

Budget Amendment Request Form

For Budget Office Use Only	
_____ Court	_____ Non-Court
FY _____	Seq. No. _____
Approved by: _____ Date: _____	

Date of Request: April 29, 2011

From: I.T./Caren Skipworth/4501
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New Existing

Project Code to Receive Amendment: _____ New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-0620-414-9002</u>	<u>Telecom Adm. Computer Equipment</u>		<u>\$41,028.00</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411-7504</u>	<u>Phone Maint.</u>		<u>\$41,028.00</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FROM Total:	\$41,028.00
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Purpose for Request:

Granicus Disk Tray and Drives- objective will be to save 3 years of storage

Elected Official / Department Head