



# COLLIN COUNTY

OFFICE OF COUNTY AUDITOR  
2300 Bloomdale Road • Suite 3100  
McKinney, Texas 75071  
(972) 548-4731 • Metro (972) 424-1460  
Fax (972) 548-4696

Date: April 8, 2011  
To: Sharon Rowe, Elections Administrator  
From: Jeff May, County Auditor   
Subject: Fourth Quarter FY10 Audit Results – Final

Internal Audit personnel began an examination of books and records on February 23, 2011 for the County Auditor's quarterly audit requirements. The audit objectives were to ensure county property and cash receipts were promptly accounted for, accurately recorded, and safeguarded.

The time period reviewed was July 1, 2010 through September 30, 2010. The audit procedures included performing a cash count; a test of deposits; a test of contract files; and a test of manual receipts.

During the review, we did not identify any substantive reportable problems with the office's financial controls within the audit time period. The review was not intended to be a comprehensive examination of every procedure or activity. Accordingly, the findings and recommendations presented in this report should not be considered as all-inclusive of areas where improvements may be needed.

Your office personnel were extremely helpful and courteous in assisting with the quarterly review. An exit conference was held with you on March 25, 2011.

Please feel free to contact us with any questions or requests for assistance.