



**COURT COMMUNICATION ITEM**

**Item Description**

Request approval of Budget Adjustments (Amendments) over \$5,000.

**Background on Item**

Budget adjustments needed due to the horse seizure that took place in October 2010 and for the increase in fuel costs.

**Financial Information**

Budget adjustment totaling \$192,905.

**FY Budget Amendments (Adjustments) FY 2011**

Note: Budget adjustments move approved and appropriated funding from one line to another. Supporting justification is provided upon your request.

Adjustment #	Department	From Account		To Account		To Detail (project #, etc.)	Amount	Description	
		From Account	(project #, etc.)	To Account	(project #, etc.)				
11-16	Animal Services	507-0000-251.00-00	Fund Balance	507-8301-645.65-83	Animal Care		\$17,905	Needed due to the horse seizure that took place in October 2010.	
11-17	Road & Bridge	010-7501-680.75-29	Major Road Construction	010-7501-680.61-01	Fuel		\$50,000	Needed due to the increase in fuel costs.	
11-18	Equipment Services	001-1001-411.54-01	Legal Expenses	001-4409-600.61-01	Fuel		\$125,000		
<b>TOTAL</b>							<b>\$192,905</b>		

# Budget Amendment Request Form

For Budget Office Use Only			
<input checked="" type="checkbox"/> Court	<input type="checkbox"/> Non-Court		
Y //	Seq. No. // 160		
Approved by: <i>[Signature]</i>		Date: 6/30/11	

Date of Request: June 30, 2011

From: Debbie Poirier/ Misty Brown / A Shelter  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New  Existing  
 Project Code to Receive Amendment: \_\_\_\_\_ New \_\_\_\_\_ Existing

**TO Account Information:**

Fund Code	Fund Description	Project Code	Amount
<u>507-8301.645.65-83</u>	<u>Animal Care</u>		<u>\$17,905.00</u>

**FROM Account Information:**

Fund Code	Fund Description	Project Code	Amount
<u>507-0000-251.00-00</u>	<u>Fund Balance</u>		<u>\$17,905.00</u>

<b>FROM Total:</b>	<b>\$17,905.00</b>
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**Purpose for Request:**

Animal Services is requesting an adjustment for the horse seizure that took place in October 2010 during which \$17,905 in direct costs were incurred. We now have a negative balance of \$10,497 in the Animal Care line item of our budget. We will need the adjustment in order to meet our needs through this fiscal year.

\_\_\_\_\_  
 Elected Official / Department Head

Judgement Request - Budget

DATE	INVOICE #	VENDOR	DESCRIPTION	DIRECT COSTS	INDIRECT COSTS	ESTIMATED COSTS	JUDGEMENT REQUEST
10/12-10/21/2010		Collin County Myer's Park	Stall Rental (25 stalls/\$12/stall/day/10days)		\$ 3,000.00		
10/8/2010	30990	AgMart	Alfalfa Hay/Bedding/Water Buckets*	\$2,841.33	\$ 492.71		
10/11/2010	31460	AgMart	Shavings	\$551.00			
10/11/2010	301519	AgMart	Pellets-Bedding	\$118.00			
10/11/2010	31275	AgMart	Shavings	\$402.00			
10/12/2010	38843	Equine Express	Transport Horses	\$1,400.00			
10/12-10/13/2010		Cold Springs Animal	Assessments & Labs	\$821.00			
10/12-10/13/2010		Dr. Shults Vet	Forensic Evidence	\$700.00			
10/14/2010	31833	AgMart	Alfalfa Hay, Bedding, Meds	\$1,460.99			
10/14/2010	8068498	Gebos	Horse Crackers/Water Buckets*	\$9.99	\$ 51.96		
10/11-10/17/2010		Collin County	Over-time (176 hours x \$20.12/hour)**		\$ 3,541.12		
10/18-10/21/2010		Collin County	Over-time (79.5 hours x \$20.12/hour)**		\$ 1,599.54		
10/19/2010	32429	AgMart	Alfalfa Hay & Bedding	\$3,672.00			
10/21/2010		Cold Springs Animal	Expert Witness Testimony Fee	\$200.00			
<b>Totals:</b>				<b>\$ 12,176.31</b>	<b>\$ 3,544.67</b>	<b>\$ 5,140.66</b>	<b>\$20,861.64</b>
<b>Post Judgement</b>							
10/22-11/04/2010		Collin County Myer's Park	Stall Rental (25 stalls/\$12/stall/day/13days)		\$ 3,900.00		
10/26/2010		Cold Springs Animal	Coggins Tests	1,250.00			
10/26/2010	33113	AgMart	Hay/Bedding	2,965.40			
10/27/2010	301531	AgMart	Hay	100.00			
10/29/2010	33584	AgMart	Hay/Bedding	1,414.00			
10/18-10/31		Collin County	Over-time (299.50 hours x \$20.12/hour)**		\$ 6,025.94		
11/01-11/04		Collin County	Over-time (83.50 hours x \$20.12/hour)**		\$ 1,680.02		
<b>Totals:</b>				<b>\$ 5,729.40</b>	<b>\$ 3,900.00</b>	<b>\$ 7,705.96</b>	<b>\$17,335.36</b>
<b>Final Totals:</b>				<b>\$ 17,905.71</b>	<b>\$ 7,444.67</b>	<b>\$ 12,846.62</b>	<b>\$38,197.00</b>

\*\*Used true and correct number of hours dedicated to horse seizure and subsequent care, but charged only baseline salary for an Officer. True charges to Department Budget will be higher (Regular hours worked will not contribute to the budget shortfall).

## Budget Amendment Request Form

For Budget Office Use Only	
/ Court	Non-Court
FY <u>11</u>	Seq. No. <u>17</u>
Approved by: _____	Date: _____

Date of Request: July 7, 2011

From: Rd & Bridge / Jon Kleinheksel / 3735  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New       Existing

Project Code to Receive Amendment: \_\_\_\_\_ New      \_\_\_\_\_ Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>010-7501-680-61-01</u>	<u>Fuel</u>		<u>\$50,000.00</u>
<b>TO Total:</b>			<b>\$50,000.00</b>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>010-7501-680-75-29</u>	<u>Major Road Construction</u>		<u>\$50,000.00</u>
<b>FROM Total:</b>			<b>\$50,000.00</b>

**Purpose for Request:**

Cost of fuel has increased this year. Current account has less than \$175K remaining. Need additional \$50K to make it through the end of the fiscal year.

\_\_\_\_\_  
Elected Official / Department Head

## Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court <span style="margin-left: 100px;"><input type="checkbox"/> Non-Court</span>	
FY <u>11</u> <span style="margin-left: 50px;">Seq. No. <u>18</u></span>	
Approved by: _____	Date: _____

Date of Request: July 7, 2011

From: Equipment Services / Jon Kleinhessel / 3735  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New      x Existing

Project Code to Receive Amendment: \_\_\_\_\_ New      \_\_\_\_\_ Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>001-4409-600-61-01</u>	<u>Fuel</u>		<u>\$125,000.00</u>
<b>TO Total:</b>			<b>\$125,000.00</b>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411-54-01</u>	<u>Legal Expense</u>		<u>\$125,000.00</u>
<b>FROM Total:</b>			<b>\$125,000.00</b>

**Purpose for Request:**

**Cost of fuel has increased this year. Current account has less than \$50K remaining. Need additional \$125K to make it through the end of the fiscal year.**

\_\_\_\_\_  
Elected Official / Department Head