

LAW ENFORCEMENT AGENCIES

Enforcing the Underage Drinking Laws Grant Funding is now available.

Project Periods: November 1, 2010 - March 31, 2011

AWARDS UP TO \$10,000

Applications available at:

www.tabc.state.tx.us/forms/grants.asp

Need more information?

Call Joey Estrada
1-512-206-3292

Applications Due:
October 15, 2010

OJDP



TABC

TEXAS ALCOHOLIC BEVERAGE COMMISSION
*service * courtesy * integrity * accountability*



2010-2011 Proposal Application

**Enforcing the Underage Drinking Laws
Block Grant Program
Texas Alcoholic Beverage Commission**



TABC

TEXAS ALCOHOLIC BEVERAGE COMMISSION

service ★ courtesy ★ integrity ★ accountability

**Alan Steen, TABC Administrator
Sherry Cook, TABC Assistant Administrator
Charlie Kerr, Tax/Education Division Director
Mindy Carroll, Tax/Education Division Assistant Director
Joey Estrada, Grants Coordinator**

Enforcing the Underage Drinking Laws Block Grant Program

I. Summary

Enforcing Underage Drinking Laws (EUDL) is the only federal initiative directed exclusively toward preventing underage drinking. The Federal Program is administered by the Department of Justice's Office of Juvenile Justice and Delinquency Prevention (OJJDP) and involves using strategic goals to reduce the availability of alcoholic beverages to minors throughout the fifty states, the District of Columbia and five U.S. Territories. The \$360,000 two-year EUDL grant is used by Texas to support activities in law enforcement, educational programs including specialized law enforcement training and innovative methods for reaching youth.

Since 2002, the Texas Alcoholic Beverage Commission has been the recipient of the EUDL Block Grant Funding. In an effort to better serve the citizens of Texas, the grant application process will change in an effort to encourage the enforcement of zero tolerance laws for those who consume alcohol underage and prevent the sale of alcohol to minors and providing alcohol to minors throughout the State. In addition, prevention programs will receive funding to assist youths and their families with developing alternatives to drinking.

Submitting your proposal:

Contract applications must be completed using the TABC EUDL Contract Application Form(s), which is located on www.2young2drink.com. Incomplete contract applications will not be considered nor will contract applications that exceed the character maximums.

NOTE: Applications must be submitted 30 days prior to the start of the project period.

Contract applications must be mailed to:

TABC Grants Section
P.O. Box 13127
Austin, TX 78711-3127

Contract applications may not be emailed or faxed. Only original signed applications will be accepted.

If you have any questions or problems, you can contact Joey Estrada at grants@tabc.state.tx.us or by phone at 512-206-3292 or 512-206-3290.

II. Program Specific Information

The Enforcing Underage Drinking Laws (EUDL) Program supports and enhances efforts by states and local jurisdictions to prohibit the sale of alcoholic beverages to minors and

the purchase and consumption of alcoholic beverages by minors. (Minors are defined as individuals younger than age 21.) Under the EUDL Program, activities may include:

- Statewide task forces of state and local law enforcement and prosecutorial agencies to target establishments suspected of a pattern of violations of state laws governing the sale and consumption of alcohol by minors.
- Public advertising programs to educate establishments about statutory prohibitions and sanctions.
- Innovative programs to prevent and deter underage drinking.

III. Award Information

To assist TABC in fulfilling its responsibilities under the Government Performance and Results Act, Pub.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. OJJDP and TABC have identified mandatory performance measures for which recipients are required to submit data during the contract period. Applicants accepting funding will agree to the mandatory performance measures that relate to their contract and must discuss their data collection methods. Mandatory performance measures are:

