



COLLIN COUNTY

Public Works Department
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August 5, 2011

TO: Judge Self and Commissioners Court
FROM: Jon Kleinheksel, Director of Public Works *GE FOR JK*
RE: Collin County Vehicle Usage and Take Home Vehicle Policy Amendment

Public Works requests Commissioners Court consideration to amend attachment 'B' of the Collin County Acknowledgement Form Use of County Take Home Vehicles.

The Collin County District Attorney's office has requested the change in verbiage to clarify the tax liability of take home units.

The current policy states:

"I understand that I will be responsible for the tax liability resulting from the use of a non-exempt take-home vehicle".

The amended item will read:

"I understand that if the vehicle is non-exempt under federal law, then I will be responsible for the tax liability resulting from its use".

If you have any questions, please do not hesitate to contact me and I will respond accordingly.