



COLLIN COUNTY

Budget & Finance
2300 Bloomdale Road
Suite 4100
McKinney, Texas 75071
www.collincountytx.gov

COURT COMMUNICATION ITEM

Item Description

Request approval of Budget Adjustments (Amendments) over \$5,000.

Background on Item

Budget adjustments needed to replace a broken auxiliary roller using savings from a completed project and to replace an SO prisoner van totaled in an accident.

Financial Information

Budget adjustment totaling \$36,616.

EY Budget Amendments (Adjustments) FY 2011

Note: Budget adjustments move approved and appropriated funding from one line to another. Supporting justification is provided upon your request.

Adjustment #	Department	From Detail		To Detail		Amount	Description
		From Account	(project #, etc.)	To Account	(project #, etc.)		
11-19	Road & Bridge	010-7501-680.90-07	V75004	010-7501-680.90-07	V75022	\$6,775	Needed to replace a broken auxiliary roller using savings from a completed project.
11-20	Equipment Services_Shared	001-0000-251.00-00	Fund Balance	001-4409-600.90-70	V44030	\$29,841	Needed to replace an SO prisoner Van totaled in an accident.
TOTAL						\$36,616	

Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court	<input checked="" type="checkbox"/> Non-Court
Seq. No. <u>19</u>	
Approved by _____	Date _____

Date of Request: July 8, 2011

From: Equip Serv/Liz Gray x3734
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New Existing

Project Code to Receive Amendment: _____ New Existing

TO Account Information:

Date / Item Number	Date / Item Description	Project Code	Amount
<u>010-7501-680-90-07</u>	<u>Heavy Equipment</u>	<u>none</u> <u>V75004</u>	<u>\$6,775.00</u>

FROM Account Information:

Date / Item Number	Date / Item Description	Project Code	Amount
<u>010-7501-680-9007</u>	<u>Heavy Equipment</u>	<u>V75004</u>	<u>\$6,775.00</u>

FROM Total:	\$6,775.00
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Purpose for Request (please detail out what specifically the increase is needed for):

To provide funds needed to purchase a replacement auxiliary roller for Road & Bridge unit # 51934, the Bomag BW 55E which was damaged beyond repair and not covered by insurance.

This unit is needed for daily road maintenance operations. req 162519

Elected Official / Department Head

Computer Repair / Replacement Request

Date of Request July 8, 2011

Track-IT #: _____

For: Equipment Services
(Department Name equipment is located in)

User Name: David Doan/Road & Bridge
(User equipment is assigned to)

From: Liz Gray
(IT Tech's Name)

CC#: 51934 (aux equip)
(Collin County Asset Tag #)

Serial # 101620028361
(Serial number on equipment)

COMPUTER INFORMATION:

Computer Type Bomag Single Drum Roller Mod #BW5: Age of Computer: 3 years
(Make / Model)

Desktop: _____ Laptop: _____ Netstation: _____

Current Operating System: _____

Repairable: Yes _____ No x

Details on current situation (problem with current computer):

This auxiliary roller fell from the truck and was damaged beyond repair. Insurance office cannot cover this loss. We are currently leasing a machine on a monthly basis so that the work program is not interrupted.

No funds were budgeted for replacement. Cost to replace will be \$6775.

IT Recommendation (include recommended replacement / repair details):

This unit is needed daily by Road & Bridge for road maintenance operations. Surplus funds from Project No. V75004 could be used to replace this unit. Replace unit with like unit at cost of \$6775.

For Budget/Finance Department Use Only: (Do NOT write in this space)

Approved: _____ Denied: _____

Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Cont	<input type="checkbox"/> Non-Court
FY: <u>11</u>	Seq. No: <u>20</u>
Approved by: _____	Date: _____

Date of Request: July 27, 2011

From: Equip Serv/Liz Gray x3734
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New Existing

Project Code to Receive Amendment: New _____ Existing _____

TO Account Information:

Department Number	Item Item Description	Project Code	Amount
<u>001-4409-600-9070</u>	<u>Automotive Equipment</u>	<u>✓ 41030</u>	<u>\$29,841.00</u>

FROM Account Information:

Department Number	Item Item Description	Project Code	Amount
<u>001-0000-251.00-00</u>	<u>Fund Balance</u>		<u>\$29,841.00</u>

FROM Total:	\$29,841.00
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Purpose for Request (please detail out what specifically the increase is needed for):

Funds needed to purchase a replacement van for wrecked Sheriff vehicle #53532 and associated costs.

Van: \$23,736
Towing of wrecked vehicle: \$430
Removal & reinstallation of Prisoner Insert module: \$4675
Unforeseen related expenditures: \$1000

Total \$29,841

 Elected Official / Department Head

