has a Bachelor's degree in General Studies.

Joe Candelaria, Collections Administrator

Mr. Candelaria has over 20 years of experience in the field of supervising and training staff, 10 years specifically in the collections of biological specimens at all of our TASC facilities. Mr. Candelaria works directly with the program Site Administrators/Supervisors and staff, providing training, quality control, maintenance of data, statistical reports, and addresses any issues raised by Site Administrators/Supervisors. Mr. Candelaria has been involved for over 10 years with assessing, initiating new procedures and managing the collections of biological specimens. He has over 10 years of experience in the direct supervision of all office managers of our TASC collection facilities statewide. He has over 20 years of experience in the field of crisis intervention and domestic violence as it relates to controlling crowds, diffusing angry clients and maintaining the safety of all individuals.

Diane Weaver, Controller

Ms. Weaver has over 10 years of experience with TASC preparing internal financial statements for all locations across Arizona and supervising all accounting functions, including supervising and training accounting staff, developing and revising accounting policies and procedures. She prepares and reconciles all schedules for the annual audit of TASC's financial statements conducted by independent Certified Public Accountants. She assists in writing and reviewing proposals for services and monitors all current contracts. Ms. Weaver works closely with various contracting agencies on various matters relating to referrals, invoicing, and client payments. Ms. Weaver also has over 20 years of previous accounting experience including in the public accounting area and other non-profit organizations. Ms. Weaver has a Bachelor of Business Administration degree in accounting.

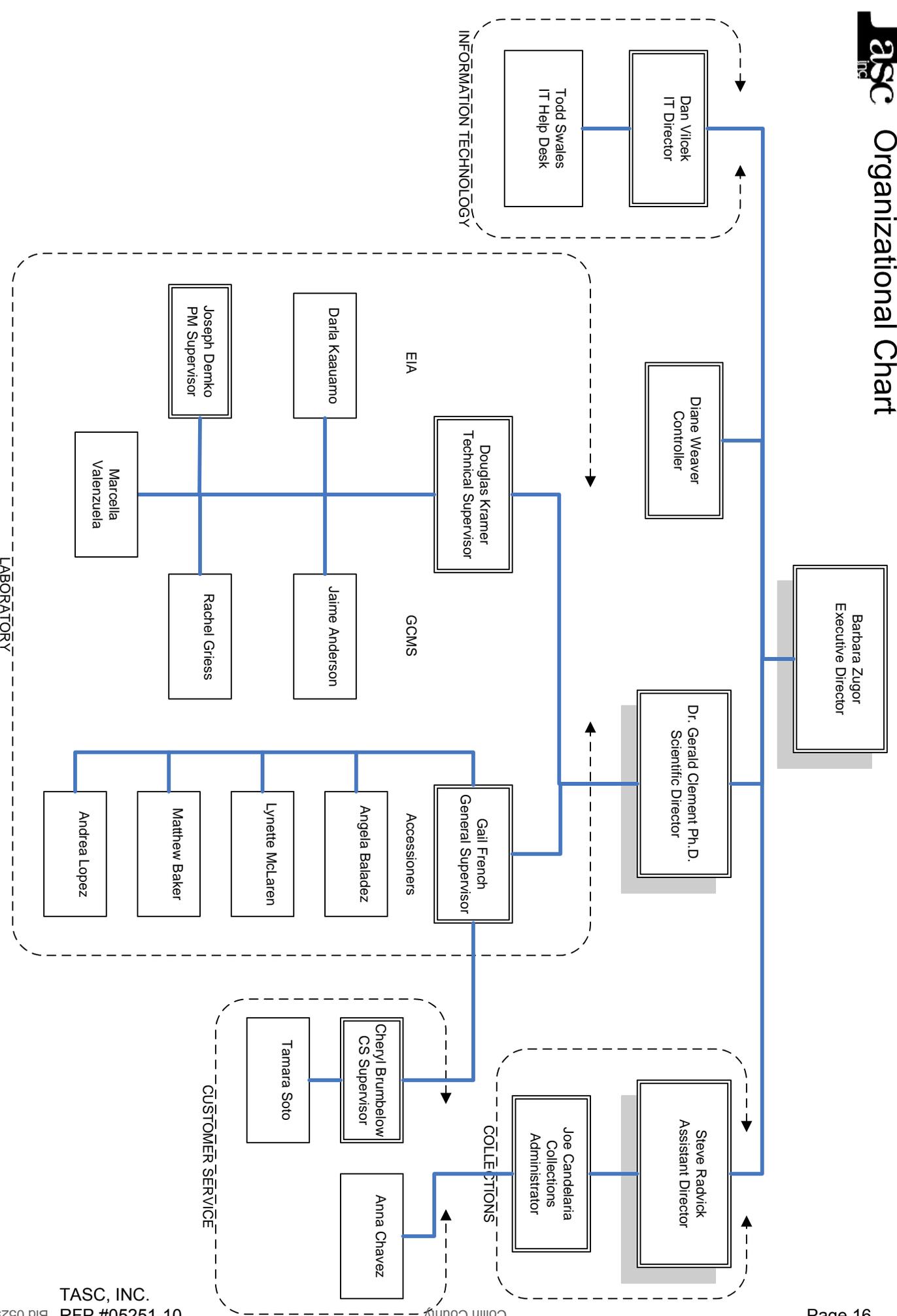
Cheryl Brumbelow, Customer Service Supervisor, Court Liaison, Custodian of Records

Ms. Brumbelow is responsible for the day to day operations of our customer service department overseeing all department staff. She has extensive experience in the criminal justice arena as well as dealing directly with the court systems. Ms. Brumbelow is responsible for the custodian of record duties, including subpoenas and legal packet requests for our customers. Ms. Brumbelow has an AA degree in Criminal Justice and a Human Services Certification.

6.4.2.5 TASC Organizational chart

The TASC Organization chart appears on the following page.

Laboratory Services Organizational Chart



6.4.3 Name and addresses of TASC insurance carrier(s) along with a statement from Vendors insurance carrier that insurance as specified in the Attachment is in force.

TASC's insurance agent is:

General Southwest Insurance Agency, Inc.
5628 East Thomas Road
Phoenix, Arizona 85018

A certificate of insurance coverage follows.

TASC currently has workers compensation through the State Comp Fund of Arizona (copy of certificate follows). Upon award of this contract, TASC will obtain workers compensation through the Texas Workers Compensation Commission for all Texas employees hired by TASC.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C. No. Ext):	FAX (A/C. No):
INSURED	E-MAIL ADDRESS:	
	PRODUCER CUSTOMER ID #:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A :	
	INSURER B :	
	INSURER C :	
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR						AGGREGATE \$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> 
--

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DOCTYPE: CERT



Certificate of Insurance

Certificate Mailed to:

Name of Insured:

TASC
2234 N 7TH ST
PHOENIX AZ 85006

Date Issued: 02/08/2010
Certificate Number: 1000
Policy Number: 125047
Origin Date: 02/20/1980
Expiration Date: 02/01/2011
Liability Limits: 1000/1000/1000
(000 Omitted)

Proof of Coverage
Description of Operations

PROVIDE SUBSTANCE ABUSE TESTING & COUNSELING @ VARIOUS AZ LOCATIONS FOR CONTRACT NO:

Job Number:

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the schedule. This agreement applies to only to the extent that you perform work under a written contract that requires you to obtain this agreement from us. This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule. This Waiver of Subrogation is as to the entities listed below. This Waiver does not waive or in any way limit our lien rights under ARS 23 - 1023. Should the above policy be canceled by SCF Arizona before the expiration date thereof, SCF Arizona will endeavor to mail 30 days written notice to the above named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon SCF Arizona.

Schedule

State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees losses arising from work performed by or on behalf of the Contractor.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed hereon. This is to certify a workers' compensation policy has been issued to the insured listed hereon and is in force for the period.

Certificate Issued to:

Authorized Signature

6.4.4 Complete Reference Information for similar services

Below are some references of similar scope which you may contact directly should this be required for this solicitation. If further information is required on our accounts please advise us and we will be more than willing to supply you with the necessary information.

Dennis Potts, Assistant Director
Harris County Pretrial Services
1201 Franklin, 12th Floor
Houston, TX 79002
Ph. 713-755-5440 Fx. 713-755-2929

Zach Dal Pra, Deputy Chief, Maricopa County Adult Probation
620 W. Jackson Street, 3rd Floor
Phoenix, AZ 85003
Ph. 602.506.6454 Fx. 602-506-6560

David Sanders, Chief Adult Probation Office, Pima County Adult Probation
2695 E. Ajo Way
Tucson, AZ 85713
Ph. 520.243.6351 Fx. 520.243.6304

Brad Mattingly, DUI/Drug Court Coordinator,
Coconino County DUI/Drug Court
200 N. San Francisco Street
Flagstaff, AZ 86001
Ph. 928.226.6057 Fx. 928.679.7505

Cynthia Goertz
Director, Treatment Services Division, Maricopa County Juvenile Probation
1810 W. Lewis
Mesa, AZ 85210
Ph. 602.506.3830 Fx. 602-506-5554

Laurie Trigilio, Supervisory U.S. Probation Officer
U.S. District Court Probation Office
401 W. Washington Street, SPC 7, Ste. 160
Phoenix, AZ 85003
Ph. 602.322.7455 Fx. 602.322.7429

Listed below are some of our accounts we currently service which are similar in scope to the solicitation of Collin County.

- Adult Probation Departments, Entire state of Arizona: Collections and Testing Services including drug court program, 1988 – present
- Pre-Trial Services: Collections and Testing Services, Entire state of Arizona: 1977 - present
- Harris County Pretrial Services, Texas. Testing services, 2009 to present.
- Adult Department of Corrections, Entire state of Arizona: Collections and Testing Services, 1979 - present
- Juvenile Department of Corrections, Collections and Testing Services, 1977 – present
- Juvenile Probation Department, Entire state of Arizona: Collections and Testing Services including drug court program, 1984 - present
- Child Protective Services Department, Entire state of Arizona: Collections and Testing Service, 1995 – present
- Do Drugs Do Time Felony Drug Diversion Program - Drug testing, Collections and Treatment, 1989 - Present
- Cook County Illinois, Probation Department 2009- present
- Youngstown Ohio, TASC criminal justice testing, 2009 - present
- Family Drug Courts: Drug testing, Collections and Treatment, 2003 - present
- U.S. Federal Probation, Pretrial Services and Bureau of Prisons: Collections, Treatment, and Testing Services, 1988 - present
- Maricopa County Drug Courts and Child Custody Divorce Court cases: Collections and Testing Services, 1995 - Present
- Drug Testing Technology Transfer (DTTT), TASC established an In-Jail Laboratory in Maricopa County to produce immediate results on arrestees prior to the four (4) daily initial Appearance Courts: Collections and Testing Services, 1989 – 1991.
- MTC Corporation Arizona: Drug Testing of Prison Inmates, 2004 - present

6.4.5 List of civil lawsuits filed or pending on or after January 1, 2002.

No civil lawsuits as described have been filed or are pending.

6.4.6 List of criminal cases filed or pending on or after January 1, 2002.

No criminal cases as described have been filed or are pending.

6.5 FINANCIAL STATEMENTS

6.5.1 Recent Financial statements.

Tasc's most recent independently audited financial statements are attached.

LABORATORY ACCREDITATIONS



Advancing Excellence

Accredited Laboratory



The College of American Pathologists
certifies that the laboratory named below

**TASC - Treatment Assessment Screening Ctr
Laboratory
Phoenix, Arizona
Gerald E. Clement, PhD**

LAP Number: 3201701
AU-ID: 1050328
CLIA Number: 03D0938729

has met all applicable standards for accreditation and is hereby fully accredited by the College of American Pathologists' Forensic Drug Testing Accreditation Program. Reinspection should occur prior to November 8, 2011 to maintain accreditation.

