

Budget Amendment Request Form

For Budget Office Use Only	
___ Court	___ Non-Court
FY ___	Seq. No. ___
Approved by: ___ Date: ___	

Date of Request: April 29, 2011

From: I.T./Caren Skipworth/4501
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: ___ New X Existing

Project Code to Receive Amendment: ___ New ___ Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-0629-414-9004</u>	<u>Telecom Shared Computer Equipment</u>	___	<u>\$2,400.00</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411-7504</u>	<u>Phone Maint.</u>	___	<u>\$2,400.00</u>
___	___	___	___
___	___	___	___
___	___	___	___

FROM Total:	\$2,400.00
-------------	-------------------

Purpose for Request:

Server Upgrade - to upgrade Orion software to support replacement legacy hardware to upgrade to Server 2008 R2.

Elected Official / Department Head