

October 4, 2010



Bill Burke  
Project Manager  
Collin County Construction & Planning  
Central Plant  
4600 Community Ave.  
McKinney, Texas 75070

Re: Fee Proposal for A/E Services  
Collin County Courthouse Addition – Addition of light fixtures and additional controls to crawl space  
PGAL Project Number: R0508003.00  
PGAL File Number: 1020

Dear Bill:

PGAL will provide Architectural and Engineering Services under an additional services agreement, under the provisions of the Collin County Courthouse Addition Contract. The fees we are requesting associated with these revisions are for services to design, issue drawings for bidding and construction administration for the addition of light fixtures for the Phase II Courthouse crawl space.

**Project Scope**

- Coordination of all design work to include verification of existing systems, information gathering for design basis, Owner review and approvals and construction administration services
- Provide electrical lighting and Architectural RCP drawings for issue to Contractor
- Shop drawing and product data review by submittal through the General Contractor
- Any item not specifically listed in these Project Scope points is excluded from this fee proposal and scheduled services

**These fees for these services are as follows:**

PGAL	\$1,200
Summit Consultants, Inc.	\$1,000
<b>Total Fees</b>	<b>\$2,200</b>

**Schedule**

We understand that schedule is important and we will perform these services with reasonable diligence and expediency consistent with sound professional practices to achieve any reasonable design schedule which may be determined appropriate for these Additional Services. Our fee is based on the Additional Services Agreement being executed in a timely manner without significant delays. We are prepared to work immediately after receipt of an executed copy of this agreement. Should this scope of work be executed by the Contractor any later than 30 days after the contracted scheduled completion date, PGAL will continue work on an hourly agreement only if directed to do so by Collin County, in writing. As of the date of this proposal, the contracted scheduled completion date is June 12, 2012.

**Reimbursable Costs**

We would expect to be reimbursed for any out-of-pocket expenses we incur on behalf of the project such as cost of reproduction, plotting, special handling or delivery, permit fees and travel associated with the project per the Collin County Standard Agreement. As previously agreed upon, any reimbursable expenses incurred that exceed the initial contracted agreed upon amount will be covered by a future contract amendment.

Thank you for the opportunity to serve Collin County. Please do not hesitate to call should you have any questions regarding this proposal.



Sincerely,  
PGAL

Brian Nicodemus  
Senior Associate  
cc: file