Accreditation does not automatically survive a change in director, ownership, or location and assumes that all interim requirements are met.

Barbara Williams, MD
Chair, Commission on Laboratory Accreditation
Arthur M. Brown, MD FACP
President, College of American Pathologists

TEXAS DEPARTMENT OF PUBLIC SAFETY



STEVEN C. MCCRAW
DIRECTOR
LAMAR BECKWORTH
BRAD RABLE
DEPUTY DIRECTORS

Crime Laboratory Service, QA MSC 0460
P.O. Box 4143
Austin, Texas 78765-4143
512-424-2105
Fax: 512-424-5645



COMMISSION
ALLAN B. POLUNSKY, CHAIR
C. TOM CLOWE, JR.
ADA BROWN
JOHN STEEN
CARIN MARCY BARTH

DPS ACCREDITATION

March 16, 2010

Dr. Gerald Clement
TASC Laboratory
2234 North 7th Street
Phoenix, Arizona 85006

RE: Application for DPS Accreditation under Title 37, Texas Administrative Code, Chapter 28, Subchapter H

Dear Dr. Gerald Clement:

With some exceptions, Code of Criminal Procedure, Article 38.35, requires Department of Public Safety (DPS) accreditation as a predicate to the admission of the forensic analysis of physical evidence and expert testimony relating to the evidence in a criminal case.

As the designee of the Director of the Department of Public Safety, I have considered your application based on your national accreditation from CAP and grant Full DPS Accreditation to TASC Laboratory for the following disciplines:

Toxicology

There are no limitations imposed on these accredited disciplines.

The term of CAP accreditation is from 11/21/2009 to 11/8/2011 unless they have extended their accreditation as part of a routine renewal process.

The term of DPS accreditation is from 3/16/2010 until such time that the accreditation from CAP is no longer current.

DPS Accreditation is contingent upon compliance with Title 37, Texas Administrative Code, Chapter 28, Subchapter H, including requirements of reporting correspondence, reports or communication between the laboratory and the accrediting body. DPS accreditation will be automatically rescinded at the same date and time as CAP withdraws your laboratory accreditation.

Yours Truly,

D. Pat Johnson
Director, Crime Laboratory Service

CC: CAP

RESUMES

BARBARA A. ZUGOR

**65 E. Monte Vista
Phoenix, AZ 85003
(602) 253-3217**

EDUCATION

May, 1981 Master of Arts Degree in Education - Guidance and
Counseling
Northern Arizona University

June, 1974 Bachelor of Arts Degree in Sociology
Florida Atlantic University, Boca Raton, Florida

Certified Substance Abuse Counselor #SA-0466

Master Addiction Counselor #B17960

EXPERIENCE

1979 - Present Executive Director, TASC, Inc.
Statewide Alliance Coordinator -
Partnership for a Drug Free Arizona

In 1979 was responsible for the transition of the program from a federally funded component of a behavioral health umbrella entity to an independent non-profit corporation supported by local funding and client fees.

Initiated a first time non-violent pre-file felony adult diversion program (nationally known as the Maricopa County Demand Reduction "Do Drugs. Do Time." Program) in conjunction with Maricopa County Attorney's Office solely supported by client fees. Expanded Diversion programs in Pima, Pinal, Mohave and Yavapai County. Currently serving over 3000 clients per year.

Developed and implemented a CLIA Licensed drug testing laboratory which conducts urinalysis tests for private corporations, schools, jails and detention facilities, governmental entities, Adult and Juvenile Courts, probation and parole.

Site Director for Maricopa County's Drug Use Forecasting.
A 26 city network funded by the National Institute of Justice.

Developed and implemented Drug Free Workplace Seminars, a shared Employee Assistance Program, consultant to private companies on drug policy formulation supervisory training..

Established the largest outpatient substance abuse/general mental health treatment program for juveniles referred from courts, probation, corrections, in Maricopa County. Components include assessment, group/individual counseling, family counseling, violence interruption, case management, drug testing, drug/alcohol education awareness classes and evening support programs.

Established Drug Court assessments for Juvenile Drug Courts in Maricopa and Pima County to ensure appropriate, accountable client matching.

Developed Domestic Violence Programming in Yavapai County incorporating drug testing component when necessary.

Developed a Women's Treatment Network Program designed for felony offenders who are substance abusers devoted to gender specific women needs, treatment and case management.

Designed and established first jail-based treatment program (ALPHA Program) for female and male inmates in Maricopa County Jail system.

As Alliance Coordinator for the Partnership for a Drug Free Arizona, works with the media and anti-drug organizations statewide to assist in providing the guidance, technical assistance and materials necessary to shape a multi-media campaign tailored to the needs and activities within Arizona.

1983 - 1989

Instructor
Phoenix College, Criminal Justice Department

1974 - 1977

Probation/Parole Officer
Department of Offender Rehabilitation
Fort Lauderdale, Florida

1971 - 1974 Purchasing Coordinator
Parkway General Hospital
North Miami Beach, Florida

NATIONAL AFFILIATIONS

Past Chair, Maricopa County Substance Abuse Teen Task Force, Arizona

Past President and current Board member, National Consortium of TASC Programs

National Task Force on Correctional Substance Abuse Strategies
U.S. Dept. of Justice, National Institute of Corrections, National Academy of Corrections

Resource Consultant: American Correctional Association

Resource Consultant: American Probation and Parole Association

Resource Consultant: Bureau of Justice Assistance

Resource Consultant: United Nations Fund for Drug Abuse Control (UNFDAC) Pan American Health Organization of the World Health Organization

Resource Consultant: World Affairs Council (Substance Abuse Programming, Planning and Implementation)

Member, Arizona Department of Health Services' Clinical Laboratory Licensure Advisory Committee representing criminal justice system and small business sector

Member, Clinical Laboratory Advisory Committee for Arizona Department of Health Services (responding to Federal CLIA)

Former Member, Governor's Advisory Council on Arizona Behavioral Health

Consultant, Center for Substance Abuse Treatment, Department of Health and Human Services, Washington, D.C.

Consultant: Johnson, Bassin and Shaw

STEPHEN T. RADVICK

65 East Monte Vista
Phoenix, AZ 85004
(602) 253-3217 (home)
(602) 254-7328 (office)

EDUCATION

Thunderbird Graduate School for International Management
Glendale, Arizona
Graduated International Management: January, 1971

Arizona State University
Tempe, Arizona
Graduated Business Administration: May, 1969

PROFESSIONAL EXPERIENCE

November, 1992 TASC, Inc.
Current Position: Program Administrator
Responsible for programmatic aspects of various behavioral health and criminal justice programs. Responsible for the development, writing and submission of government and foundation proposals. Develop monitoring criteria for all in-house programs.

December, 1988 - October, 1992 Circle, Inc.
Position: Site Director
Responsible for the administration of a research site for a NIDA funded HIV Risk Reduction Project. Responsible for development of protocol, Sheriff's Department liaison, supervision of services, hiring of personnel.

November, 1985 - December, 1988 Arizona Institute for Criminal Justice, Inc.
Position: Director
Responsible for the overall administration of the Institute. Duties included marketing, proposal development, recruiting Institute personnel and consultants, monitoring budget, financial report, and development of final evaluation write-ups.

May, 1982 - November, 1985 Arizona Department of Corrections.
Position: Behavioral Health Programs Administrator
Responsible for planning, administrating and evaluating a statewide program of behavioral health services for the Arizona Department of Corrections including both community-based and institutionally-based programs designed to have a significant public, agency and financial impact. Program areas included psychological, health, substance abuse and sex offender treatment services. Acted as the primary public information officer including assisting in the development of information on publications and public service announcements. Acted as liaison between Department and State Legislature.

May 1980 - August, 1982 Arizona Department of Corrections

Position: Director Statewide TASC Program

Responsible for writing the statewide TASC proposal that was funded by the National Institute of Justice to develop a cohesive network of TASC Programs, calling for the initiation of programs in Tucson, Flagstaff and Yuma. Acted as Project Manager through individual program contracts assuring fiscal and programmatic integrity.

March, 1977- April 1980 TASC of Maricopa County

Position: Director

Responsible for writing the TASC funding proposal. Implementation of the Maricopa County TASC program. Responsible for the training of all staff. Responsible for the administration of the program, both fiscal and programmatic.

July, 1974 - March, 1977 Community Organization for Drug Abuse Mental Health
and Alcoholism (CODAMA)

Position: Grants and Contracts Administrator

Responsible for the administration of all grants and contracts. Reviewed sub-contractor proposals for funding. Responsible for the preparation of all funding proposals. Responsible for the coordination with state funding sources.

GERALD E. CLEMENT, Ph. D.
Forensic Toxicologist & Clinical Chemist

TASC Laboratory Technical Director, Phoenix, AZ -March 2006 to Present
Private Consultant of Chemistry, Toxicology, Immunology and Endocrinology
-June 1996 to Present

PROFESSIONAL ACHIEVEMENTS

- Diplomat of American Board of Forensic Toxicology-1986
- Diplomat of American Board of Clinical Toxicology-1984
- Diplomat of American Board of Clinical Chemistry -1975
- Full Member Society of Forensic Toxicology
- Full Member American Academy of Forensic Science
- Full Member American Society Clinical Chemistry
- Accepted as expert Witness in Arizona, Pennsylvania and New Jersey for Drugs and Alcohol
- Current CAP Laboratory Inspector for Forensic Urine Drug Testing
- Medical Review Officer (MRO) for employers requiring certification of drug testing results
- Past Laboratory Inspector for SAMSHA Forensic Drug Testing Laboratories

EDUCATION AND WORK EXPERIENCE

- Forensic Consultant primarily for Defense Attorneys and the Public Defenders Office, Maricopa County, AZ, involving drugs and alcohol
- Forensic Consultant for Forensic Pathologist and Attorneys in Allentown, PA involving drugs, alcohol and medical malpractice
- Technical Director and Consultant in Toxicology, Chemistry, Immunology and Endocrinology for Health Network Laboratories 1974 to August 1997
- Clinical Fellow, Hahnemann Medical School, Philadelphia 1972-1974
- Associate Professor of Chemistry, Kenyon College, Gambier, Ohio 1968-1972
- Assistant Professor of Chemistry, State University of New York, Binghamton, NY 1963-1968
- NIH Post Doctoral Fellow Northwestern University 1961-1963
- Ph.D. Organic Chemistry -Purdue University 1961
- BA Chemistry, University of Minnesota 1957

PROFESSIONAL ACCOMPLISHMENTS

- Clinical Chemist-Toxicologist for 850 bed acute care facility since inception developing full services in Chemistry, Toxicology, Immunology and Endocrinology
- Active Team member for the total re-engineering of Health Network Laboratories, accomplishing:
 - Consolidation of 16 distinct sections into 5 interdependent pods, building of a new 21 ,000 square foot stand alone laboratory, installation of new automated equipment, introduction of laboratory robotics, reorganization of personnel while emphasizing customer service and positioning the laboratory for regionalization and expansion.
 - Ph.D. Chemist with 30 years of clinical and forensic experience
 - Developed toxicology services to include emergency, forensic autopsy, forensic blood alcohol, and forensic urine drug screen for pre-employment and for cause, TDM and selected drug quantitations offered 7 days a week, 24 hours a day
 - Director of COMAC -Commission on Accreditation of Clinical Chemists approved Post Doctoral Fellow Program 1978-1988
 - Developed seminars and workshops for local State and National presentations in association with MCC, ASCP, ASMT and PSMT focusing on Alcohol, Drugs and D.U.I.
 - Developed a unique, nationally offered toxicology training program 1985- 1997
 - Participated in consolidation and re-engineering of two major laboratories
- Developed highly efficient and responsive chemistry and toxicology departments servicing outside contracts such as services to State Hospitals, Pennsylvania Department of Probation and Parole, Prison Systems and D.U.I. Programs
- Completed courses in Principles of Total Quality Management and Team Building
- Actively participated in budget preparation for consumables, capital equipment and personnel.
- Directly responsible for organization of and selection of instrumentation for each department under my jurisdiction
- Complete familiarization with the following instrumentation: Nephelometry, Chemilluminence, UV-Visible Spectrophotometry, Electrophoresis, EIA, RIA, HPLC, GC/NPD, GC/MS, TLC
- PUBLICATIONS/PRESENTATIONS
 - A case of fatal Prozac (Fluoxetine) poisoning in a child-presented Society Forensic Toxicology, 1995
 - A case of Mercury Poisoning -Munchausen by Proxy -presented Academy Forensic Society Meeting 1993

