

Budget Amendment Request Form

For Budget Office Use Only

Date of Request: May 23, 2011

From: JP 3-2/Judge John E. Payton/ x3011
(Department Name / Contact Name / Phone)

___ Court ___ Non-Court
FY ___ Seq. No. ___
Approved by: _____ Date: _____

Budget Account to Receive Budget Amendment: New Existing

Project Code to Receive Amendment: New Existing

TO Account Information:

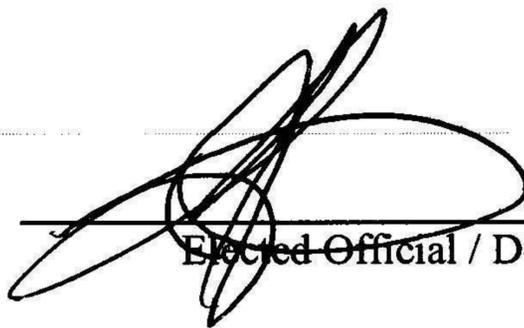
Line Item Number	Line Item Description	Project Code	Amount
<u>028-2450-444.89-02</u>	<u>Computer Equipment</u>	<u>New</u>	<u>\$2,036.00</u>
TO Total:			\$2,036.00

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>028-0000-251.00-00</u>	<u>JP Court Technology Fund</u>		<u>\$2,036.00</u>
FROM Total:			\$2,036.00

Purpose for Request:

This laptop will be used in the Courtroom and as a take home Odyssey computer for the Court Administrator. One Lenovo ThinkPad T510 4314/Mouse/Keyboard/Rolling Case/Battery/Mini Dock Series 3. I have attached a detailed list provided to the other Courts as well from Twotrees Technology.



 Elected Official / Department Head