Program Goal	Performance Measures	Data Grantees Provide
To support youth activities.	<ul style="list-style-type: none"> • Number of youth involved in project activities (e.g., educational work with law enforcement, serving on task force boards/committees). • Number of agencies involved in project activities that support underage drinking prevention or enforcement. 	<ul style="list-style-type: none"> • Number of youth involved in EUDL funded project activities. • Number of agencies involved in EUDL funded project activities that support underage drinking prevention or enforcement.
To support public advertising campaigns.	<ul style="list-style-type: none"> • Number of earned media coverage episodes/events (interviews, op-ed pieces, TV coverage, etc.). 	<ul style="list-style-type: none"> • Number, by type, of earned media coverage events related to EUDL project activities, underage drinking prevention, and enforcement.
To support innovative and collaborative programs to prevent and combat underage drinking.	<ul style="list-style-type: none"> • Percentage of grantees implementing one or more evidence-based program or practice. • Number of grantees involved in one or more innovative underage drinking enforcement activities (e.g., retail compliance checks, third party provision operations, party patrols, youth oriented impaired driving enforcement). • For grantees conducting compliance checks/minor stings: Percentage change in retail establishments that are found to be in compliance. 	<ul style="list-style-type: none"> • Number of grantees. • Number of grantees implementing one or more EUDL funded evidence-based program or practice. • Number of grantees involved in one or more EUDL funded innovative underage drinking enforcement activities. • Number of retail establishments checked for compliance/minor stings. (EUDL funded operations.) • Number of retail establishments found compliant from prior to current reporting period.

Award Considerations

1. Proposals have a maximum request amount per contract to be determined by TABC. TABC funding is to benefit the State of Texas and as many areas as possible, therefore, funding maximums are restricted.
2. Applications must be submitted 30 days prior to the start of the project period.
3. Only the following organizations may apply for funding:
 - a. State Agencies
 - b. Nonprofit Organizations
 - c. Local Units of Government
 - d. Native-American Tribal Governments
 - e. Independent School Districts
 - f. Colleges and Universities
 - g. Faith Based Organizations
4. Funding restrictions include, but are not limited to:
 - a. Funding for FTEs is not an allowable expense.
 - b. Funding may be used for overtime for enforcement operations by certified Texas Peace Officers. Overtime is allowable to the extent that it is included in the TABC approved budget. Overtime reimbursements paid by TABC will be based on the following six requirements:
 1. For those engaged in law enforcement activities, the officer must work at least 43 hours in a 7 day period to be eligible for overtime. Consideration will be given to law enforcement agencies that currently allow the officer to work at least 40 hours in a 7 day period to be eligible for overtime as long as the conditions below are met. In addition, the overtime must:
 2. Comply with the federal Fair Labor and Standards Act;
 3. Treat grant paid and non-grant paid personnel and time equally and consistently;
 4. Not use sick leave, personal leave, vacation leave, compensatory time off, or holidays, as hours worked when calculating eligibility for overtime;
 5. Be documented on time and activity reports; and
 6. Be traceable and show a clear calculation in how the overtime was computed. TABC will monitor overtime expenditures based on these requirements. Overtime payments issued outside this policy are the responsibility of the grantee agency.
 - c. Vehicles are not an allowable expense.
 - d. Utilities and office rental space are not allowable expenses.
 - e. Funds may only be used for equipment pre-approved by TABC and if it meets an established goal of the program.

- f. Funds may only be used for Public Information and Education materials pre-approved by TABC and if it meets an established goal of the program. Submit Form GRT-24, PI&E Material Request to the TABC Grants Coordinator for approval.
 - g. Funds may not be used to supplant federal, state or local funding.
 - h. Funds are only to be used to expand existing programs or start new initiatives.
 - i. Out-of-State travel will not be approved except to attend the OJJDP Annual National Leadership Conference. Applicants are encouraged to attend. The travel budget is limited to no more than 10% of the total EUDL funds requested for the project.
 - j. Funding may not directly or indirectly be used for lobbying purposes.
 - k. Funding may not be used to purchase food.
5. Accounting systems should:
- a. Meet the criteria outlined in the “Uniform Grant Management Standards (UGMS)”. www.governor.state.tx.us/divisions/stategrants/guidelines/view
 - b. Meet criteria outlined in the office of management and budgets (OMB) “Common Rule”.
http://www.whitehouse.gov/omb/rewrite/Grants/grants_circulars.html
 - c. Meet criteria outlined in the Office of Justice Program (OJP) Manual, “Financial and Administrative Guide for Grants.”
<http://www.ojp.usdoj.gov/funding/funding.htm>
 - d. Provide accurate, current financial reporting information.
 - e. Be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data provide operational efficiency, and encourage adherence to prescribed management policies.
 - f. Provide information needed to adequately identify the receipt of funds under each grant awarded and expenditure of funds for each grant. These records must contain information pertaining to grant or subgrant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and incomes.
 - g. Provide records with entries that refer to subsidiary records and/or documentation that support the entry and can be readily located.
6. Eligible organizations may apply for more than one contract.
7. Applicants must provide narrative describing how the EUDL funding will be used in coordinating efforts with local TABC District and Regional Offices. A TABC point of contact must also be provided.
8. Applicants that show coordinated efforts with other agencies and organizations within the community will be given priority.