- Drug Quantitations by the Method of Standard Addition -Presentation given 1984 SOFT Meeting
 - Methodology Studies for DuPont with Monographs on Lidocaine, Benzodiazepines, Quinidine, LD and CK-MB Isoenzymes, Amino glycosides, Urine Drug Analyses, Alcohol, Salicylate and Enzymes.
 - Past clinical trial consultant for Dupont, Boehringer Mannheim and SYVA (now Siemens) to evaluate selected new and revised methods.
 - Confirmation Methods in Toxicology -Presentations at several AACC meetings
 - Practical Aspects of Urinary Drug Screening -Roundtable at several AACC meetings
 - Developed and presented workshops in: Emergency Toxicology for ASCP, 1981 to Present; ASMT and PSMT, 1982 -1998
 - Current topics in Toxicology -one day sessions sponsored by Health Network Laboratories, 1976 -1997
 - Lipids -Utility in Predicting Open Heart Surgery -Presentation 1984 AACC Meeting
 - Clinical and Legal Aspects of Blood Alcohol and other Controlled Substances at a Workshop presented at several local and national AACC Meetings, 1984 -1998
 - Urinary Drug Screening with Confirmation -A Workshop, 1985 -Present
 - Pre-clinical Research involved NIH grant supported publication of 25 papers and reviews on the Mechanism of Pepsin and Chymotrypsin Action
-
- EXPERT WITNESS
 - Medical Malpractice
 - Expert Court Testimony for pre-employment cases involving the use of drugs and/or alcohol
 - Expert Court Testimony for D.U.I. cases
 - Provided written expert opinions on drug and alcohol (D.U.I.) cases
 - Interpreted drug and/or alcohol levels for:
 - Extent of impairment
 - Retrospective quantitative calculations
 - Pre-employment
 - Driving under the influence
 - Accuracy of testing results
 - Evaluation of testing procedures
 - Appeared in court and/or written opinions in over 100 forensic cases
 - Participated as an organizer and speaker in National workshops on principles and techniques of being an effective expert witness

18241 N. San Salvador Court Surprise, AZ 85374
 (623) 544-4286 E-mail: lindaclement@cox.net

Curriculum Vitae

Douglas Kyle Kramer

TASC, INC.
2234 N 7th Street
Phoenix, AZ 85006

Phone: 602.257.7588 x 189
Fax: 602.257.7590
E-mail: dkramer@tascaz.org

BIO

Douglas Kramer is currently the Laboratory Technical Supervisor and Database Administrator at Treatment Assessment Screening Center (TASC, Inc.). He holds a Bachelors of Science degree in Microbiology, with extensive post-baccalaureate studies in Biochemistry from Arizona State University. He has worked in the clinical diagnostic arena for over 21 years, with the last 19 years specializing in forensic urine drug testing, and has supervised technical operations at TASC, Inc in Phoenix for 13 years.

In addition to overseeing the technical operations and research and development at TASC, Inc., Mr. Kramer has actively served as an expert witness throughout the state of Arizona for Attorneys General and Public Defenders offices for over 12 years, aiding counsel in both prosecution and defense in matters of forensic drug testing.

Mr. Kramer has provided, and continues to provide, drugs of abuse training seminars for various criminal justice agencies including, but not limited to, Justices of the Superior Court of Arizona, Arizona Department of Corrections, American Probation and Parole Association, and National TASC Conferences.

Mr. Kramer also serves as Database Administrator and Web application developer for TASC, Inc. He has provided custom LIS design and deployment, chemistry analyzer hardware and software LIS integration, and secure Internet LIS data distribution for TASC clientele across the United States.

EDUCATION

December, 1985 Bachelors of Science, Microbiology Arizona State University Tempe, AZ

May, 1987 Post-Baccalaureate Studies, Chemistry (55 credit hours of Applied Biochemistry) Arizona State University Tempe, AZ

PROFESSIONAL EXPERIENCE

07/01/93 to Present	Technical Supervisor, FUDT Laboratory TASC, Inc. Phoenix, AZ
06/01/99 to	Present Database Administrator TASC, Inc. Phoenix, AZ
05/07/90 to 06/30/93	Senior Lab Technologist TASC, Inc. Phoenix, AZ
07/28/88 to 05/06/90	Lab Technologist TASC, Inc. Phoenix, AZ
04/01/86 to 07/27/88	Microbiology Lab Technologist National Health Laboratories Phoenix, AZ

PROFESSIONAL MEMBERSHIPS, AFFILIATIONS, and APPOINTMENTS

American Association for Clinical Chemistry (AACC)
American Chemical Society (ACS), 1992-present
College of American Pathologists (CAP), FUDT Laboratory Inspection Team Leader
Society of Forensic Toxicologists

GAIL C. FRENCH2511 E. North Lane, Phoenix, AZ 85028

TASC, Inc.
2234 North 7' Street
Phoenix, AZ 85006

Work # (602) 257-7588 x 237
gfrench@tascaz.org

EDUCATION

Bachelor of Science: Health Services, Minor: Management, Lab Sciences and chemistry emphasis
Cum Laude, May 1980

Northern Arizona University, Flagstaff, AZ

PROFESSIONAL EXPERIENCE**TASC Laboratory General Supervisor**

TASC, Inc, Phoenix, AZ

7/18/88 to present

Directly supervise and responsible for all laboratory staff in both technical and non-technical areas. Responsible for program management and continuation of our College of American Pathologist (CAP) accreditation as well as our Clinical Laboratory Improvement Act (CLIA) certification and state laboratory regulations assuring yearly compliance. Responsible for all administrative, personnel issues and managerial functions. Responsible for managing and overseeing the laboratory including compliance in areas of quality control and quality assurance as well as managing the non-technical aspects to meet our contract needs. Evaluate, write and implement new polices and procedures for technical and non-technical aspects of laboratory. Manage the Custodian of Records department as well as the laboratory customer service department, preparing litigation documentation for counsel in prosecution and defense as well as probation, parole and other criminal justice accounts. Provide not only technical assistance for the laboratory but program assessment, development and management for the laboratory as well. Analysis of specimens and releasing of testing results as needed. Evaluate employee's performance and compliance to TASC policies, procedures and certifications. Establish and maintain procedures for evaluation and the continuance of the competency of laboratory staff. Maintain sufficient number of personnel to accomplish workload in accordance with volume and turnaround times.

Medical Technologist

Damon Clinical Laboratory, Phoenix, AZ

July 1983 to July 1988

TOXICOLOGY :

Process large volume of drug screens and perform confirmation testing on specific analytes as required. Perform all department procedures on STAT basis, on call 24 hours. Perform all therapeutic drug monitoring, identify and quantitate via Gas Chromatography. Perform specific tests such as carbon monoxide, lead, zinc, copper and blood alcohol testing. Responsible for quality control, maintenance and troubleshooting of all instrumentation. Prepare reagents, standards and controls. Perform assays on spectrophotometer, gas liquid chromatographs, fluorometer, gas dual-beam spectrophotometer, atomic absorption spectrophotometer, TDX analyzer

CHEMISTRY, RIA, HEMATOLOGY

Process urinalysis, BUN'S, creatinines, HDL, cholesterol, glucose testing. Perform digoxins and serum pregnancy tests. Process CBCs, differentials, and protimes.

Medical Technician

Arizona State Laboratory, Coconino County Health Department, Flagstaff, AZ 86001 1/80 to 10/82

Supervise laboratory in absence of manager. Perform all microbiology and serology testing on a daily basis, including cultures, stains and identification of organisms. Perform RPR's, VDRL7s, for identification of syphilis. Analyze drinking water for suitability. Assist with patient exams; perform clinical lab tests on site. Develop policy and procedure manuals for lab test programs. Perform daily, monthly and annual program reports. Instruct university students in clinical lab testing procedures

Associations:

College of American Pathologists (CAP)

Society of Forensic Toxicologists (SOFT)

Drug and Alcohol Testing Industry Association (DATIA)

Substance Abuse Program Administrator Association -SAPAA,CP-TC Certified Instructor Collections

JAIME ANDERSON

Experience October 2008 – Present Treatment Assessment Screening Center, Inc.
(TASC, Inc.) Phoenix, AZ

GC/MS Specialist / Senior Technologist

- Responsible for GC/MS Department staff and operations
- Analyze and review data and report final results
- Perform extractions as necessary
- Review Quality Control material and documentation
- Assure department compliance with CAP regulations and other licensure requirements
- Responsible for annual validations and documentation of all analytes
- Responsible for all maintenance of all equipment within department
- Provide expert testimony when required

March 2003 – September 2005 Varian, Inc. Tucson, AZ

Sales Representative

- \$42,000 annual salary plus commissions
- Sold Chromotography and Mass Spectrometer instruments to laboratories in Arizona and New Mexico
- Familiar with numerous applications

December 2000 – February 2003 Tucson Police Department Tucson, AZ

Criminalist

- \$42,000 annual salary
- Analyzed criminal drug evidence using FTIR and GC/MS
- Analyzed blood for alcohol content using GC
- Maintained breath testing instruments
- Experience testifying in court, educating grand juries and teaching courses at the Police Academy

February 1999 – November 2000 J2 Laboratories Tucson, AZ

Laboratory Analyst

- \$37,000 annual salary
- Conducted drugs of abuse confirmations in urine samples using GC/MS

Summer 1998 Maricopa County Phoenix, AZ

Intern – Medical Examiner's Office Toxicology Laboratory

- Conducted testing on post mortem samples for drugs and alcohol
- Learned and used many different extraction procedures
- Instrumentation used included GC, GC/MS and UV/VIS

Education 1995 – 1998 Northern Arizona University Flagstaff, AZ

- B.S. Chemistry with an emphasis in Forensics
- Graduated *Magna Cum Laude*

Daniel G. Vilcek

519 West Beverly Lane, Phoenix AZ 85023 • 602-942-7645 • dvilcek@tascaz.org

Profile:

A broad range of Information Technology / Management experience and a successful track record in positions involving both public and private sector entities. Experienced in administrative and technical management of projects and budget resources related to Information Technology. System environments included mainframe, midrange and PC; voice and data networking; LAN/WAN technologies and array of voice systems, applications and networks.

Employment History:

1995 - Present, Information Technology Director – Treatment, Assessment Screening Center, Inc.

Responsible for entire MIS function in a non-profit behavioral health service company that provides drug screening and counseling services. Support over 150 employee users in eleven locations with 100 computers including desktops, laptops and servers in LAN/WAN Virtual Private Network environment. Web applications provide online reporting for over 2,000 users from various client agencies. Manage hardware troubleshooting, configuration and repairs plus software installation, testing and training. Serve as primary contact on all MIS matters with county, state and federal agencies. Coordinated the development and implementation of an Information System for two federal funded multi-agency demonstration projects. Implemented internal systems to support urinalysis sample collection data and clinical services tracking systems.

