

October 4, 2010



Bill Burke
Project Manager
Collin County Construction & Planning
Central Plant
4600 Community Ave.
McKinney, Texas 75070

Re: Fee Proposal for A/E Services
Collin County Courthouse Addition – Addition of access ladder and structural supports from crawl space to lower level
PGAL Project Number: R0508003.00
PGAL File Number: 1020

Dear Bill:

PGAL will provide Architectural and Engineering Services under an additional services agreement, under the provisions of the Collin County Courthouse Addition Contract. The fees we are requesting associated with these revisions are for services to design and issue drawings for an access ladder that can be installed from the fire rated lower level floor access panel to the crawl space of the Collin County Courthouse Addition. The ladder will have to be designed as a custom unit which will be of these two options:

1. Sliding pin connection at top of ladder, fixed slab connection at base
2. Fixed connection at top of ladder, sliding pin connection at base

The reason this ladder cannot be a proprietary design is twofold:

1. The fire rated floor hatch in the lower level must retain it's 1-hour fire rating
2. The mud slab design incorporates a maximum of 6" of heave

Project Scope

- Coordination of all design work to include verification of existing systems, information gathering for design basis, Owner review and approvals and construction administration services
 - One coordination meeting with Collin County to present the two design options and make selection of design
- Provide structural and Architectural drawings for ladder and attachment with construction details
- Provide finishes for ladder and components
- Shop drawing and product data review by submittal through the General Contractor
- Any item not specifically listed in these Project Scope points is excluded from this fee proposal and scheduled services

These fees for these services are as follows:

PGAL	\$4,750.00
WPM	\$2,500.00
Total Fees	\$7,250.00

Schedule

We understand that schedule is important and we will perform these services with reasonable diligence and expediency consistent with sound professional practices to achieve any reasonable design schedule which may be determined appropriate for these Additional Services. Our fee is based on the Additional Services Agreement being executed in a timely manner without significant delays. We are prepared to work immediately after receipt of an executed copy of this agreement. Should this scope of work be executed by the Contractor any later than 30 days after the contracted scheduled completion date, PGAL will continue work on an hourly agreement only if directed to do so by Collin County, in writing. As of the date of this proposal, the contracted scheduled completion date is June 12, 2012.

Reimbursable Costs

We would expect to be reimbursed for any out-of-pocket expenses we incur on behalf of the project such as cost of reproduction, plotting, special handling or delivery, permit fees and travel associated with the project per the Collin County Standard Agreement. As previously agreed upon, any reimbursable expenses incurred that exceed the initial contracted agreed upon amount will be covered by a future contract amendment.



Thank you for the opportunity to serve Collin County. Please do not hesitate to call should you have any questions regarding this proposal.

Sincerely,

PGAL

Brian Nicodemus
Senior Associate
cc: file