

Budget Amendment Request Form

Date of Request: June 16, 2011
 From: District Clerk/Littrell/4181
(Department Name / Contact Name / Phone)

For Budget Office Use Only	
Court	Non-Court
FY	Seq. No.

Budget Account to Receive Budget Amendment: _____ New Existing
 Project Code to Receive Amendment: _____ New _____ Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>026-2340-441-8902</u>	<u>Computer Equipment</u>	_____	<u>\$926.00</u>
<u>026-2340-441-8011</u>	<u>Data Plan</u>	_____	<u>\$356.00</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>026-2340-440-6406</u>	<u>Microfilm Services</u>	_____	<u>\$1,282.00</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FROM Total: **\$1,282.00**

Purpose for Request:

In order to attain the statutorily required 20 hours of continuing education, there are several educational conferences that the District Clerk, Chief Deputy, and various supervisors attend. The iPad2 will be utilized on these occasions in order for the Chief Deputy to work payroll in PeopleSoft, as well as utilized by both the District Clerk and Chief Deputy to keep abreast of their emails.

The price above includes: \$916.00 iPad2
 \$ 9.99 iWorks
 \$ 355.20 AT&T Data yearly data plan

Patricia W. Crigger / PL

Elected Official / Department Head

