



C O L L I N C O U N T Y

Office of the Purchasing  
Agent  
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DATE: September 10, 2010

TO: Judge Keith Self  
Commissioners Court

FROM: Frank Ybarbo  
Purchasing Agent

SUBJECT: Contract Change Order #4

This memo is to respectfully request Commissioners Court consideration and any action regarding the approval of Change Order # 4 to Canteen Vending Services for Services: Coffee, IFB 02067-07 to extend the contract through and including September 30, 2011. This contract has one (1) remaining twelve month renewal.

If you have any questions, please contact me at ext. 4122.

Thank you for your consideration.