

Budget Amendment Request Form

For Budget Office Use Only	
Court <input type="checkbox"/>	Non-Court <input type="checkbox"/>
FY _____	Seq. No. _____
Approved by: _____	Date: _____

Date of Request: March 24, 2011

From: JP Court #3-1/MBeaty/ ext. 3008
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New Existing
 Project Code to Receive Amendment: New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>028-2430-444-89.02</u>	<u>Computer Equipment</u>		<u>\$2,036.00</u>

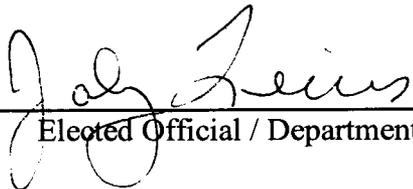
FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>028-0000-251-00-00</u>	<u>JP Court Technology Fund</u>		<u>\$2,036.00</u>

FROM Total:	\$2,036.00
-------------	-------------------

Purpose for Request (please detail out what specifically the increase is needed for):

This laptop will be used in the court and shared by employees in the office. It will be a take home computer as well for Odyssey.



 Elected Official / Department Head