



COURT COMMUNICATION ITEM

Item Description

Request approval of Budget Adjustments (Amendments) over \$5,000.

Background on Item

Budget adjustments needed to rent space for the use of schools in the City of Plano's June 18th runoff election & for additional funds needed for the remainder of FY 2011 due to the increase number of employee wellness exams.

Financial Information

Budget adjustment totaling \$23,600.

Budget Amendment Request Form

| For Budget Office Use Only | |
|---|------------------------------------|
| <input checked="" type="checkbox"/> Court | <input type="checkbox"/> Non-Court |
| BY: <u> / / </u> | Seq. No. <u> / / </u> |
| Approved by: _____ | Date: _____ |

Date of Request: June 14, 2011

From: Elections/Sharon Rowe/1910/T Moore 4650
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New x Existing

Project Code to Receive Amendment: _____ New _____ Existing

TO Account Information:

| Line Item Number | Line Item Description | Project Code | Amount |
|---------------------------|-----------------------|--------------|--------------------|
| <u>033-0520-411,80-05</u> | <u>Space Rent</u> | | <u>\$15,000.00</u> |

FROM Account Information:

| Line Item Number | Line Item Description | Project Code | Amount |
|---------------------------|--------------------------|--------------|--------------------|
| <u>033-0520-411.61-08</u> | <u>Election Supplies</u> | | <u>\$15,000.00</u> |
| | | | |
| | | | |
| | | | |

| | |
|-------------|--------------------|
| FROM Total: | \$15,000.00 |
|-------------|--------------------|

Purpose for Request:

To fund the rental fees for the use of schools in the City of Plano's June 18, 2011, Runoff Election. To be reimbursed by the City of Plano.

7/14 court

 Elected Official / Department Head

Teresa Moore

From: Sharon Rowe
Sent: Tuesday, June 14, 2011 11:40 AM
To: Teresa Moore
Cc: Vickie Self
Subject: Emailing: BUDGET AMENDMENT REQUEST FORM Elections June 2011.xls
Attachments: BUDGET AMENDMENT REQUEST FORM Elections June 2011.xls

Importance: High

Teresa,

Thanks so much for your help!

Sharon

Sharon Rowe, CERA
Elections Administrator
Collin County
972.547.1910

The message is ready to be sent with the following file or link attachments:

BUDGET AMENDMENT REQUEST FORM Elections June 2011.xls

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Marie Chacon

From: Patsy Morris
Sent: Wednesday, June 15, 2011 2:25 PM
To: Marie Chacon
Cc: Monika Arris
Subject: RE: Req. 161581

Hi Marie,

Thanks for the information. My best estimate for the remainder of the year is itemized as follows:

| | |
|--------------------------------|-----------------|
| May CPL bill on Hold | \$ 535.00 |
| June-Sept CPL @ \$1,500 ea. mo | 6,000.00 |
| POP 30 @ 18.75 | 563.00 |
| CPR Cards | 500.00 |
| Health Fair (coming up) | 1,000.00 |
| Total: | 8,598.00 |

*001 1001 411
TO 5926
FROM 8701*

This should get us through the FY, unless a lot of employees come in for their Wellness exams early.

Patsy

From: Marie Chacon
Sent: Wednesday, June 15, 2011 2:10 PM
To: Patsy Morris
Cc: Monika Arris
Subject: FW: Req. 161581

Patsy,

Below is the history of Actuals for Wellness line 59-26.

FY 2007 - \$28,330

FY 2008 - \$95,004