1992 - 1995, Small Business Owner/Operator

Operated a graphic arts service business specializing in the custom imprinting of sportswear and accessories.

1984 - 1992, Mgr., Communications Technology at THE DIAL CORP

Planning, selection and management of all telecommunications systems and network services supporting nationwide sales, manufacturing and distribution facilities for \$1 billion Consumer Products Division. Scope of responsibility covered \$4.5 million annual expenditure. Directly managed \$1.1 million annual budget. Devised network strategies and directed or coordinated the implementation of several initiatives for data and non-data applications which created operating improvements, new system environments and generated savings ranging from \$50k to over \$100k annually.

Prior to 1984, Support Manager, Programmer, Analyst, Sr. P/A at The DIAL (Greyhound) Corp.

Assisted operating companies with designing, implementing and supporting communications based applications and systems. Provided internal consulting services on major projects. Recommended data communications systems enhancements for major financial subsidiary and implemented long distance control system for holding company.

Development, maintenance and support of financial and administrative systems for holding company organization. Installation and support of distributed systems in an IBM mainframe environment. Sr. Programmer/Analyst and programmer positions for transportation and consumer products divisions. Numerous specialized training programs related to project management, resource management and software development engineering.

Education:

Roosevelt University, Chicago, IL. Bachelor of General Studies Program
American Institute of Banking; Chicago, IL - Finance

Joseph R. Candelaria

4235 N 88th Ave
Phoenix, Az 85037
(623)772-5358

Objective: Professional Management/Trainee position with a growing business in which I can grow and utilize my skills to the fullest extent.

Experience:

February 2000 to Present:

Collections Administrator, Treatment Assessment Screening Center, TASC
Responsible for all collection offices, to include Maricopa County, Coconino, County, Yavapai County, Pima County, Mohave County and Pinal County as well as out of state collections. Duties included all aspects of multi-unit management, hiring, training, marketing, P& L responsibilities, customer service, productivity, quality control, writing procedures for urine collection and establishing new collection facilities.

June 1998 to January 2000:

Shift Supervisor, Norrell

Responsible for 30 + employees for Gatorade Production Facility. Duties included hiring, training, productivity, quality control, and employee relations.

January 1994 to May 1998:

District Manager

K.F.C. (Kentucky Fried Chicken)

Responsible for a single unit in the Yuma area. Duties include all aspects of multi-unit restaurant management, sales, hiring, employee relations, inventory control, productivity, and payroll.

November 1990 to March 1993:

Operations Manger

K.S.B. Inc. (Subway Sandwiches and Salads) Bakersfield, CA

Responsible for 5 stores in the Bakersfield area. Duties included all aspects of multi-unit management, hiring, counseling, payroll, inventory control, customer service, productivity, employee relations. Increased sales 16% average per store over previous year.

May 1986 to July 1989:

Zone Manager

Circle K Corporation, Bakersfield, CA

Responsible for 14 retail stores in the San Joaquin Valley. Duties include hiring, payroll, grand openings, marketing, employee development, vendor relations, productivity and customer relations.

1989, Sacramento, CA. completed management course, "A Situational Approach to Managing People." By Dr Ken Blanchard

Received letter of appreciation from Senior Vice President
Received a Treasure Employee Report

Education:

San Joaquin Valley College 1985

California Coast University, Associate Arts Degree 2007

Currently completing Bachelor degree in Business Management Skills.

DIANE L. WEAVER
 14622 N. 33rd STREET
 PHOENIX, AZ 85032
 (602) 867-0159

EMPLOYMENT

January, 2000 – Present: TREATMENT ASSESSMENT SCREENING CENTER (TASC)
 Controller. Non-profit with fee-for-service revenues of \$4 million; 8 facilities across AZ.; approx. 10 cost centers. Monthly F/S including overhead allocation to cost centers, manage A/R, A/P, P/R, cash flow and heavy cash receipts. Hire, train and supervise accounting staff. Develop and revise accounting policies and procedures, particularly in the areas of cash-handling procedures and fraud prevention/detection. Prepare and reconcile all schedules for independent audit. Work closely with MIS Dept. developing specialized Access and Crystal reports for more efficient billing and financial reporting.

November, 1998 – December, 1999: SKYLINE WINDOW CLEANING, INC., PHOENIX, AZ.
 Controller. Financial statements, manage cash flow, accounts receivable, accounts payable, payroll. Tax planning and manage computer systems. Prepare bid proposals and schedule jobs.

1987 – 1998: GOODMAN, LEWIS & WEAVER, CPA'S, PHOENIX, AZ.
 Managing officer of public accounting firm. Coordinated the timely completion and conducted final review of all financial statements, income tax returns, and any other services provided to clients. Provided tax planning, financial analysis and review of accounting and computer systems for clients. Recruited, trained, and supervised all firm employees.

1985 – 1986: ZOLONDEK & BLUMENTHAL, CPA'S, PHOENIX, AZ.
 Accountant. Prepared compiled and reviewed financial statements, field audit work schedules. Individual, corporate and partnership income tax returns and year-end tax planning.

1984 – 1985: GOODMAN, LEWIS & VANDENBERG, CPA'S, PHOENIX, AZ.
 Accountant. Individual, corporate and partnership income tax returns, compiled financial statements, payroll and sales tax reports.

1976 – 1983: IDAHO HOSPITAL ASSOCIATION, BOISE, IDAHO
 Accountant. Financial statements, budget preparation, tax returns and payroll reports for three non-profit corporations. All accounting functions from source documents through financial statements.

CERTIFICATION

C.P.A. Certification received from Arizona State Board of Accountancy in 1987.

EDUCATION

Boise State University, Boise, Idaho; B.B.A. Major in Accounting

COMPUTER SKILLS

Windows 98 and Me; Excel; Word; Access; BusinessWorks, Axcent, Solomon, and Quickbooks G/L Packages.

Cheryl Brumbelow

8620 W. Windsor Blvd.
 Glendale, Arizona 85305
 P 623-206-8515 F 623-478-2774

6/2008-Present

Laboratory Customer Service Supervisor/Assistant Superior Court Liaison
 TASC, Inc. Phoenix, AZ
 Scheduling/Training, Supervise Customer Service Department, Department
 Training/Meeting Facilitator, Child Custody Divorce Case Mail Processing,
 Court Evidence Packets, Switchboard Operation, Superior Court Result
 Requests

9/2006 - Present

Office Manager/Executive Assistant, Wheels on the Bus, Inc.,
 Phoenix /Nogales Yuma, AZ.
 Bilingual Customer Service, Scheduling, Maintain New-Hire/HR files for yearly
 audits, Quick Books, Bank Reconciliations, Payroll Processing, Hotel Flight
 Reservations, Seminar Reservations, Microsoft Office, Word, Excel

12/2005 - 6/2007

Child Support Enforcement Officer II
 State of Arizona-DES/DCSE Glendale/AZ
 Case Management, Strong customer service, Bilingual Interviewing/Translation
 Mail Processing, Switchboard operation, Develop Informational Guides for
 Customers/Public, Case preparation for AG Office

9/2005 - 9/2005

Executive Assistant/Global Procurement
 American Express/Kelly Financial Resources Phoenix/AZ
 Managed calendars and meeting arrangements for upper management , Direct
 Assistant to Manager of Global Procurement, Administrative duties
 Switchboard/Messages/Lotus Notes, Set-up and arrangement of new office,
 Assist in Financial Preparations of other departments, Prepare PowerPoint
 presentations

7/2002 - 7/2003

Administrative Assistant/Human Resources, BOMAT, Inc. Phoenix/AZ
 Bi-Weekly payroll process/disbursement, Benefits Assistant, I-9
 Reviews/Updates
 New-Hire Reporting, Purchasing, Shipping/Receiving, Executive Assistant,
 Bilingual Human Resources Representative, Switchboard Operation/Front Desk,
 Customer Service

3/2001 - 12/2001

Assistant Manager, Avalon Apartments Glendale/AZ
 Employment/reference/income verifications, Leasing/tenant
 screening/background checks, Property inspections/Section-8 knowledge,

IDA/Crime free housing compliance, Accounts receivable, Daily deposits, Front Desk/Phones, Case Management, Bilingual Customer Service

8/1999 - 10/2000

Eligibility Interviewer I

State of Arizona-DES/FAA Glendale/AZ

Bilingual interviewing, Benefit eligibility determinations, Fraud Determinations, Employment/income/reference verifications, Case Management

9/1997 - 3/1999

HR/Hiring Agent/Trainer/Recreation Coordinator, AZTEC, Inc. Peoria/AZ
Interview/Orientation/fingerprinting, Policies & procedures development, Internal investigations/disciplinary reviews, Termination interviews,
Employment/reference verifications, Executive Assistant, Job fair representative/
employment advertising,
Trainer/Instructor-scheduling and certifications, Lateral transfer tracking and approvals, I-9 Reviews/Updates, Employee PTO/Leave Requests/Approvals
New-Hire Reporting, Mail processing, Switchboard operation, Develop company forms, Monthly newsletter/weekly recreation calendar, Bilingual Customer Service, Case Management

6/1996 - 9/1997

AP/Receptionist/Admin. Assistant, Good Shepherd Care Center Peoria/AZ
Vendor Liaison/purchase orders, Work order process and close-out, Accounts payable/Accounts receivable, Individual Fund Accountability, Daily deposits/balance sheets, Month & year-end closing, Office supply orders/inventory control, Mail processing, Switchboard operation, Customer Service

EDUCATION

3/2000 Rio Salado College Human Services Certification Phoenix, Arizona
12/1983 Corning Community College Criminal Justice A.A.S Corning, New York

SAMPLE REPORTS



TASC DRUG DETECTION LABORATORY
 2234 N. 7th Street – Phoenix, AZ 85006
 CLIA# 03D0938729 / CAP LAP: 3201701
 DIRECTOR: Dr. Gerald Clement Ph.D.

6/22/2010

Individual Testing Compliance Summary for the Period: 02/26/2010 - 03/24/2010

Client Name: Jane Doe

DOB: 01/01/1901 **TASC ID:** 1234

Agency:

Agency ID: 4321

Referred By: Caseworker

Date	Call Time	Test Required	Accession Number	ALC	AMP	BAR	BEN	COC	MDN	OPI	PCP	PRO	THC	LSD	XTC	ETG	Comments
02/26/10		No															
02/27/10		No															
03/01/10		No															
03/02/10	10:15	No															
03/03/10	09:52	No															
03/04/10	09:45	No															
03/05/10	09:00	No															
03/06/10		No															
03/08/10	11:07	YES	5721212	neg	neg			neg		neg			neg				
03/09/10	10:38	No															
03/10/10	08:50	No															
03/11/10	10:43	YES	5732265	neg	neg			neg		neg			neg				
03/12/10	10:10	No															
03/13/10		No															
03/15/10	09:33	No															
03/16/10	10:11	No															
03/17/10	09:18	No															
03/18/10	07:22	No															
03/19/10	08:43	No															
03/20/10		No															
03/22/10	09:38	No															
03/23/10	09:29	No															
03/24/10	06:36	No															

TEST LEGEND:	ALC - Alcohol	BEN - Benzodiazepines	OPI - Opiates	THC - Marijuana
	AMP - Amphetamines	COC - Cocaine	PCP - Phencyclidine	LSD - LSD
	BAR - Barbiturates	MDN - Methadone	PRO - Propoxyphene	XTC - Ecstasy
	ETG - Ethyl Glucuronide			

Donor ID:

*TASC Recommends that all Positive samples be confirmed by GCMS analysis.
 If a donor appears to have missed a required test,
 contact a TASC representative to verify compliance before taking any action against the donor.*

TASC of Arizona

Individual Results History
by TASC Donor ID

Printed: 4/2/2009 11:16:20AM

TASC DRUG DETECTION LABORATORY
2234 N. 7th Street -- Phoenix, AZ 85006
CLIA# 03D0838729 / CAP-LAP# 3201701
DIRECTOR: Dr. Gerald Cleimant, Ph.D.



