



## COLLIN COUNTY

Public Works Department  
700 A. Wilmeth Road  
McKinney, Texas 75069  
www.collincountytx.gov  
972-548-3700 (Phone)  
972-548-3754 (Fax)

Date: February 17, 2011  
To: Judge Self and Commissioner's Court  
From: Jon Kleinheksel, Director of Public Works   
Re: Reclassification request

Public Works requests Commissioners' Court consideration and approval to reclassify an Equipment Operator position to that of Traffic Maintenance Tech. The "lead" position in the sign shop has evolved into one requiring specific skills and training. This position requires advanced knowledge of sign design software such as TrafficCAD and Corel Draw and the ability to operate the plotter/cutter, wide format printer, and laminator. This position also performs the sign inventory, traffic counts, stays abreast of signage regulations, reviews annexation documents and monitors the sign crew's assignments.

Although the Equipment Operator position is necessary in Road & Bridge, PW staff believes it is better suited as the Traffic Maintenance Tech which is more commensurate with the sign shop lead's role. No monetary cost would be incurred since the compensation ranges are comparable for both positions. This action would create a vacancy in one Maintenance Specialist position. For the reasons listed above, Public Works requests Commissioners' Court consideration and approval to reclassify one Equipment operator position to Traffic Maintenance Tech.

Should you require additional information, please contact me and I will respond accordingly.