H.C.F RESOLUTION NO. 2010-2088-06-28

STATE OF TEXAS

HEALTH CARE FOUNDATION MEETING MINUTES

COUNTY OF COLLIN

JUNE 7, 2010

On Monday, June 7, 2010, the Collin County Health Care Foundation Board of Trustees met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Present: President Keith Self
Trustee Matt Shaheen
Trustee Jerry Hoagland
Trustee Joe Jaynes
Trustee Kathy Ward

1. President Self called to order the meeting of the **Collin County Health Care Foundation Board of Trustees** at 9:38 a.m.

FYI NOTIFICATION

1. AI-31696 Budget amendment in the amount of $48,000 to establish the budget for the North Texas Affiliate of Susan G. Komen for the Cure grant funds, Auditor.

2. Consent agenda to approve:

President Self asked if any member of the Board or any member of the audience had an item they wanted pulled from the consent agenda for individual consideration. Trustee Shaheen requested items 2b1 and 2d1 be pulled for discussion. Trustee Ward made a motion to approve the balance of the consent agenda. (Time: 9:40 a.m.)

Motion by: Trustee Kathy Ward
Second by: Trustee Jerry Hoagland
Vote: 5 - 0 Passed

a. AI-31938 Disbursements for the period ending June 1, 2010, Auditor.
HCF RESOLUTION NO. 2010-2072-06-07

b. Advertisement(s):

1. AI-31889 Electronic Medical Records System (RFP No. 12108-10), Health Care.

Trustee Shaheen stated this is an advertisement for an electronic medical records system. He asked Candy Blair, Health Care Administrator, to quantify the benefits before this contract is awarded, when statements are made of greater efficiencies and productivity he wanted to see the benefits in terms of hours or doing tasks quicker before a decision is made on this. Ms. Blair agreed. Trustee Shaheen made that in the form of a motion. (Time: 9:40 a.m.)

Motion by: Trustee Matt Shaheen
Second by: Trustee Jerry Hoagland
Vote: 5 - 0 Passed

HCF RESOLUTION NO. 2010-2073-06-07

c. Agreement(s):

1. AI-31917 Contract with the Texas Department of State Health Services (DSHS) for the FY 2011 Request for Local Public Health Services (LPHS) funds in the amount $26,715 for contract term beginning September 1, 2010 through and including August 31, 2011 and further authorize the Board President to finalize and execute same, Health Care.

HCF RESOLUTION NO. 2010-2074-06-07

d. Amendment(s):

1. AI-31921 Amendment to the contract with the Department of State Health Services (DSHS) for Program Attachment No. 001A to Contract No. 2009-031670, Amendment No. 001B: CPS-Cities Readiness Initiative to transfer funds from Personnel, Travel and Supplies categories to the Other category for additional purchases and further authorize the Board President to finalize and execute same, Homeland Security.

Trustee Shaheen said he couldn't follow the movement of dollars. In the back-up $103,388 was labeled as "other" and he wanted to know what "other" represented. Kelley Stone, Homeland Security, stated they try to leverage funding when they have an opportunity for a budget amendment, and where they needed it most is for medical reserves and volunteers. Funds are being moved that were not used for personnel. Mr. Stone said they arrived at the dollar amount with the assistance of the Auditors. Trustee Shaheen wanted to know what $103,388 would be spent on. Mr. Stone replied the money would be spent on advertising and training for the outreach. Trustee Shaheen made a motion to approve with a request that an amount of money like that not be labeled "other". (Time: 9:41 a.m.)

Motion by: Trustee Matt Shaheen
Second by: Trustee Kathy Ward
Vote: 5 - 0 Passed

HCF RESOLUTION NO. 2010-2075-06-07

2. AI-31908 No. 1 to the Lease Agreement between Collin County Health Care Trust Foundation and Collin County for property located at 920 E. Park Blvd., Plano, TX to reduce the square footage of the lease to 27,036 sq. ft. and to reduce the lease to $378,504.00 per year payable in monthly installments of $31,542.00; further authorize the Board President to finalize and execute same, Construction & Projects.

HCF RESOLUTION NO. 2010-2076-06-07

e. AI-31915 Filing of the May 10, 2010, Minutes, County Clerk.

HCF RESOLUTION NO. 2010-2077-06-07

GENERAL DISCUSSION

3. Approval to Post Position(s):

a. AI-31949 Indigent Coordinator, Health Care.