Individual Test History for: LASTNAME, FIRSTNAME

Donor ID: 64325131 D.O.B: 12/16/1950

Date	Accession	ALC	AMP	BAR	BEN	COC	MEI	OPI	PCP	PRO	IHC	LSD	XTC	ETG	Status	Comments
04/01/09	5195802	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
03/30/09	5192931	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	SPECIMEN DILUTED - Urine creatinine and specific gravity are below acceptable limits.
03/27/09	5189531	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
03/25/09	5184884	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
03/23/09	5181804	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	SPECIMEN DILUTED - Urine creatinine and specific gravity are below acceptable limits.
03/20/09	5177110	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
03/18/09	5174231	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
03/16/09	5170557	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
03/13/09	5166100	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
03/11/09	5161752	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
02/27/09	5144517	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	SPECIMEN DILUTED - Urine creatinine and specific gravity are below acceptable limits.
02/20/09	5129103	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
02/16/09	5125685	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
02/13/09	5119665	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
02/11/09	5114126	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
02/09/09	5108952	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
02/06/09	5106942	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	SPECIMEN DILUTED - Urine creatinine and specific gravity are below acceptable limits.
02/05/09	5103579	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
01/30/09	5094503	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	SPECIMEN DILUTED - Urine creatinine and specific gravity are below acceptable limits.
01/26/09	5084591	N	N	N	N	N	N	POS	N	N	N	N	N	N	Complete	
01/23/09	5082053	N	N	N	N	N	N	POS	N	N	N	N	N	N	Complete	
01/21/09	5077675	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	SPECIMEN DILUTED - Urine creatinine and specific gravity are below acceptable limits.
01/14/09	5064883	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
01/13/09	5062485	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	
01/08/09	5055350	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	SPECIMEN DILUTED - Urine creatinine and specific gravity are below acceptable limits.
12/18/08	5020404	N	N	N	N	N	N	N	N	N	N	N	N	N	Complete	

ALCOHOL AMPHETAMINE BARBITURATE BENZODIAZEPINE COCAINE METHADONE ORBATES (PCP) PHENCYCLIDINE PROPXYPHENE
(THC) CANNABINOIDS (LSD) LSD (ATC) ECSTASY (ETG) ETG POS = Positive N = Negative Blank = Test Not Performed

TASC of Arizona



TASC DRUG DETECTION LABORATORY
2234 N. 7th Street - Phoenix, AZ 85008
CLIA# 03D0088728 / CAP-LAP# 3201701
DIRECTOR: Dr. Gerald Clement, Ph.D.

Agency Results Summary
by Referral Source and Collection Date

Central Jail Facility
Collection Date Range: 03/01/2009 - 03/31/2009 Referred by: OFFICER DEMO
4/2/2009 11:34AM

Name	TASC ID	Agency ID	Sample Date	Accession #	E	A	B	Z	C	M	O	P	X	I	L	L	Y	G	Comments
CLIENT NUMBER 1, FIRSTNAME	8156434		03/16/09	5168828	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 2, FIRSTNAME	6368084		03/03/09	5148228	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 2, FIRSTNAME	6368084		03/25/09	5184394	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 3, FIRSTNAME	6371045		03/06/09	5163526	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 3, FIRSTNAME	6371023		03/11/09	5163593	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 3, FIRSTNAME	6371023		03/16/09	5166053	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 4, FIRSTNAME	8301986		03/25/09	5182516	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 5, FIRSTNAME	7545156		03/02/09	5148828	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 6, FIRSTNAME	7056805		03/12/09	5184327	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 6, FIRSTNAME	7056805		03/20/09	5179881	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 6, FIRSTNAME	7056805		03/24/09	5183582	n	n	n	n	n	n	n	n	n	n	n	n	n	n	
CLIENT NUMBER 6, FIRSTNAME	7056859		03/02/09	5146827	n	n	n	n	n	n	n	n	n	n	n	n	n	n	

(E)ALCOHOL (A)AMPHETAMINE (B)BARBITURATE (C)BENZODIAZAPINE (C)COCAINE (M)METHADONE (O)OPiates
(P)PHENICYCLIDINE (X)PROPOXYPHENE (Y)CANNABINOIDS (L)LSI (Y)ECSTASY (G)ETG

P = Positive n = Negative Blank = No Test Performed

Report Generated Remotely via TASC Online Client Services Portal

TASC of Arizona



TASC DRUG DETECTION LABORATORY
2234 N. 7th Street - Phoenix, AZ 85006
CLIM 03100688729 / CAP-LAP# 3201701
DIRECTOR: Dr. Gerald Clement, Ph.D.

**Agency Results Summary
by Referral Source and Collection Date**

POSITIVE AND UNACCEPTABLE SAMPLES ONLY

Central Nogales Prison

1234 N main Street, Building 30

Collection Date Range: 03/01/2009 - 03/31/2009

4/2/2009 11:20AM

Referred by: OFFICER JOSEPH DOAKES

<u>Name</u>	<u>TASC ID</u>	<u>Agency ID</u>	<u>Sample Date</u>	<u>Accession #</u>	<u>E A R Z C M O P X I L Y G</u>	<u>Comments</u>
DEMO PATIENT1, FIRSTNAME	12323519	88423934	03/12/09	5170505	n P n n n	
DEMO PATIENT 2, FIRSTNAME	35454555	83737454	03/19/08	5146833	n n n n n	Specimen Diluted.

(E)ALCOHOL (A) AMPHETAMINE (S)BARBITURATE (Z)BENZODIAZAPINE (C)COCAINE (MM)METHADONE (O)OPRIATES
(P)PHENCYCLIDINE (X)PROPOXYPHENE (T)TCANIMABINDS (L)USD (Y)ECSTASY (G) ETG

P = Positive n = Negative Blank = No Test Performed



TASC of Arizona
Client Drug Test Results Summary
for
Demo County Southeast Lockup

Period: 10/01/08 -- 12/31/08

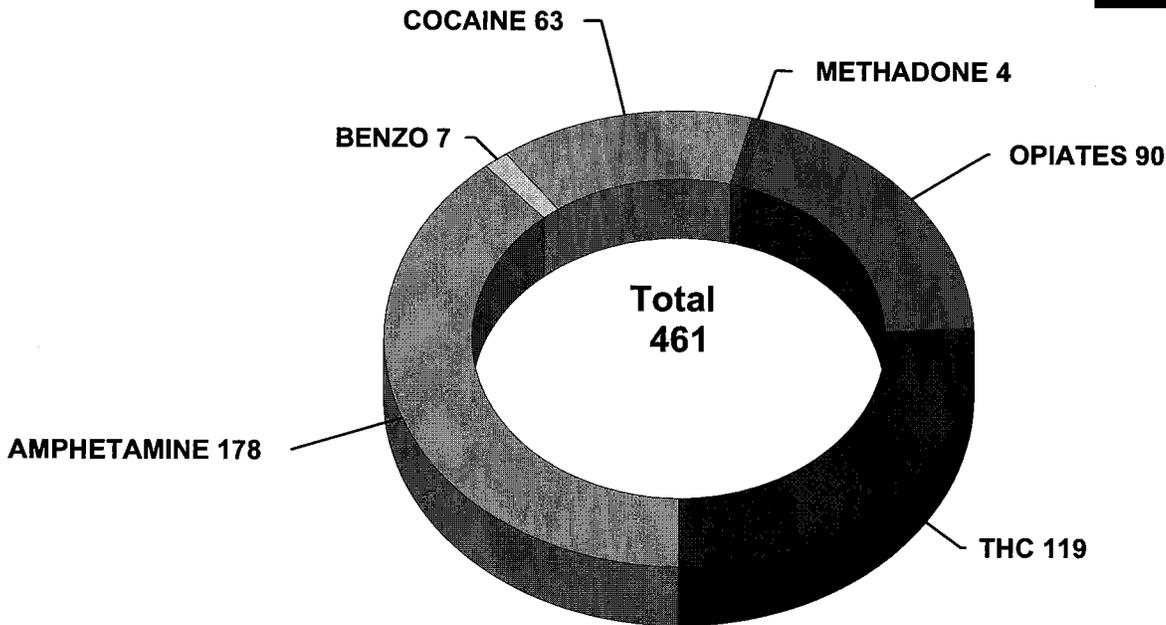
Individuals Tested:* 434
 Positive Individuals:* 158 (36.4%)
 Samples Collected: 4,336
 Avg. Samples per Donor: 10.0
 Positive Samples: 412

Female	127
Male	307
Total	434

* non-duplicated

AMPHETAMINE	38.6%
BARBITURATE	0.0%
BENZO	1.5%
COCAINE	13.7%
ETG	0.0%
METHADONE	0.9%
OPIATES	19.5%
PROPOXYPHENE	0.0%
THC	25.8%
Total:	100.0%

Positive Tests by Drug



Total Positive includes instances where donor is positive for more than one drug

AUDITED FINANCIAL STATEMENTS

**TREATMENT ASSESSMENT
SCREENING CENTER, INC.**

FINANCIAL STATEMENTS

Years Ended June 30, 2009 and 2008

**TREATMENT ASSESSMENT
SCREENING CENTER, INC.****FINANCIAL STATEMENTS**

Years Ended June 30, 2009 and 2008

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**Mayer Hoffman McCann P.C.****An Independent CPA Firm**

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of

TREATMENT ASSESSMENT SCREENING CENTER, INC.

We have audited the accompanying statements of financial position of *Treatment Assessment Screening Center, Inc.* at June 30, 2009 and 2008, and the related statements of activities, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of *Treatment Assessment Screening Center Inc.'s* management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of *Treatment Assessment Screening Center, Inc.* at June 30, 2009 and 2008, and the changes in its net assets and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

Phoenix, Arizona
December 10, 2009

A handwritten signature in black ink that reads "Mayer Hoffman M^c Cann P.C." The signature is written in a cursive, flowing style.