IV. Review and Award Process

Applicants must submit a TABC “EUDL Application” with a description of the purpose, goals, objectives, strategies, design, and management of the proposed program.

All components of the application must be completed. Incomplete applications will not be considered.

TABC is committed to ensuring that each application presents information that is reasonable, understandable, measureable, and achievable, as well as consistent with program or legislative requirements. A TABC EUDL Board will review applications and propose contract awardees that best allow Texas to meeting the established goals and objectives of the EUDL Block Grant submitted to OJJDP by the Texas Alcoholic Beverage Commission.

All final contract award decisions will be made by TABC's Administrator, who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performances, and availability of funding when making awards.

Successful applicants selected for an award must agree to comply with additional applicable requirements prior to receiving grant funding. TABC strongly encourages applicants to review information pertaining to these additional requirements prior to submitting their applications. Information is available online at:

www.ojp.usdoj.gov/funding/other_requirements.htm

Collin County Grant Summary Form

Department Name/Number: <i>SHERIFF'S OFFICE</i>		Submit completed form along with one <u>electronic copy</u> of the grant application and all supporting documentation to the Budget & Finance Office (BFO) not less than 14 days prior to the scheduled Commissioner Court meeting. If you have any questions contact Mark Jackson at (972) 548-4672.
Contact Person: <i>CHUCK RUCKER</i>		
Title: <i>MAJOR</i>	Phone: <i>x 5109</i>	

Grant Description		
Grant Title and Funding Year: <i>ENFORCING THE UNDERAGE DRINKING LAWS (EUDL)</i>	Funding Source: <input checked="" type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Other:	Grant Type: <input checked="" type="checkbox"/> New Grant <input type="checkbox"/> Renewal <input type="checkbox"/> Amendment
Grantor (include sub-granting agencies): <i>TABC</i>	Payment Method: <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other:	Approval Requested: <input checked="" type="checkbox"/> Application <input type="checkbox"/> Award

Application/Award Deadline: <i>10 / 15 / 2010</i>	Requested Comm. Cr. Date: <i>10 / 11 / 2010</i>	Grant Period: <i>7 / 1 / 2010 - 2 / 28 / 2011</i>
---	---	---

Brief Description:
ENFORCEMENT OF UNDERAGE DRINKING AND YOUTH EDUCATION

Grant Categories / Funding Source	Federal Funds	State Funds	Local Funds	County Match	In-Kind	Total
Personnel						
Operating						
Capital Equipment						
Indirect Costs						
Total						
FTEs						

Performance Measures Applicable Outcome Measures	FY 2010 Progress to Date				FY 2011
	Q1	Q2	Q3	Q4	Projected
<i>RETAIL ESTABLISHMENTS CHECKED</i>					<i>100</i>
<i>YOUTH CITATIONS ISSUED</i>		<i>N/A</i>		<i>N/A</i>	<i>40</i>
<i>ADULT CITATIONS ISSUED</i>					<i>40</i>
<i>NUMBER OF ENFORCEMENT EVENTS</i>					<i>100</i>

The Department named above is applying for the Grant Program named above, and if awarded, will accept full responsibility for the management of any funds awarded to the County under this grant, and will adhere to any policies and procedures set forth by the Grantor and its related agencies or agents, as well as those of the County, and its financial and administrative departments. To that end, please find enclosed the following items for initial review:

- Grant Summary Form
- Memo of request to Commissioner Court for application/award acceptance and approval
- An electronic copy of the original, completed Application/Award
- Court Order (for award only)
- All attachments, back-up documentation or amendments to be submitted to the Grantor in support of the application

Completed by: <i>CHUCK RUCKER</i>	<i>Chuck Rucker - MAJOR</i> <i>9/23/10</i>
Department Head/Designee Printed Name	Department Head/Designee Signature & Date