Candy Blair, Health Care Administrator, came forward for approval of an indigent program coordinator. This employee would provide direct oversight to the indigent program. Currently they have four employees in that department and Ms. Blair listed their duties and responsibilities. Ms. Blair requested that this position be approved and she listed their duties, such as keeping up with ever changing state guidelines and working closely with the hospitals. They have become the primary resource in the county for people looking for health care. The department cannot operate without this position. Ms. Blair said in order to watch dollars, they have to watch pennies and that's what this person would do. President Self asked if they are tracking indigent patients by calendar year or fiscal year. Ms. Blair replied by fiscal year. Trustee Hoagland made a motion to approve and Trustee Ward seconded.

Following the motion, Trustee Jaynes had questions about the current staff. Ms. Blair said this employee would oversee the program and she gave additional examples of their duties and responsibilities. This employee would interpret the law and statutes to qualify an individual for the indigent program. If an individual did not qualify, this employee would handle case management, would work to get them resources and help in finding an option for them. This employee also works with Prima Care and spends a lot of time going through fraud and abuse activities.

Trustee Shaheen said this request is for one coordinator, and there are two eligibility clerks and a billing specialist, which will total four positions that handle 240 indigent, plus the 1300-plus that go through Prima Care. Ms. Blair stated they handle 240 people approved for the program, as well as hundreds and hundreds of referrals from hospitals, thousands and thousands of phone calls, people walking through the door and handling all the work it takes to get to that point. Trustee Shaheen asked if Ms. Blair considered spreading the work load

among the current staff versus bringing in a whole new employee. Ms. Blair said the work load takes much more than this and she has spread the work load into another department. It takes far more people to keep their heads above water. Trustee Ward said this employee would be the one that physically goes to places to check out the circumstances to ensure individuals do qualify. Ms. Blair said they do an extensive background check to verify income guidelines. President Self said this verification program is what sets us apart by making sure people that say they are indigent are truly indigent. Trustee Jaynes said we are not adding anybody to the budget; this is a replacement. Trustee Shaheen said we're not adding anybody but if we're implementing a new medical records system and keeping our staffing the same, why are we spending money on implementing a new medical records system? Would this not impact our indigent team? Ms. Blair said given a choice of a medical records system or a choice of staffing, she would choose staffing. Trustee Shaheen said they may have to ask her to do something like that for Budget. Ms. Blair stated when she steps before this Court and gives her word that these individuals have been checked and are eligible for this program, she wants to be able to know that that is true and correct. Trustee Ward said this is also a stop gap for people that live in other counties and try to come through Collin County. Ms. Blair said agreed. Ms. Blair concluded by saying all of these increased duties have increased their work load. Trustee Hoagland restated his motion to approve. (Time: 9:50 a.m.)

Motion by: Trustee Jerry Hoagland
Second by: Trustee Kathy Ward
Vote: 5 - 0 Passed

HCF RESOLUTION NO. 2010-2078-06-07

b. AI-31947 TB Nurse, Health Care.

Ms. Blair remained before the Board and said this position is legally mandated under the Health and Safety Code. Collin County is one of the top ten counties in the state for TB cases. There has been a 443% increase in cases since 2002, a 987% increase in home visits since 2002, and a 368% increase in office visits since 2002. Without this TB position there will be an impact on our ability to provide quality care. These cases are very complex and they must have a staff that is very knowledgeable and professional at all times. Trustee Hoagland made a motion to approve and Trustee Shaheen seconded.

Following the motion Trustee Jaynes had further questions of Ms. Blair. He said you have four registered nurses and you are replacing one of them. He counted eight staff members and he asked if all eight are legally mandated. Ms. Blair said yes and explained the duties and responsibilities of each staff member. Trustee Jaynes said he understands the concern but would vote no because they have eight staff members and he would like to see what seven can do for a while before they just automatically replace another person.

President Self wanted it noted that when it was said that Collin County is in the top ten in the state of Texas for TB cases, we're the sixth largest county in population so theoretically we should be in the top. (Time: 9:53 a.m.)

Motion by: Trustee Jerry Hoagland
Second by: Trustee Matt Shaheen
Vote: 4 - 1 Passed
Nay: Trustee Joe Jaynes

HCF RESOLUTION NO. 2010-2079-06-07

EXECUTIVE SESSION

There being no reason to recess into Executive Session and no further business of the Board, President Self adjourned the meeting at 9:53 a.m.

Keith Self, President

ATTEST:

Joe Jaynes, Trustee/Secretary