TREATMENT ASSESSMENT SCREENING CENTER, INC.**STATEMENTS OF FINANCIAL POSITION**

June 30, 2009 and 2008

	<u>ASSETS</u>	
	<u>2009</u>	<u>2008</u>
CURRENT ASSETS		
Cash and cash equivalents	\$ 1,075,713	\$ 1,063,058
Investments	6,857,088	5,971,073
Accounts receivable, net	497,731	560,037
Interest receivable	39,170	43,350
Prepaid expenses and other current assets	<u>37,866</u>	<u>34,830</u>
TOTAL CURRENT ASSETS	8,507,568	7,672,348
INVESTMENTS	379,399	401,890
PROPERTY AND EQUIPMENT, net	1,817,008	1,585,966
DEPOSITS	<u>37,680</u>	<u>39,254</u>
TOTAL ASSETS	<u>\$ 10,741,655</u>	<u>\$ 9,699,458</u>

	<u>LIABILITIES AND NET ASSETS</u>	
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ 192,728	\$ 223,707
Accrued payroll and vacation	312,959	308,696
Current maturities of capital lease obligations	<u>35,114</u>	<u>-</u>
TOTAL CURRENT LIABILITIES	540,801	532,403
DEFERRED COMPENSATION LIABILITY	241,899	268,096
CAPITAL LEASE OBLIGATIONS, less current maturities	<u>236,566</u>	<u>-</u>
TOTAL LIABILITIES	1,019,266	800,499
COMMITMENTS		
UNRESTRICTED NET ASSETS	<u>9,722,389</u>	<u>8,898,959</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 10,741,655</u>	<u>\$ 9,699,458</u>

TREATMENT ASSESSMENT SCREENING CENTER, INC.**STATEMENTS OF ACTIVITIES**

Years Ended June 30, 2009 and 2008

	<u>2009</u>	<u>2008</u>
SUPPORT AND REVENUES		
Program services	\$ 8,186,997	\$ 8,150,889
Private sector fees	622,197	691,660
Interest income	171,698	318,184
Net realized/unrealized loss on investments	(380,828)	(262,751)
Other	20,014	62,804
TOTAL SUPPORT AND REVENUE	<u>8,620,078</u>	<u>8,960,786</u>
EXPENSES		
Program services:		
Maricopa County:		
Screening, evaluation and therapy	1,287,479	1,219,237
Laboratory	3,430,836	3,275,932
Yavapai County:		
Prescott/Cottonwood	394,875	784,770
Pima County:		
Tucson/Casa Grande	586,877	557,512
Mohave County:		
Kingman/Lake Havasu	385,019	353,324
Coconino County:		
Flagstaff	130,470	126,908
Total program services	<u>6,215,556</u>	<u>6,317,683</u>
Supporting services:		
Management and general	<u>1,581,092</u>	<u>1,339,430</u>
TOTAL EXPENSES	<u>7,796,648</u>	<u>7,657,113</u>
CHANGE IN NET ASSETS	823,430	1,303,673
NET ASSETS, BEGINNING OF YEAR	<u>8,898,959</u>	<u>7,595,286</u>
NET ASSETS, END OF YEAR	<u>\$ 9,722,389</u>	<u>\$ 8,898,959</u>

See Notes to Financial Statements

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TREATMENT ASSESSMENT SCREENING CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES

Year Ended June 30, 2009

	Program Services						Total	Supporting Services		2009
	Maricopa County	Yavapai County	Pima County	Mohave County	Cocoino County	Laboratory and therapy Prescott/Cottonwood		Laboratory and therapy Tucson/Casa Grande	Laboratory and therapy Kingman/Lake Havasu	
Salaries and related expenses:										
Salaries	867,253		1,545,393	224,090	358,361	248,973	79,204	3,323,274	831,305	4,154,579
Payroll taxes and fringe benefits	152,117		287,427	34,756	56,515	43,494	11,742	586,051	251,423	837,474
Total salaries and related expenses	1,019,370		1,832,820	258,846	414,876	292,467	90,946	3,909,325	1,082,728	4,992,053
Occupancy	118,597		313,752	62,934	48,539	38,804	14,023	596,649	105,966	702,615
Lab supplies	-		588,968	-	-	-	-	588,968	-	588,968
Office/computer supplies	48,242		177,589	16,231	38,906	16,663	10,220	307,851	83,149	391,000
Equipment maintenance and rentals	17,579		77,380	8,146	11,376	1,405	793	116,679	11,110	127,789
Professional fees	9,251		21,640	575	2,022	775	420	34,683	76,583	111,266
Outside lab services	-		172,368	-	-	-	-	172,368	-	172,368
Telephone	17,355		39,192	21,172	13,815	10,123	5,228	106,885	12,759	119,644
Counter service	-		57,716	7,646	25,800	9,378	4,089	104,629	-	104,629
Travel	24,865		14,060	9,202	2,180	6,979	1,422	58,708	22,819	81,527
Insurance	-		-	-	3,082	708	-	3,790	55,303	59,093
Bank service fees	-		-	-	-	-	-	-	33,630	33,630
Employee incentives	3,791		6,207	792	1,931	104	428	13,253	811	14,064
Postage	73		151	46	80	4	-	354	28,719	29,073
Accounting fees	-		-	-	-	-	-	-	11,500	11,500
Advertising	4,627		5,248	835	2,422	947	1,024	15,103	1,902	17,005
Conferences and training	690		2,944	-	400	-	1,225	5,259	9,445	14,704
Printing	1,535		6,820	122	-	699	-	9,176	-	9,176
Licenses and fees	948		7,739	250	345	-	95	9,377	852	10,229
Board stipends	-		-	-	-	-	-	-	10,000	10,000
Taxes	-		-	-	382	-	-	382	-	382
Shipping	44		1,868	-	-	61	-	1,973	4,602	6,575
Vehicle	-		1,610	176	2,479	285	-	4,560	7,937	12,487
Dues and subscriptions	-		2,145	20	-	50	-	2,215	7,159	9,374
Legal services	-		-	-	-	-	-	-	50	50
Meeting room rental	525		-	90	-	-	-	615	-	615
Interest	6,260		8,809	4,006	4,083	2,575	287	26,020	3,486	29,506
Total expenses before depreciation and amortization	1,273,752		3,339,026	391,089	572,718	382,027	130,200	6,088,812	1,570,510	7,659,322
Depreciation and amortization	13,727		91,810	3,786	14,159	2,992	270	126,744	10,582	137,326
TOTAL EXPENSES	\$ 1,287,479		\$ 3,430,836	\$ 394,875	\$ 586,877	\$ 385,019	\$ 130,470	\$ 6,215,556	\$ 1,581,092	\$ 7,796,648

See Notes to Financial Statements

TREATMENT ASSESSMENT SCREENING CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES

Year Ended June 30, 2008

	Program Services						Total	Supporting Services		2008
	Maricopa County	Yavapai County	Pima County	Mohave County	Cocoino County	Laboratory and therapy Prescott/Cottonwood		Laboratory and therapy Tucson/Casa Grande	Laboratory and therapy Kingman/Lake Havasu	
Salaries and related expenses:										
Salaries	812,221		1,429,703	495,603	325,473	243,285	73,265	3,379,550	694,037	4,073,587
Payroll taxes and fringe benefits	140,514		255,954	90,419	49,278	42,429	11,262	589,856	237,702	827,558
Total salaries and related expenses	952,735		1,685,657	586,022	374,751	285,714	84,527	3,969,406	931,739	4,901,145
Occupancy	143,937		271,075	109,984	53,289	26,329	17,048	621,662	42,163	663,825
Lab supplies	-		568,243	-	-	-	-	568,243	-	568,243
Office/computer supplies	33,695		183,595	22,092	40,775	16,186	9,220	305,563	38,758	344,321
Equipment maintenance and rentals	30,872		90,933	17,055	16,672	1,186	767	157,485	9,928	167,413
Professional fees	2,268		88,230	1,417	1,603	1,010	350	94,878	52,873	147,751
Outside lab services			135,216	-	-	-	-	135,216	-	135,216
Telephone	15,769		38,530	20,159	14,173	8,318	6,321	103,270	10,435	113,705
Counter service	-		67,643	7,516	25,984	7,240	4,213	112,626	-	112,626
Travel	20,023		17,292	14,261	2,777	4,614	2,820	61,787	12,902	74,689
Insurance	-		-	-	3,232	-	-	3,232	70,278	73,510
Bank service fees	-		-	-	-	-	-	-	43,583	43,583
Employee incentives	2,511		5,633	1,157	1,198	1,080	343	11,922	24,058	35,980
Postage	25		20	321	114	141	11	632	31,925	32,557
Accounting fees	-		-	-	-	-	-	-	31,200	31,200
Advertising	6,205		10,944	1,678	2,685	369	1,288	23,169	2,893	26,062
Conferences and training	2,434		7,018	1,082	-	225	-	10,759	3,250	14,009
Printing	2,417		6,594	1,495	57	896	-	11,459	236	11,695
Licenses and fees	951		5,992	393	142	-	-	7,478	2,782	10,260
Board stipends	-		-	-	-	-	-	-	9,000	9,000
Taxes	-		-	-	8,123	-	-	8,123	-	8,123
Shipping	84		3,502	-	-	12	-	3,598	4,432	8,030
Storage	1,920		4,607	-	-	-	-	6,527	1,152	7,679
Vehicle	-		1,611	-	1,638	-	-	3,249	2,117	5,366
Dues and subscriptions	33		1,541	108	-	4	-	1,686	1,684	3,370
Legal services	-		-	-	-	-	-	-	3,290	3,290
Interest	-		184	-	-	-	-	184	121	305
Total expenses before depreciation and amortization	1,215,879		3,194,060	784,770	547,213	353,324	126,908	6,222,154	1,330,799	7,552,953
Depreciation and amortization	3,358		81,872	-	10,299	-	-	95,529	8,631	104,160
TOTAL EXPENSES	1,219,237		3,275,932	784,770	557,512	353,324	126,908	6,317,683	1,339,430	7,657,113

TREATMENT ASSESSMENT SCREENING CENTER, INC.**STATEMENTS OF CASH FLOWS**

Years Ended June 30, 2009 and 2008

	<u>2009</u>	<u>2008</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 823,430	\$ 1,303,673
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	137,326	104,160
Net realized/unrealized loss on investments	380,828	262,751
Changes in operating assets and liabilities:		
Decrease (increase) in:		
Accounts receivable	62,306	(38,941)
Interest receivable	4,180	8,842
Prepaid expenses and other current assets	(3,036)	7,605
Increase (decrease) in:		
Accounts payable and accrued expenses	(30,979)	86,741
Accrued payroll and vacation	4,263	18,541
Deferred compensation	(26,197)	143,990
Net cash provided by operating activities	<u>1,352,121</u>	<u>1,897,362</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of investments	(12,389,687)	(13,174,276)
Purchases of property and equipment	(76,468)	(956,962)
Change in deposits	1,574	(2,270)
Proceeds from sale or maturity of investments	<u>11,145,335</u>	<u>12,296,552</u>
Net cash used in investing activities	<u>(1,319,246)</u>	<u>(1,836,956)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Payments on capital lease obligations	<u>(20,220)</u>	<u>-</u>
Net cash used in financing activities	<u>(20,220)</u>	<u>-</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	12,655	60,406
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>1,063,058</u>	<u>1,002,652</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 1,075,713</u>	<u>\$ 1,063,058</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid for interest	<u>\$ 29,206</u>	<u>\$ -</u>
SUPPLEMENTAL DISCLOSURE OF NONCASH INVESTING AND FINANCING ACTIVITIES		
Equipment acquired under capital lease obligations	<u>\$ 291,900</u>	<u>\$ -</u>

See Notes to Financial Statements

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NOTES TO FINANCIAL STATEMENTS

Years Ended June 30, 2009 and 2008

(1) Organization operations and summary of significant accounting policies

Nature of operations – *Treatment Assessment Screening Center, Inc.* (the "Organization") is a not-for-profit corporation. The Organization provides assessments and group and individual treatment services to individuals with substance abuse problems in the state of Arizona. In conjunction with treatment services, the Organization performs urinalysis drug testing at its onsite laboratory facilities. The objective of the Organization is to effectively treat substance abuse to break the cycle of abuse and its related problems, and to provide behavioral health services including diagnosis, outpatient treatment, monitoring, case management and educational services.

The significant accounting policies followed by the Organization are summarized below:

Basis of presentation – The accompanying financial statements are presented in accordance with Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Management's use of estimates – The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and cash equivalents – Cash consists of cash and, at times cash equivalents consisting of highly liquid financial instruments purchased with original maturities of three months or less. Deposits at each institution are insured in limited amounts by the Federal Deposit Insurance Corporation (FDIC). Periodically, the Organization maintains cash in its financial institutions in excess of the amounts insured by the FDIC.

Accounts receivable – Accounts receivable consists primarily of program services fees. Accounts receivable are stated at the amount management expects to collect. Management provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. At June 30, 2009 and 2008, the allowance for doubtful accounts was approximately \$8,200.

Program services revenue – Major sources of revenue for the Organization are received under contracts from counties throughout Arizona, specifically Maricopa, Pima, Yavapai, Coconino and Mohave. Contract revenue is recognized as services are provided in accordance with the terms of the contracts. Revenue received for services in future periods is deferred.

Private sector fees revenue – Private sector fees consist of fees paid for walk-in services that have not been referred by other agencies. Private sector fees revenue is recognized as services are provided.

NOTES TO FINANCIAL STATEMENTS

Years Ended June 30, 2009 and 2008

(1) Organization operations and summary of significant accounting policies (continued)

Property and equipment – Purchased property and equipment is recorded at cost. Donated items are recorded at fair market value at the date of donation. Maintenance and repairs are charged to operations when incurred. Betterments or renewals in excess of \$3,000 are capitalized. When property and equipment is sold or otherwise disposed of, the asset and related accumulated depreciation account is relieved, and any gain or loss is included in operations. Depreciation of property and equipment is provided using the straight-line method over the following estimated useful lives:

	<u>Estimated Useful Lives</u>
Buildings	30 years
Equipment	2 - 10 years
Laboratory equipment	5 years
Office furniture	5 years
Vehicles	5 years
Leasehold improvements	5 - 10 years
Equipment held under capital lease	5 years

Impairment of long-lived assets – The Organization accounts for long-lived assets in accordance with the provisions of SFAS No. 144, *Accounting for the Impairment or Disposal of Long-Lived Assets*. SFAS No. 144 requires that long-lived assets be reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value of the assets. Assets to be disposed of are reported at the lower of the carrying amount or fair value less costs to sell. No impairment charges were recorded for 2009 or 2008.

Functional expenses – The costs of providing various programs and other activities have been summarized on a functional basis in the accompanying statements of functional expenses. Direct identifiable expenses are charged to program and supporting services. Expenses related to more than one function are charged to program and supporting services based on square footage or some other meaningful measurement.

Advertising – Advertising costs are charged to operations when incurred. Advertising expense charged to operations was \$17,005 for 2009 and \$26,062 for 2008.

Income tax status – The Organization qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code (the “Code”) and, accordingly, there is no provision for income taxes. In addition, the Organization qualifies for the charitable contribution deduction under Section 170 of the Code and has been classified as an organization that is not a private foundation.

In June 2006, the FASB issued FASB Interpretation No. 48, *Accounting for Uncertainty in Income Taxes* (“FIN 48”). FIN 48 was originally effective for fiscal years beginning after December 15, 2006. FIN 48 clarifies the accounting for uncertainty in income taxes recognized in accordance with FASB Statement No. 109. In December 2009, the FASB issued FASB Staff Position No. FIN 48-3, *Effective Date of FASB Interpretation No. 48 for Certain Nonpublic Enterprises* (“FSP FIN 48-3”) which extended the period of adoption of FIN 48 to fiscal years beginning after December 15, 2009. The Organization has elected to defer the application of FIN 48 in accordance with FSP FIN 48-3. The Organization evaluates its uncertain tax positions, if any, on a continual basis through review of its policies and procedures, review of its regular tax filings, and discussions with outside experts.

NOTES TO FINANCIAL STATEMENTS

Years Ended June 30, 2009 and 2008

(1) Organization operations and summary of significant accounting policies (continued)

The Organization periodically receives revenue from sources outside its exempt function. Income determined to be unrelated business income (UBI) would be taxable. However, the Organization has net operating loss carry forwards of approximately \$1,188,000 to offset net income from unrelated business income. The net operating loss carry forwards expire in 2017 through 2026. SFAS No. 109, *Accounting for Income Taxes*, requires that a valuation allowance be established when it is "more likely than not" that all or a portion of deferred tax assets will not be realized. A review of all available positive and negative evidence needs to be considered, including the Organization's performance, the market environment, future unrelated business income and the length of the carry back and carry forward periods. SFAS No. 109 further states that forming a conclusion that a valuation allowance is not needed is difficult when there is negative evidence such as losses in recent years. Therefore, recent unrelated business losses weigh heavily in the overall assessment. As a result of the review undertaken at June 30, 2009 and 2008, the Organization concluded that it was appropriate to maintain a full valuation allowance for net deferred tax assets related to its unrelated business income.

Therefore, there is no income tax liability for the years ended June 30, 2009 and 2008 and no net deferred income taxes at June 30, 2009 and 2008.

Subsequent events – The Organization has evaluated subsequent events through December 10, 2009, which is the date the financial statements were available to be issued. Management is not aware of any events that have occurred subsequent to the combined statement of financial position date that would require adjustment to, or disclosure in, the financial statements.

(2) Investments

The Organization accounts for its investments in accordance with SFAS No. 124, *Accounting for Certain Investments Held by Not-For-Profit Organizations*. Under SFAS No. 124, the Organization reports investments in equity securities that have readily determinable fair values, and all investments in debt securities at fair value except for certificates of deposit which are recorded at cost which approximates fair value. The fair values of investments are based on quoted market prices. The fair values of nonmarketable securities, if any, are based on valuations provided by external investment managers. The Organization exercises due diligence in assessing the policies, procedures, and controls implemented by external investment managers. Investment income is recorded on an accrual basis, and purchases and sales of investment securities are reflected on a trade-date basis. Realized gains and losses are calculated using the average cost for securities sold. Investments maturing within one year of the date of the statement of financial position are classified as current.

Investments at fair value are as follows at June 30:

	2009	2008
Certificates of deposit	\$ 5,605,000	\$ 4,189,963
Mutual funds	1,379,261	2,098,742
Money market funds	252,226	84,258
Total investments	7,236,487	6,372,963
Less current portion	(6,857,088)	(5,971,073)
Noncurrent portion	\$ 379,399	\$ 401,890

NOTES TO FINANCIAL STATEMENTS

Years Ended June 30, 2009 and 2008

(3) Property and equipment

Property and equipment consists of the following:

	<u>2009</u>	<u>2008</u>
Cost and donated value:		
Land	\$ 497,189	\$ 497,189
Buildings	533,246	500,145
Equipment	1,014,583	1,003,995
Laboratory equipment	607,958	607,958
Office furniture	85,198	69,158
Vehicles	100,209	83,470
Leasehold improvements	263,500	263,500
Equipment held under capital lease	291,900	-
Total cost and donated value	<u>3,393,783</u>	<u>3,025,415</u>
Accumulated depreciation and amortization	<u>(1,576,775)</u>	<u>(1,439,449)</u>
Property and equipment, net	<u>\$ 1,817,008</u>	<u>\$ 1,585,966</u>

Depreciation and amortization expense charged to operations was \$137,326 and \$104,160 for 2009 and 2008, respectively.

The Organization leases certain equipment under capital leases. The leases expire through May 2014. The cost of the assets held under capital lease agreements totaled \$291,900 and \$0 at June 30, 2009 and 2008, respectively. Accumulated amortization on assets held under capital lease agreements totaled \$27,657 and \$0 at June 30, 2009 and 2008, respectively.

In April 2009, the Organization purchased a piece of land and a building. This land and building is adjacent to their main office facility and will be used as additional administrative and counseling offices. The Organization occupied the building in fiscal year 2009 after incurring approximately \$60,000 in additional renovation costs which was funded with general operating funds.

(4) Capital lease obligations

The Organization has various non-cancelable capital lease agreements for certain equipment that expire through 2014 and bear interest ranging from 26 – 32%. The obligations under the capital leases reflects the present value of future lease payments discounted at the interest rate implicit in the lease.

The future minimum lease payments and capital lease obligations under these capital leases are as follows:

<u>Years Ending June 30,</u>	
2010	\$ 105,443
2011	105,443
2012	105,443
2013	105,443
2014	<u>58,701</u>
Total future minimum lease payments	480,473
Less amounts representing interest	<u>(208,793)</u>
Present value of minimum lease obligation	271,680
Less current portion	<u>(35,114)</u>
Non-current portion	<u>\$ 236,566</u>

NOTES TO FINANCIAL STATEMENTS

Years Ended June 30, 2009 and 2008

(5) Operating leases

The Organization has lease commitments under operating lease agreements for certain facilities and office equipment. The lease agreements expire at various dates through January 2013. Minimum future rental payments under these noncancelable operating leases are as follows:

Years Ending June 30,

2010	\$ 210,316
2011	145,542
2012	109,256
2013	41,089
Total future rental payments	<u>\$ 506,203</u>

Rent expense was approximately \$332,000 for 2009 and \$483,000 for 2008, the substantial portion of which is included in occupancy expense. In the normal course of business, operating leases are generally renewed or replaced by other leases.

(6) Commitments

On December 15, 2008, the Organization entered into a purchase agreement for consumables used in urinalysis testing. The agreement is in effect for 60 months and requires an annual total purchase commitment of \$279,350. Prices for consumables purchased will not change for the duration of the agreement. However, if the Organization fails to purchase a minimum amount of consumables in any quarter, prices will then be subject to increases by the seller.

(7) Concentrations

The Organization earned a significant portion of its program services revenues from three government contracts. The following is a summary of program services revenues and related accounts receivable as a percentage of total program services revenues and total receivables from these contracts.

	<u>2009</u>	<u>2008</u>
Contract one		
Program services revenues	18%	17%
Accounts receivable	25%	22%
Contract two		
Program services revenues	10%	11%
Accounts receivable	16%	26%
Contract three		
Program services revenues	4%	3%
Accounts receivable	20%	10%

NOTES TO FINANCIAL STATEMENTS

Years Ended June 30, 2009 and 2008

(8) Related party transactions

The Organization leases certain office facilities from a corporate entity, the individual shareholders of which are comprised of certain members of the Organization's Board of Directors and the Executive Director. The current lease expires in December 2009 at an annual rental rate of \$120,732 plus all maintenance costs related to the property. Rent expense for the years ended June 30, 2009 and 2008 related to this lease was approximately \$128,000 and \$124,800, respectively.

During the years ended June 30, 2009 and 2008, the Organization paid stipends totaling approximately \$10,000 to its Board members.

(9) Retirement plan

The Organization participates in a 401(k) retirement savings plan covering substantially all full-time employees who elect to participate and meet specific age and service requirements. Contributions to the plan are participant directed. The employer matches 100% of the first 6% of employee contributions. Employer contributions to the plan for 2009 and 2008 were approximately \$74,300 and \$74,600, respectively.

(10) Non-qualified deferred compensation plan

In 2006, the Organization's Board of Directors authorized the establishment of two Deferred Compensation plans for the Organization's Executive Director and for 13 executive employees, which are based on years of service and projected retirement dates. In accordance with the Deferred Compensation plans, the Organization is required to contribute approximately \$75,000 for each year of employment of the Executive Director for a period of up to five years. Payments to other executive employees range from zero to \$15,000. The employer contributions vest December 31, 2009. Benefits are payable in a lump sum over a period not to exceed 10 years. At June 30, 2009 and 2008, the deferred compensation plan had a total obligation of \$241,899 and \$268,096, respectively. The Organization made cash contributions of \$162,000 and \$165,000, respectively, for fiscal years 2009 and 2008, which are included in investments in the accompanying statements of financial position. A portion of one plan matured during fiscal year 2009 and approximately \$146,000 was paid out to the Executive Director. The Organization funded the entire calendar year contribution in January which lead to an overfunded status of \$37,500 at June 30, 2009 and 2008.

(11) Fair value measurements

SFAS No. 157 establishes a common definition for fair value to be applied to U.S. generally accepted accounting principles requiring use of fair value, establishes a framework for measuring fair value, and expands disclosures about such fair value measurements. Issued in February 2008, FASB Staff Position No. 157-1, *Application of FASB Statement No. 157 to FASB Statement No. 13 and Other Accounting Pronouncements That Address Fair Value Measurements for Purposes of Lease Classification or Measurement under Statement 13*, removed leasing transactions accounted for under Statement No. 13 and related guidance from the scope of SFAS No. 157. FASB Staff Position No. 157-2, *Partial Deferral of the Effective Date of Statement 157*, deferred the effective date of SFAS No. 157 for all nonfinancial assets and nonfinancial liabilities to fiscal years beginning after November 15, 2008. The Organization is still assessing the impact of SFAS No. 157 on their nonfinancial assets.

The Organization adopted SFAS No. 157 as of July 1, 2008 for financial assets and financial liabilities subject to fair value measurement on a recurring basis. There was no material impact on the Organization's financial statements for the adoption of this standard. SFAS No. 157 establishes a hierarchy for ranking the quality and reliability of the information used to determine fair values. SFAS No. 157 requires that assets and liabilities carried at fair value be classified and disclosed in one of the following three categories:

TREATMENT ASSESSMENT SCREENING CENTER, INC.**NOTES TO FINANCIAL STATEMENTS**

Years Ended June 30, 2009 and 2008

(11) Fair value measurements (continued)

- Level 1: Unadjusted quoted market prices in active markets for identical assets or liabilities.
- Level 2: Unadjusted quoted prices in active markets for similar assets or liabilities, unadjusted quoted prices for identical or similar assets or liabilities in markets that are not active, or inputs other than quoted prices that are observable for the asset or liability.
- Level 3: Unobservable inputs for the asset or liability.

The following table summarizes the valuation of the Organization's financial instruments by the above SFAS No. 157 categories as of June 30, 2009:

	<u>Total</u>	<u>Unadjusted Quoted Market Prices (Level 1)</u>	<u>Unadjusted Quoted Prices in Active Markets for Similar Assets (Level 2)</u>
Mutual funds	\$ 1,379,261	\$ 215,166	1,164,095
Money market funds	252,226	4,530	247,696
Totals	<u>\$ 1,631,487</u>	<u>\$ 219,696</u>	<u>\$ 1,411,791</u>

The Organization currently has no other financial instruments subject to fair value measurement on a recurring basis.

Supplier: Treatment Assessment Screening Center**AFFIDAVIT OF COMPLIANCE**

I, the undersigned, declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America.

I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable.

Name of Company **Treatment Assessment Screening Center, Inc.**

Title of Officer **Executive Director**

Name of Officer **Barbara A. Zugor**

Date: **June 21, 2010**

Supplier: **Treatment Assessment Screening Center****SIGNATURE FORM
COLLIN COUNTY, TEXAS**

DELIVERY WILL BE F.O.B. INSIDE DELIVERY AT COLLIN COUNTY DESIGNATED LOCATIONS AND ALL TRANSPORTATION CHARGES PAID BY THE SUPPLIER TO DESTINATION.

DELIVERY TO BE SPECIFIED IN CALENDAR DAYS FROM DATE OF ORDER. **1**

WE **DO NOT** TAKE EXCEPTION TO THE BID SPECIFICATIONS.

WE **TAKE** EXCEPTION TO THE BID SPECIFICATIONS (EXPLAIN):

We do not take exception the the bid specification.

COMPANY INFORMATION/PROFILE/REFERENCES

Preferential Requirement: The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A). Bidder shall make answer to the following questions by selecting the appropriate radio button or inserting information in the box provided:

Is your principal place of business in the State of Texas? Yes No

If the answer to question is "yes", no further information is necessary; if "no", please indicate:

in which state is your principal place of business is located: **AZ**

if that state favors resident bidders (bidders in your state) by some dollar increment or percentage: Yes No

if "yes", what is that dollar increment or percentage?

Company Profile: IS YOUR FIRM?

Sole Proprietorship Yes No

General Partnership Yes No

Limited Partnership Yes No

Corporation Yes No

Other Yes No

List Legal Names in Company: **Treatment Assessment Screening Center, Inc.**

**List at least three (3) companies or governmental agencies where these same/like products/services, as stated herein, have been provided. Include company name, address, contact name and telephone number.
See Proposal Section 6.4.4**

AS PERMITTED UNDER TITLE 8, CHAPTER 271, SUBCHAPTER F, SECTION 271.101 AND 271.102 V.T.C.A. AND TITLE 7, CHAPTER 791, SUBCHAPTER C, SECTION 791.025, V.T.C.A., OTHER LOCAL GOVERNMENTAL ENTITIES MAY WISH TO ALSO PARTICIPATE UNDER THE SAME TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT. EACH ENTITY WISHING TO PARTICIPATE MUST ENTER INTO AN INTERLOCAL AGREEMENT WITH COLLIN COUNTY AND HAVE PRIOR AUTHORIZATION FROM VENDOR. IF SUCH PARTICIPATION IS AUTHORIZED, ALL PURCHASE ORDERS WILL BE ISSUED DIRECTLY FROM AND SHIPPED DIRECTLY TO THE LOCAL GOVERNMENTAL ENTITY REQUIRING SUPPLIES/SERVICES. COLLIN COUNTY SHALL NOT BE HELD RESPONSIBLE FOR ANY ORDERS PLACED, DELIVERIES MADE OR PAYMENT FOR SUPPLIES/SERVICES ORDERED BY THESE ENTITIES. EACH ENTITY RESERVES THE RIGHT TO DETERMINE THEIR PARTICIPATION IN THIS CONTRACT. WOULD BIDDER BE WILLING TO ALLOW OTHER LOCAL GOVERNMENTAL ENTITIES TO PARTICIPATE IN THIS CONTRACT, IF AWARDED, UNDER THE SAME TERMS AND CONDITIONS? Yes No

By signing and submitting this Bid/Proposal, Bidder/Offeror acknowledges, understands the specifications, any and all addenda, and agrees to the bid/proposal terms and conditions and can provide the minimum requirements stated herein. Bidder/Offeror acknowledges they have read the document in its entirety, visited the site, performed investigations and verifications as deemed necessary, is familiar with local conditions under which work is to be performed and will be responsible for any and all errors in Bid/Proposal submittal resulting from Bidder/Offeror’s failure to do so. Bidder/Offeror acknowledges the prices submitted in this Bid/Proposal have been carefully reviewed and are submitted as correct and final. If Bid/Proposal is accepted, vendor further certifies and agrees to furnish any and all products/services upon which prices are extended at the price submitted, and upon conditions in the specifications of the Invitation for Bid/Request for Proposal.

THE UNDERSIGNED HEREBY CERTIFIES THE FOREGOING BID/PROPOSAL SUBMITTED BY THE COMPANY LISTED BELOW HEREINAFTER CALLED “BIDDER/OFFEROR” IS THE DULY AUTHORIZED AGENT OF SAID COMPANY AND THE PERSON SIGNING SAID BID/PROPOSAL HAS BEEN DULY AUTHORIZED TO EXECUTE SAME. BIDDER/OFFEROR AFFIRMS THAT THEY ARE DULY AUTHORIZED TO EXECUTE THIS CONTRACT; THIS COMPANY; CORPORATION, FIRM, PARTNERSHIP OR INDIVIDUAL HAS NOT PREPARED THIS BID/PROPOSAL IN COLLUSION WITH ANY OTHER BIDDER/OFFEROR OR OTHER PERSON OR PERSONS ENGAGED IN THE SAME LINE OF BUSINESS; AND THAT THE CONTENTS OF THIS BID/PROPOSAL AS TO PRICES, TERMS AND CONDITIONS OF SAID BID/PROPOSAL HAVE NOT BEEN COMMUNICATED BY THE UNDERSIGNED NOR BY ANY EMPLOYEE OR AGENT TO ANY OTHER PERSON ENGAGED IN THIS TYPE OF BUSINESS PRIOR TO THE OFFICIAL OPENING OF THIS BID/PROPOSAL.

Company Name	Treatment Assessment Screening Center, Inc.
Street Address of Principal Place of Business	2234 N. 7th Street

City, State, Zip	Phoenix, AZ 85006
Phone of Principal Place of Business	602-254-7328
Fax of Principal Place of Business	602-255-0851
E-mail Address of Representative	bzugor@tascaz.org
Federal Identification Number	86-0377987
Date	June 21, 2010
Acknowledgement of Addenda	#1 € #2 € #3 € #4 € #5 € #6 €
Authorized Representative Name	Barbara A. Zugor
Authorized Representative Title	Executive Director
Signature (Required for paper bid submission)	Barbara A. Zugor

Supplier: **Treatment Assessment Screening Center**

CONFLICT OF INTEREST QUESTIONNAIRE FORM CIQ For vendor or other person doing business with local governmental entity	
<p>This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.</p> <p>By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	OFFICE USE ONLY Date Received
1	<p>Name of person doing business with local governmental entity.</p> <p>Treatment Assessment Screening Center, Inc.</p>
2	<p><input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire.</p> <p>(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)</p>
3	<p>Name each employee or contractor of the local governmental entity who makes recommendations to a local government officer of the governmental entity with respect to expenditures of money AND describe the affiliation or business relationship.</p> <p>N/A</p>
4	<p>Name each local government officer who appoints or employs local government officers of the governmental entity for which this questionnaire is filed AND describe the affiliation or business relationship.</p> <p>N/A</p>

Adopted 11/02/2005

FORM CIQ**CONFLICT OF INTEREST QUESTIONNAIRE****Page 2****For vendor or other person doing business with local governmental entity**

5 **Name of local government officer with whom filer has affiliation or business relationship.
(Complete this section only if the answer to A, B, or C is YES.**

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or other relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire? Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity? Yes No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?
 Yes No

D. Describe each affiliation or business relationship.
N/A

6

Barbara A. Zugor **June 21, 2010**
Signature of person doing business with the governmental entity

Date

Adopted 11/02/2005

Supplier: **Treatment Assessment Screening Center**

In order to better serve our bidders, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Please take a moment to complete the below. Should you have any questions or require more information please call (972) 548-4165.

HOW DID YOU RECEIVE NOTICE OF THIS REQUEST FOR BID OR PROPOSALS?

McKinney Courier-Gazette? Yes No

Plan Room? Yes No

Collin County Web-Site? Yes No

Facsimile or email from BidSync? Yes No

Other

HOW DID YOU RECEIVE THE BID DOCUMENTS?

Downloaded from Home Computer? Yes No

Downloaded from Company Computer? Yes No

Requested a Copy from Collin County? Yes No

Other

Thank You,

Collin County Purchasing Department

Supplier: Treatment Assessment Screening Center**COLLIN COUNTY, TEXAS
STATEMENT OF NO BID**

Collin County is very conscious and extremely appreciative of the time and effort you expend in preparing and submitting solicitations to the County. If you do not intend to bid on this requirement, please complete this form electronically via BidSync or forward to: Michalyn Rains, Contracts Manager, Collin County, 2300 Bloomdale Road, Suite 3160, McKinney, Texas 75071, fax 972-548-4694 or email mrains@co.collin.tx.us.

We, the undersigned, have declined to bid on your IFB/RFP/RFI/RFQ# for the following reason(s):

- Specifications too "tight", i.e. geared toward one brand or manufacturer only. (Please explain reason below)
- Specifications unclear. (Please explain below)
- Insufficient time to respond to solicitation.
- We do not offer this product/s or equivalent. (If you wish to remain on the bidders list for other commodities and/or services, please go to www.bidsync.com to review your previous selections and make the required changes.)
- Our product schedule would not permit us to perform.
- Unable to meet specifications.
- Job too large.
- Job too small.
- Cannot provide required bonding.
- Cannot provide required insurance.
- Bidding through dealer.
- Do not wish to do business with Collin County. (Please explain below)
- Other (Please specify below)

REMARKS:

Company Name:

Address:

City:

State:

Zip:

Contact Name:

Title:

Business Telephone Number:

Fax:

Email Address:

Company's Internet Web Page URL: